

LEASING OPPORTUNITY – KATHERINE VISITOR INFORMATION CENTRE COURTYARD



KATHERINE
TOWN COUNCIL

KATHERINE TOWN COUNCIL
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Katherine Town Council is seeking Expression of Interest for the lease of the Katherine Visitor Information Centre Courtyard, located at the Katherine Visitor Information Centre, 23 Chamber Drive, Katherine NT.

The leasing opportunity is ideally located at the Katherine Visitor Information Centre in the Central Business District, in close proximity to major retail outlets, services and car parking.

Company/Organisation Name: _____

ABN/ACN _____ Incorporation # _____
(as applicable) (if applicable)

Address _____

PHONE _____ MOBILE _____ EMAIL _____

EVALUATION CRITERIA

The following information is required to be included to ensure responses can be effectively evaluated. Please check off each of the following once included in the EOI response.

- Evaluation Criteria 1: Evidence of Capacity to undertake operations
- Evaluation Criteria 2: Outline of proposed use and nature of service
- Evaluation Criteria 3: Financial - Indicative Lease Price

I have read and understood the Katherine Hot Springs Top Parking Leasing Opportunity document. I have read and understood the Development Application and associated documentation.

SIGN _____ DATE _____

LODGMET INFORMATION

Email:

Email this EOI response along with any other supporting documentation to records@ktc.nt.gov.au.

In Person:

Hand deliver one (1) copy in a sealed envelope marked "Expression of Interest - Katherine Visitor Information Centre Courtyard opportunity" to the Tender Box located at: Katherine Town Council Civic Centre, 24 Stuart Highway, Katherine NT

Postal:

Postage of one (1) copy, via prepaid post, directed to: Katherine Town Council, PO Box 1071, Katherine NT 0851, ensuring submissions are received at the noted address prior to tender closing date and time.

NO RESPONSES WILL BE CONSIDERED AFTER THE CLOSING DATE AND TIME: 2PM, WEDNESDAY 28 JULY 2021

EVALUATION CRITERIA 1: Evidence of Capacity

EOI Respondents are to clearly outline their track record and experience in managing and operating facilities of a comparable size and nature. Specifically, EOI Respondents should provide examples of previous venue, employment, operational management experience and document notable achievements. EOI respondents should also identify the roles and outline the experience of key personnel whom form part of the proposal.

EVALUATION CRITERIA 2: Proposed Use and Nature of Service

The respondents vision for the opportunity should be clearly articulated. This includes the extent to which the respondent expects to operate. Comprehensive detail is recommended, including but not limited to, an overview of intended operations, including details of proposed services and proposed operating times and days etc.

Respondents should clearly detail any proposed variations to Council preferences and provide explanation/ justification for the variation.

Please attach additional supporting documentation, if required.

EVALUATION CRITERIA 3: Financial Contribution

Respondents should indicate the expected level of rent payable. This should include explanation and/or justification for the financial contribution indicated.

Full rental rate offered \$ _____ per month or \$ _____ per annum for initial year.

All figures exclusive of GST.

Rental review to be undertaken annually for the term of the lease in accordance with CPI.

Council aims to develop a leasing model that enables commercial viability for the tenant and a positive position for the Council. Respondents are encouraged to review Katherine Town Council’s Leasing Policy.

Additional response in relation to financial contribution: