

# **APPLICATION FOR PERMISSION TO ERECT BANNERS**

- The two sign structures located at each end of Katherine Terrace
- The sign structure on the North (Darwin) end of Katherine Terraceonly
- The sign structure on the South (Tindal) end of Katherine Terrace only
- The sign structure on the Western end of Katherine Victoria Highway

NB: Sign structures measure 2m x 8m and are sited 2m above ground level.

## Banners are to measure no greater than 1m x 4m No

more than one banner per event per site

The banners a	re for the purpose of p	promoting	and are
approximately	/m x	m in dimensi	on.

The banners will be erected on:

The banners will be removed on:....

I have read the conditions overleaf and understand the obligations regarding the erection of street banners.

Name	Phone Number					
Postal Address						
Signature		F	ax Number			
Email			Date <i>Office Use Only</i>			
Permission:	Granted	/	Declined	(please circle)		
Customer Service Officer				Date		
Works Department						
Works Department				Date		

#### **Privacy Statement**

The information requested by this form is being collected by the Council for the purpose of a sign application and amongst other things, providing appropriate services to ratepayers, carrying out the Council's functions, and in some cases, for compiling and reporting statistics. If you do not provide the information Council may not be able to process your application. The Council may disclose the information provided by you on this form to other government bodies, as required or authorised by Katherine Town Council's By-Laws, or in accordance with our Privacy Policy, which is available on our website <a href="https://www.katherine.nt.gov.au">www.katherine.nt.gov.au</a> or on request from the Council office. You may obtain access to your personal information held by Council by submitting an application form that is available at Council or by contacting Customer Service on 08 8972 5500.

# FOR THE ERECTION OF BANNERS ON THE TOWN ENTRANCE POLES

**1.** The erection of banners is to be booked with the Council no less than one week prior to the date of erection. This can be done at the Civic Centre, Stuart Highway, Katherine

**2.** When placing such bookings, the following information must be provided;

- 1. Name of the Organisation.
- 2. Theme/Wording of the Banner/ Size (approximate dimensions).
- 3. Contact Person/Telephone Number.
- 4. Date of Erection.
- 5. Date of Removal.

This information is to be recorded and conveyed to the Civic Centre.

**3.** All banners shall be constructed of a suitable material, fitted with adequate ropes for erection and possess appropriate windslits.

## 4.A banner may not;

- a. Solely advertise a product or business.
- b. Be of an explicit or offensive nature.
- Promote an event to be held exclusively outside the Katherine Region.
  A banner
  shall;
- a. Promote a Community Event.
- b. Be allowed to include sponsors logos.
- C. Be in accordance with the Council's Signs Code.

**5.** The Council is not responsible for the banner at any time. Any damage or theft to the banner during erection, taking down or while displayed, is the responsibility of the applicant.

**6.** Each set of poles is designed to display 4 banners only simultaneously. In 'certain' circumstances another banner could be accommodated. Priority will be given on a *"first in first served"* booking basis. Applicants will be limited to one banner per event per site.

**7.** There is an application fee in accordance with Council's fees and charges. All banners will be erected and dismantled by a suitbale and qualified Council staff member.

**8.** To avoid the number of application fees, please detail the banner schedule. The banner schedule cannot consist of more than 5 instances or be longer than an 8 month period. If your schedule is outside these parameters, you will need to submit another application.

**9.** The Katherine Town Council reserves the right to 'allow or disallow' the erection of any given banner on either set of the aforementioned poles.

**10.** Any banner that is erected without Councils permission or an application being completed, will result in the banner being removed.