

**KATHERINE SHOWGROUNDS AND MULTI-PURPOSE ADVISORY
COMMITTEE MEETING
TUESDAY 3 AUGUST 2021 AT 5.30PM, CIVIC CENTRE**

MINUTES

1. WELCOME

Meeting opened at 5.30pm

In Attendance:

Mayor Clark	KTC Elected Member - Chair
Marnie Hopkins	Katherine Dirt Kart Club
Matt Harris	Katherine Turf Club
Anna Kerwin	Katherine District Show Society
Kylie Leonhardt	Australian Stockhorse Society
David Flood	Blue Eagle Muay Thai
Alderman Henderson	Observer
Alderman Hurley	Observer
Brendan Pearce	KTC Director Infrastructure & Environment

2. APOLOGIES

Cathy Highet Katherine & District Show Society

3. CONFIRMATION OF PREVIOUS MINUTES

Moved: Kylie Leonhardt / Anna Kerwin

That the minutes from the Katherine Showgrounds and Multi-Purpose Advisory Special Committee meeting held on 1 June 2021 be confirmed as a true and accurate record.

Carried: 6 / 0

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Rear Gate Access:

Query as to why rear gate swipe card doesn't work.

Protégé system has only been installed to the front gate at this time.

4.2 Buntine Pavilion Compliance:

A Certificate of Occupancy has been issued for the Buntine Pavilion. A separate Fire Certification is required. KTC is investigating rectification works to bring the non-compliant fire hydrants to compliance. A contingency has been agreed to provide a back up water tanker to the site for the Race meeting.

4.3 Boundary Fence with Golf Club:

This fence has been identified for renewal. Quotes will be sought as per KTC's procurement policy and the works will be programmed to follow.

4.4 Turf Club Pavilion – Valuation / Lease progress:

Question as to whether valuation had occurred yet. Taken on notice.

4.5 Mesh Bins for CDS recyclables:

Currently stored in a Show Society Pavilion. Agreed that they would be made available for the Race meeting.

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5. GENERAL BUSINESS

5.1 Norforce Pavilion:

- Reported that there had been some damage to the front facia of the building – to the left had side of the front roller door. Possible break-in attempt.

6. ACTION LIST

Refer to table for updates, completions and new items.

7. OTHER BUSINESS

7.1 Rear Gate Access – Manual lock combination:

Question was raised as to whether the combination lock code has been changed. Yes it has as every legitimate user / hirer will be given a gate code for their access. The manual combination code is for Council purposes and will not be given out as this results in sharing of the code.

7.2 Buntine Pavilion:

There is a spare roller door stored in the Pavilion. KTC will organise for it to be removed to the Council Depot.

7.3 Katherine Turf Club:

Katherine Race Day is 14 August – request for watering of the front lawn area to be switching off the Thursday night before the meeting. Toilets to be open and stocked. Policing of the second crossover of the track to be improved as evidence of vehicles crossing the track here following the show weekend.

7.4 Katherine Dirt Car Club:

A new perimeter fence has been installed. A new storage shed is scheduled to be erected in September. A secondary spectator fence will be installed as part of a donation. Query as to access arrangement to any toilet block when undertaking working bees in the showgrounds site. Need to arrange access to the nearby overflow camping area toilet block.

7.5 Katherine Show Society:

Reported that the Rodeo and Camp draft events held in conjunction with the annual Show went off really well and many favourable comments were received from competitors regarding the new facilities.

7.6 Blue Eagle Muay ThaiTurf Club:

Requested KTC to investigate flooding issues with the front left hand corner of the Norforce Pavilion. The building goes under water leading to losses of equipment stored inside.



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8. DATE OF NEXT MEETING

Tuesday 5 October 2021 at the Civic Centre commencing at 5:30pm

9. MEETING CLOSE

The meeting was closed at 6:20pm

CONFIRMED

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MEETING DATE	ACTION ITEM	RESPONSIBLE OFFICER	STATUS / COMMENTS
09/06/20	Caretaker Role	CS & I&E	Target Date: In Progress KTC reviewing the duties.
09/06/20	Caretaker Slab	CS & I&E	Target Date: Deferred Deferred until after Laneway and Ramp Project.
09/06/20	Removing of Contaminated Soil	I&E	Target Date: October 2020 Containment cells plans to be signed off by Auditor and EPA.
09/06/20	Katherine Turf Club Hire Agreement	C&S	Target Date: In progress Looking at the agreement after event. 02/02/21: no update received - follow up with C&S
	More Sprinkler Systems	I&E	Target Date: Deferred Depot will investigate this request and the available water allocation. 6/10/20: re-raised at meeting. 24/11/20: site visit scheduled with KTC and Katherine Turf Club on 2/12. 02/02/21: KTC agreed to irrigate the front section of pavilion - works will commence towards the end of the wet season when Council have more staff available.
04/08/20	Top dressing of football oval	I&E	Target Date: In Progress

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			<p>KTC going to level the football field with topsoil, works have started but due to hires cannot complete works.</p> <p>01/02/21: after inspections patching divots as required.</p>
04/08/20	Tightening up of goal posts	I&E	<p>Target Date: In Progress</p> <p>Poles will be taken down at the end of the year when re-erected they will be tightened.</p> <p>02/02/21: follow up with outdoor staff.</p>
04/08/20	Use of umpire's room	AFLNT & Turf Club	<p>6/10/2020 Katherine Turf Club and AFL NT to have further discussions.</p>
04/08/20	Changing of gate code	I&E	<p>Target Date: Ongoing</p> <p>KTC change gate code bi-monthly after the new motor is installed.</p> <p>12/11/20: Contractor having issues with obtaining the rest of equipment for upgrade of the gate motors.</p> <p>Completed: 01/02/21 - code removed.</p>
06/10/20	Providing paint and recycle bins	I&E	<p>Target Date: Ongoing</p> <p>8/10/20: Quotes received for yellow 240L bins. I&E discussing with C&S about stickers for bins representing the KTC logo and recycling.</p> <p>Still need to have agreement of who's responsibility it is to sort through the recycle bins and who collect the money made.</p>

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06/10/20	Recommendation to go to October 27 th meeting for changing of Council infrastructure from 20 stabled to 10	I&E	<p>Target Date: 27/10/20</p> <p>Recommendation went to 27/10/20 Council Meeting</p> <p>2. Approve the Katherine District Show Society to carry out works on the stable yards to enlarge them by removing every second panel and installing a fence in front of the stable area to provide improved separation from the warmup arena. Works to be funded by the Katherine District Show Society.</p> <p>Completed: 27/10/20</p> <p>9/11/20: KDSS advised construction works will be completed by 18th December 2020.</p>
06/10/20	Clean up dumped rubbish at Showgrounds	I&E	<p>Target Date: 30/11/20</p> <p>Contractor has been engaged to remove the scrap metal from the lay down area.</p> <p>Completed: 01/02/21</p>
06/10/20	Storage for Scouts	I&E	<p>02.02.21: Scouts advised meeting undertaken</p>
06/10/20	Toilet block next to KDKC area be taken over by the KDKC	I&E	<p>Target Date: Water Connection - Completed</p> <p>Target Date: Power Connection - Ongoing</p> <p>Investigations needed to ensure water and electricity can service area.</p> <p>22/10/20: Email sent to Power and Water requesting information on water connection and suitable method to connect town water to the toilets (cannot be connected to the bore)</p>

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			<p>23/10/20: Received email response from Power and Water</p> <p><i>It is preferable that you Service the proposed toilet block from the existing PWC Water Meter already servicing the Lot, Installation of a second meter from Bicentennial Road would also not be possible as there are separate Lots between the road reserve and the boundary of Lot 3177.</i></p> <p>Recommendation went to 27/10/20 Council Meeting</p> <p>3. Approve that Katherine Dirt Kart Club utilise the underutilised toilets located in the overflow area. Pending further site investigations on connection to services.</p> <p>5/11/20: Water: Council working with a Contractor top find a connection point to run a line to the toilet block. Power: Once water can be source Council will look into possible solar power to the ablutions</p> <p>11/11/20: KTC staff started trenching for a Contractor to put in a 500m water connection.</p> <p>Completed: 19/11/20 - Water Connection</p> <p>Water is connected. Council could not install 700m of cable for electricity as it wasn't possible. Council requesting quote for solar for lights for the ablutions.</p>
01/12/20	Katherine Dirt Kart Club - Email KTC Survey plans of area	KDKC	<p>Target Date: 31/12/20</p> <p>11/12/20 - plans received.</p>

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			02/02/21 - KTC advised approval granted for installation of boundary fencing - ring lock. Completed: 02/02/21 New Action Item 2021/01 to be raised for construction works.
01/12/20	Report to Council on allocated areas	I&E	Target Date: 31/01/21
01/12/20	CBF Funding information emailed to group	I&E	Target Date: 04/12/20
01/12/20	Mahogany tree removal	I&E	Target Date: 31/12/20
01/12/20	Prune trees back before wet season	I&E	Target Date: 31/12/20
01/12/20	Master Plan emailed to AFL NT	C&S	Target Date: 31/12/20 02/02/21: still not received - follow -up with C&S.
02/02/21	2021/01 KDKC - Boundary Fence Construction	KDKC	Target Date: TBA KDKC to advise Council (<u>prior to works commencing</u>) when boundary fencing construction is to commence.
02/02/21	2021/02 Turf Club - Funding Options	I&E	Target Date: TBA Meeting with Matt Harris and KTC to discuss funding options: <ol style="list-style-type: none"> 1. aircons/security systems/security screens \$100k 2. slab \$100k 3. additional funding will be needed for toilet block Follow-up with C&S regarding Hire Agreement.

I&E = KTC Infrastructure & Environment Services

C&S = KTC Community Services