

FOR THE ERECTION OF BANNERS ON THE TOWN ENTRANCE POLES

1. The erection of banners is to be booked with the Council no less than one week prior to the date of erection. This can be done at the Civic Centre, Stuart Highway, Katherine

2. When placing such bookings, the following information must be provided;

1. Name of the Organisation.
2. Theme/Wording of the Banner/ Size (approximate dimensions).
3. Contact Person/Telephone Number.
4. Date of Erection.
5. Date of Removal.

This information is to be recorded and conveyed to the Civic Centre.

3. All banners shall be constructed of a suitable material, fitted with adequate ropes for erection and possess appropriate windslits.

4. A banner *may not*;

- a. Solely advertise a product or business.
- b. Be of an explicit or offensive nature.
- c. Promote an event to be held exclusively outside the Katherine Region.

A banner

shall;

- a. Promote a Community Event.
- b. Be allowed to include sponsors logos.
- c. Be in accordance with the Council's Signs Code.

5. The Council is not responsible for the banner at any time. Any damage or theft to the banner during erection, taking down or while displayed, is the responsibility of the applicant.

6. Each set of poles is designed to display 4 banners only simultaneously. In 'certain' circumstances another banner could be accommodated. Priority will be given on a "**first in first served**" booking basis. Applicants will be limited to one banner per event per site.

7. There is an application fee in accordance with Council's fees and charges. All banners will be erected and dismantled by a suitably and qualified Council staff member.

8. To avoid the number of application fees, please detail the banner schedule. The banner schedule cannot consist of more than 5 instances or be longer than an 8 month period. If your schedule is outside these parameters, you will need to submit another application.

9. The Katherine Town Council reserves the right to 'allow or disallow' the erection of any given banner on either set of the aforementioned poles.

10. Any banner that is erected without Council's permission or an application being completed, will result in the banner being removed.