

**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY COMMITTEE
MEETING
TUESDAY, 1 December 2020 AT 5.30PM**

MINUTES

1. WELCOME

Meeting opened at 5.31pm.

In Attendance:

| | |
|-------------------|--|
| Alderman Clark | Chair KTC Elected Member |
| Rosemary Jennings | KTC Executive Manager – Community Services |
| Brendan Pearce | Director of Infrastructure and Environment |
| Anna Kerwin | Katherine District Show Society |
| Gavin May | AFL NT |
| Mark Robertson | Katherine Dirt Kart Club |
| Sonya Farley | Katherine Scout Group – Group Leader |
| Matthew Harris | Katherine Turf Club |
| Alderman Hurley | Observer |

2. APOLOGIES

| | |
|--------------|---|
| Mel Whelan | Rope and Barrel |
| Cathy Highet | Katherine & District Show Society – President |
| David Flood | Muay Thai |

Holly Mutton Minute taker: Infrastructure and Environment Administration Officer

3. CONFIRMATION OF PREVIOUS MINUTES

MOVED: Anna Kerwin / Matt Harris

That the minutes from the Katherine Showgrounds and Multi-Purpose Advisory Special Committee meeting held on 6 October 2020 be confirmed as a true and accurate record.

CARRIED: 4 / 0

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Gavin May entered the meeting at 5.35pm

- Update on where KTC is at with supplying bins for recycling
- KTC to have streamline with making sure the rubbish is making it through to recycling
- Need consistency with the deposit scheme
- Having who is responsible for the recycling a part of the hire agreement
- KTC to provide bins with signage
- Council to have process in place who sorts rubbish and remove caps etc
- Include information in an education program
- Design for the containment cell for the contaminated soil is 90% complete. It is with the auditor and the EPA still needs to sign off
- The costing is higher than KTC initially budgeted for
- Still waiting to get the OC for the new ablution block. Contractor has requested further information which KTC will provide
- Contractor has been engaged to clean up the scrap metal at the lay down area. Works have commenced

MINUTES

5. GENERAL BUSINESS

5.1 KTC Complaints Received

- Council has received multiple complaints re:
 - o Cleaning of areas after usage are the inspections being done
 - o No parking is aloud in the grounds unless it is essential vehicles only
 - o People not part of the club including children should not know the access code or give it out
 - o Speeding in the grounds. People should not be driving in there anyway
 - o Rubbish in the grounds after hire
- If left untidy hirer will be charged the cleaning fee
- Pre and post hire checks are done
- Stuart Hall the roller doors left unlocked, rubbish, food and needles left after hire
- A limit of 2-3 swipe cards will be issued for hirers when new gate motor is installed
- Essential vehicles only to be on the grounds
- KTC waiting on new aerials for the motors will then issue the new cards
- Council may look at other options to stop using a code

Rosemary Jennings left the meeting at 5.53pm

5.2 Buntine and Turf Pavilion Compliance Update

- Contractor has been giving advice re OC for the Buntine pavilion.
- The contractor has completed the assessment and doing up the connection details for the roller door. The contractor is also doing up the architectural plans so a building permit can be issued. This will include alterations required to achieve a Building Code of Australia compliance. Once alterations have been made Council will than be able to apply for the Occupancy Certificate

5.3 Project Update

- Contractor has commenced onsite
- Works were delayed for a couple of weeks
- Works due to be completed before Christmas
- Potable water has been connected to the overflow camping toilets using the SCALE Funding
- Power was looked at being trenched through the conduit at the same time however the 700m was too far
- KTC looking at solar options for the lighting
- Discussion on the possibility of disable access to the toilets
- What area is allocated to what group

5.4 Tunnelling Under Racetrack for Power and Water

- Had meeting about under boring a conduit to supply water and power to inside of track
- Under boring is the only option for safety and to retain integrity of the track surface
- Received quote from local contractor previously, may need to be updated.
- Need to look back on master plan of the area

5.5 Grant Process

- FYI CBF funding is opening soon
- 1 January – round opens and you can apply
- 28 February – round closes
- 30 April – you will be notified

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5.6 COVID-19

- KTC looking at the new Territory App requirements

Sonya Farley left the meeting @ 6.18pm

6. ACTION LIST

7. GENERAL BUSINESS

- 2 branches fell off near the Secretaries Office and fell onto the cable. Email was sent over the KTC. Was asked in the email to be extra careful when removing the branch and to not damage the cable. The speaker cable was damaged. KSS engaged contractor to fix and will pass on the invoice
- Possible to investigate a mahogany tree removal
- Request that all trees are pruned back before wet season

AFL NT

- AFL back and running at 95% in the NT
- Starting to work on facility audits within the NT
- Requesting the master plan of the facility to work in with the audit

KDKC

- Council to be notified before KDKC erect the fencing. Possible for a pedestrian gate installed
- Kart Club started works on the track
- Discussion on what to do with the cleared tree debris from the KDKC area, wanting to use it as a bank area
- Tree roots and branches will be an issue best to remove them

8. DATE OF NEXT MEETING

Tuesday 2nd February 2021 at the Civic Centre commencing at 5:30pm

8. MEETING CLOSE

The meeting was closed at 6:33pm.

Alderman Lis Clark
Chair

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Action List

| Date | Action | Target Date | Responsibility | Status/Comments |
|-------------|---|--|-----------------------------|---|
| 9.06.2020 | Caretaker Role | In progress | CS & I&E | KTC reviewing the duties |
| | Caretaker Slab | DEFERRED | CS & I&E | Deferred until after Laneway and Ramp Project |
| 9.06.2020 | Removing of Contaminated Soil | October 2020 | I&E | Containment cells plans to be signed off by Auditor and EPA |
| 9.06.2020 | Katherine Turf Club Hire Agreement | In progress | CS | Looking at the agreement after event |
| 4.08.2020 | More Sprinkler Systems | 30/10/2020 DEFERRED | I&E | Depot will investigate this request and the available water allocation 6/10/2020 re-raised at meeting 24/11/2020 Site visit scheduled with KTC and Katherine Turf Club on 2/12 01/02/21 - KTC agreed to do front section of pavilion - works will commence towards the end of the wet season when Council have more staff available. |
| 4.08.2020 | Top dressing of football oval | In Progress | I&E | KTC going to level the football field with topsoil, works have started but due to hires cannot complete works 01/02/21 - after inspections patching divots as required |
| 4.08.2020 | Tightening up of goal posts | In Progress | I&E | Poles will be taken down at the end of the year when re-erected they will be tightened |
| 4.08.2020 | Use of umpire's room | | AFLNT & Katherine Turf Club | 6/10/2020 Katherine Turf Club and AFL NT to have further discussions |
| 4.08.2020 | Changing of gate code | Ongoing Changing of gate code completed 01/02/21 | I&E | KTC change gate code bi-monthly after the new motor is installed 12/11/2020 Contractor having issues with obtaining the rest of equipment for upgrade of the gate motors 01/02/21 - code 0850# removed |
| 6.10.2020 | Providing paint and recycle bins | Ongoing | I&E | 8/10/2020 Quotes received for yellow 240L bins. I&E discussing with CS about stickers for bins representing the KTC logo and recycling Still need to have agreement of who's responsibility it is to sort through the recycle bins and who collect the money made |
| 6.10.2020 | Recommendation to go to October 27 th meeting for changing of Council infrastructure from 20 stabled to 10 | 27/10/2020 RECOMMENDATION COMPLETED 27/10/2020 | I&E | Recommendation went to 27/10/2020 Council Meeting 2. Approve the Katherine District Show Society to carry out works on the stable yards to enlarge them by removing every second panel and installing a fence in front of the stable area to provide |

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| | | Works Ongoing | | improved separation from the warmup arena. Works to be funded by the Katherine District Show Society 9/11/2020 KSS advised works will be completed by 18 th December 2020 |
| 6.10.2020 | Clean up dumped rubbish at Showgrounds | 30/11/2020 | I&E | Contractor has been engaged to remove the scrap metal from the lay down area 01/025/21 - completed |
| 6.10.2020 | Storage for Scouts | | I&E | |
| 6.10.2020 | Toilet block next to KDKC area be taken over by the KDKC | Power Connection Ongoing WATER CONNECTION COMPLETED 19/11/2020 | I&E | Investigations needed to ensure water and electricity can service area 22/10/2020 Email sent to Power and Water requesting information on water connection and suitable method to connect town water to the toilets (cannot be connected to the bore) 23/10/2020 Received email response from Power and Water <i>It is preferable that you Service the proposed toilet block from the existing PWC Water Meter already servicing the Lot, Installation of a second meter from Bicentennial Road would also not be possible as there are separate Lots between the road reserve and the boundary of Lot 3177.</i> 27/10/2020 Recommendation to Council 3. Approve that Katherine Dirt Kart Club utilise the underutilised toilets located in the overflow area. Pending further site investigations on connection to services. 5/11/2020 Water: Council working with a Contractor top find a connection point to run a line to the toilet block. Power: Once water can be source Council will look into possible solar power to the ablutions 11/11/2020 KTC staff started trenching for a Contractor to put in a 500m water connection. 19/11/2020 Water is connected. Council could not install 700m of cable for electricity as it wasn't possible. Council requesting quote for solar for lights for the ablutions. |
| 1.12.2020 | Katherine Dirt Kart Club – Email KTC Survey plans of area | 31/12/2020 | KDKC | 11/12/20 - plans received |

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| 1.12.2020 | Report to Council on allocated areas | 31/01/2021 | I&E | |
| 1.12.2020 | CBF Funding information emailed to group | 4/12/2020 | I&E | |
| 1.12.2020 | Mahogany tree removal | 31/12/2020 | I&E | |
| 1.12.2020 | Prune trees back before wet season | 31/12/2020 | I&E | |
| 1.12.2020 | Master Plan emailed to AFL NT | 31/12/2020 | C&S | |
| 1.12.2020 | KDKC to notify KTC when fencing installation is taking place before works | | KDKC | |

*I&E = Infrastructure and Environment
CS- Community Services*