

**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY COMMITTEE
MEETING
TUESDAY, 6 October 2020 AT 5.30PM**

MINUTES

1. WELCOME

Meeting opened at 5.29pm.

In Attendance:

Alderman Clark	Chair KTC Elected Member
Rosemary Jennings	KTC Executive Manager – Community Services
Arsalan Malik	Projects Manager
Anna Kerwin	Katherine District Show Society
Marnie Hopkins	Katherine Dirt Kart Club (KDKC)
Mel Whelan	Rope and Barrel – President
Sonya Farley	Katherine Scout Group – Group Leader
Kylie Leonhardt	ASH – Committee Member
Matthew Harris	Katherine Turf Club

2. APOLOGIES

Brendan Pearce	KTC Executive Manager – Infrastructure & Environment
Alderman Tapp-Coutts	KTC Elected Member- Observer
Cathy Highet	Katherine & District Show Society – President
Alderman Gazey	KTC Elected Member

Holly Mutton Minute taker: Infrastructure and Environment Administration Officer

3. CONFIRMATION OF PREVIOUS MINUTES

MOVED: Anna Kerwin / Matt Harris

That the minutes from the Katherine Showgrounds and Multi-Purpose Advisory Special Committee meeting held on 4 August 2020 be confirmed as a true and accurate record.

CARRIED: 7 / 0

4. BUSINESS ARISING FROM PREVIOUS MINUTES

- KDSS has received quote for the grey water. It has come in higher than expected and would need a major grant to be able to afford it

5. OTHER BUSINESS

5.1

- KTC is waiting for the plans to be done up from a Contractor to be sent over the Certifiers

5.2

- Part of the single use plastic ban would like paint to paint bins different colour to be used as recycling
- Requesting that Council pay for paint and provide portable bins
- Update of the Single Use given to the Elected Members
- KTC is taking on feedback from the Committees and Elected Members. KTC will be collating the information and looking at how Council can help Committees
- Will be rolling out consistent look throughout Council with the recycling bins
- Requesting audit email be sent over to the Committee

5.3

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- KTC has received a number of complaints in relation to how the facility is being left after hires. As part of the hire agreement it is up to the hirer to clean up after their event otherwise they could be charged a cleaning fee
- Bins after events need to be put along the road near the entrance to be easily accessible for collection

5.4

- KDSS has received complaints on the stable conditions
- The stables near the toilet block and cattle stables will change them from 2 stalls into 1 to make them larger
- Brendan Pearce from KTC had onsite visit and happy to go ahead and to seek approval from the Committee
- Proposed putting fence in near warm up area to prevent loose horses going onto arena with resources from the stables
- Works will be funded by KDSS
- Will reduce the stalls from 20 to 10
- KDSS received support from Committee

5.5

- Ablution block is completed currently waiting for certification
- Cattle lane way is going out to tender
- Loading ramp has been ordered and will be delivered approx. Feb 2021
- Civil works has been completed
- Checking of distribution boards
- Start the lane way in the next 6 weeks

5.6

- Grants need a letter of support from KTC
- It is also good to communicate who is applying for what grant and keeping the group updated and KTC for asset purposes

5.7

- Please make sure that your event/group is being compliant with your Covid Plan
- KTC has finished installing the hand dryers, soap dispensers and paper towel in facilities
- KTC has corflute signs available for events

6. ACTION LIST

- Containment cell is waiting for Auditor to sign off on the design than the EPA must sign off on it before any works can take place
- Scout Group can still not use the area due to the tyre fire
- Katherine Turf Club still not happy that they can not water their area. Can KTC extend the sprinkler system to make this happen

Mel Whelan left the meeting at 5.55pm

- More discussion still to be had about the use of the Umpire Room with AFL NT and Katherine Turf Club
- Back gates are always left open. People are coming and going and dumping rubbish
- Once new codes are set the hirers will be made aware
- Can the dumping of the rubbish be cleaned up?

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7. GENERAL BUSINESS

- Katherine Turf Club presented the figures from the locations of the people who attending the race meeting
- Around 2200 people went through the gates. Normally only have 1500 people

2020 Race Meeting Gate Entry Statistics

Darwin 527
Katherine 1079
Communities/Rural Area 85
Tindal 48
Alice Springs Area 33
NSW 40
VIC 25
QLD 48
SA 23
WA 19
TAS 1
UK 4

- Department of Health visited the venue on the Thursday and Friday and they were happy with the steps and procedures which the Turf Club followed
- Comments on how good the surrounds looked, thanks to the Council for the use of the land
- Graffiti around the facility when will it be removed?
- Scouts waiting for the contaminated soil to be removed before they can use the area. Is it possible for some storage in the meantime?
- Bathrooms at the Stuart McDowell not being cleaned
- KDKC excited that their land is now cleared. Received a grant from KTC to install a fence, hoping to have it up next year. Safety barriers still needed and currently looking for more grants to fund this
- Toilets at the back has no water hooked up and have been vandalised. Can the KDKC fix these and run water to them and take responsibility of them?
- Committee supports KDKC request

8. DATE OF NEXT MEETING

Tuesday 1 December 2020 at the Civic Centre commencing at 5:30pm

8. MEETING CLOSE

The meeting was closed at 6:13pm.

Alderman Lis Clark
Chair

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Action List

Date	Action	Target Date	Responsibility	Status/Comments
9.06.2020	Caretaker Role	In progress	CS & I&E	KTC reviewing the duties
	Caretaker Slab	DEFERRED After Laneway and Ramp Project	CS & I&E	
9.06.2020	Removing of Contaminated Soil	October 2020	I&E	Ongoing
9.06.2020	Katherine Turf Club Hire Agreement	In progress	CS	Looking at the agreement after event
4.08.2020	More Sprinkler Systems	30/10/2020	I&E	Depot will investigate this request and the available water allocation 6/10/2020 re-raised at meeting
4.08.2020	Top dressing of football oval	In Progress	I&E	KTC going to level the football field with topsoil, works have started but due to hires cannot complete works
4.08.2020	Tightening up of goal posts	In Progress	I&E	Poles will be taken down at the end of the year when re-erected they will be tightened
4.08.2020	Use of umpire's room		AFLNT & Katherine Turf Club	6/10/2020 Katherine Turf Club and AFL NT to have further discussions
4.08.2020	Changing of gate code	Ongoing	I&E	KTC change gate code bi-monthly after the new motor is installed
6.10.2020	Single Use Plastic Ban audit email to be sent over to the Committee as well as the information from the PowerPoint	9/10/2020	CS	
6.10.2020	KTC to providing paint and recycle bins			
6.10.2020	Recommendation to go to October 27 th meeting for changing of Council infrastructure from 20 stables to 10 as requested by KDSS	27/10/2020	I&E	

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6.10.2020	Scout Area – Tyre Fire follow up when area will be available to be used	16/10/2020	I&E	
6.10.2020	Install locks at the back gates on new fence	16/10/2020	I&E	
6.10.2020	Clean up dumped rubbish at Showgrounds	30/11/2020	I&E	
6.10.2020	Graffiti around the grounds	23/10/2020	I&E	
6.10.2020	Storage for Scouts		I&E	
6.10.2020	Stuart McDowell Ablutions – not being cleaned	16/10/2020	I&E	
6.10.2020	Toilet block next to KDKC be taken over by the KDKC		I&E	

*I&E = Infrastructure and Environment
CS- Community Services*

CONFIRMED