



AGENDA

**Ordinary Meeting of Council
To be held on Tuesday 25 June 2024
At 12:00 pm**

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850

The Chief Executive Officer of Katherine Town Council
hereby provides notice of the Ordinary Meeting of Council
in accordance with Section 92 of the *Local Government Act 2019*

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn
- Councillor Maddy Bower
- Councillor Amanda Kingdon
- Councillor Peter McDougall
- Councillor Kerrie Mott
- Councillor Jeremy Trembath

OFFICERS

- Ingrid Stonhill – Chief Executive Officer
- Amanda Haigh – Manager Governance and Risk
- Emily Jones – Executive Assistance Governance – Minute Taker
- Rosemary Jennings – Manager Community Relations
- Desiree Rodgers – Finance Manager
- Irene McCreevy – Manager People and Culture
- Brett Kimpton – Manager Environment and Municipal Services
- Casey Anderson – Manager Corporate Administration

VISION:

Katherine is a place of opportunities. We celebrate diversity as we live, work, learn and grow together.

MISSION:

Together, we will work effectively today to shape our exceptional future tomorrows.

VALUES:

- 1. Accepting of diversity**
- 2. Sense of community**
- 3. Respect for people, environment, and culture.**

ORDER OF BUSINESS

1	Acknowledgement of Country	5
2	Opening Prayer.....	5
3	Opening of the Meeting	5
4	Attendance.....	5
4.1	Present	5
4.2	Apologies	5
4.3	Leave of Absence	5
5	Declaration of Interest.....	5
6	Presentations from External Agencies.....	5
7	Confirmation of Previous Minutes.....	5
7.1	Minutes of the Ordinary Meeting of Council 28 May 2024	5
7.2	Minutes of the Special Meeting of Council 4 June 2024.....	20
7.3	Minutes of the Special Meeting of Council 12 June 2024.....	26
8	Business Arising from Previous Minutes	30
8.1	Action Update May 2024	30
9	Mayoral Business	35
9.1	Mayor Activities May 2024.....	35
10	Correspondence and Documents.....	37
11	Petitions	37
12	Public Question Time (matters referred to the agenda).....	37
13	Notice of Motion.....	37
14	Reports of Officers.....	38
14.1	Katherine Town Council Representative on the GYRACC Committee Board	38
14.2	Crown Land Licence - Part Lot 2999 - Victoria Highway	40
14.3	Katherine Town Council Signs Code	42
14.4	Finance Report for the Month of May 2024	75
14.5	Community Services Report for the Month of May 2024	84



14.6 Infrastructure and Projects Report for the Month of May 2024	88
14.7 Environmental Service Report for the Month of May 2024	91
14.8 Corporate Administration Monthly Report - May 2024.....	94
15 Reports from Committees	98
15.1 Minutes from Committees	98
16 Elected Member Activities	98
16.1 Elected Member Activities May 2024.....	98
17 Late Agenda	100
18 General Business	100
19 Closure of Meeting to Public.....	100
20 Confidential Items	100
20.1 Confirmation of Previous Confidential Minutes 28 May 2024	100
20.2 Confirmation of the Previous Confidential Special Meeting of Council 4 June 2024	100
20.3 Confirmation of the Previous Confidential Special Meeting of Council 12 June 2024	101
20.4 Confidential Business Arising from Previous Minutes	101
21 Resumption of Open Meeting	101
22 Closure of the Meeting.....	101



1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

4 ATTENDANCE

4.1 PRESENT

4.2 APOLOGIES

4.3 LEAVE OF ABSENCE

5 DECLARATION OF INTEREST

Members Disclosure Conflict of Interest

Elected Members must declare any conflicts of interest in accordance with Councils Conflict-of-Interest Policy. A copy of this policy can be downloaded from www.katherine.nt.gov.au or obtained by emailing records@ktc.nt.gov.au

6 PRESENTATIONS FROM EXTERNAL AGENCIES

7 CONFIRMATION OF PREVIOUS MINUTES

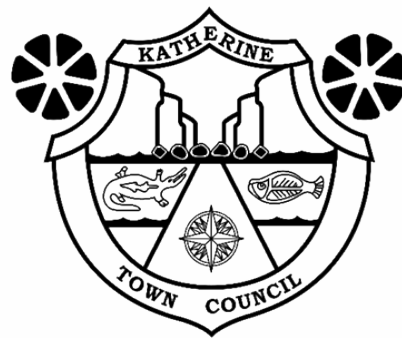
7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 28 MAY 2024

Report Type: Previous Minutes

Attachments: 1. Ordinary Meeting of Council - 28 May 2024 - Minutes - Unconfirmed [7.1.1 - 14 pages]

Recommendation

That Council confirm the minutes of the Ordinary Meeting of Council held on 28 May 2024 as a true and accurate record.



MINUTES

**Ordinary Meeting of Council
Held on Tuesday 28 May 2024**

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850



1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

Mayor Clark declared the Ordinary Meeting of Council - 28 May 2024 open at 12:00 pm.

4 ATTENDANCE

4.1 PRESENT

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn - via video conference
- Councillor Maddy Bower
- Councillor Amanda Kingdon
- Councillor Peter McDougall
- Councillor Kerrie Mott
- Councillor Jeremy Trembath

OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Amanda Haigh - Manager Governance and Risk
- Brett Kimpton - Manager Environmental Service
- Casey Anderson - Manager Corporate Administration
- Desiree Rodgers - Manager Finance
- Rosemary Jennings – Manager Community Relations
- Emily Jones – Executive Assistant Governance (minute taker)
- Staff x 4

PUBLIC - 5

4.2 APOLOGIES

Nil

4.3 LEAVE OF ABSENCE

Nil

5 DECLARATION OF INTEREST



Councillor Peter McDougall entered the meeting at 12:02pm

The Chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.

6 PRESENTATIONS FROM EXTERNAL AGENCIES

UNCONFIRMED



7 CONFIRMATION OF PREVIOUS MINUTES

7.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL 23 APRIL 2024

COUNCIL RESOLUTION OMC-2024-79

Moved: Councillor Kingdon; **Seconded:** Councillor McDougall

That Council confirm the minutes of the Ordinary Meeting of Council held on 23 April 2024 as a true and accurate record.

CARRIED 6|1

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor McDougall, Councillor Mott and Councillor Trembath

AGAINST: Councillor Kingdon



8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION UPDATE APRIL 2024

COUNCIL RESOLUTION OMC-2024-80

Moved: Councillor Bower; **Seconded:** Councillor McDougall

That Council receive and note the Action update.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Minutes are approved through the next Council Meeting and having them signed by the Mayor is not a requirement under Local Government and is at the choice of the Council.

Names are not required to be listed under discussion points on the minutes.

Confirmation that the letter to Jon Raynor has been sent again.

All items on Action Register are marked as overdue. Updates and progress has been made, however system due dates have not been altered. Will investigate and rectify.



9 MAYORAL BUSINESS

9.1 MAYOR ACTIVITIES APRIL 2024

COUNCIL RESOLUTION OMC-2024-81

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn

That Council receive and note the Mayoral activities for April 2024.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Meeting on the 5th April with LGANT was in regards to their constitution.

Meeting on the 2nd April with Katherine Police was to request a camera trailer at the Adventure Play Park. This trailer was removed after a short time, and the Play Park was broken into the same day the camera was taken away.

Meeting on 12th April with Minister Paech was only for the Mayor, not other Elected Members. Discussion points included Tourism, Airport Runway and Culverts, Sports Precinct and the Civic Centre upgrade.

Noted there to be numerous instances of meetings for Grants Commission. Discussed that the more smaller councils there are, the less money for all.

10 CORRESPONDENCE AND DOCUMENTS

10.1 CORRESPONDENCE INCOMING APRIL 2024

COUNCIL RESOLUTION OMC-2024-82

Moved: Councillor Trembath; **Seconded:** Councillor Bower

That Council receive and note the Incoming Correspondence:

- Attachments: 1. Letter - NT Electoral Commission - 2025 August Local Government Elections - 16 April 2024 - 190716 [10.1.1 - 2 pages]

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

The incoming correspondence is just a 'for your information' letter and does not require a response.

11 PETITIONS



12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

There were no Questions from the Gallery at the Ordinary Meeting of Council - 28 May 2024

13 NOTICE OF MOTION

14 REPORTS OF OFFICERS

14.1 ADMINISTRATIVE REVIEW COMMITTEE - TERMS OF REFERENCE

COUNCIL RESOLUTION OMC-2024-83

Moved: Councillor McDougall; **Seconded:** Deputy Mayor Coburn

That Council approves the Administrative Review Committee Terms of Reference.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Noted on page 34 of the agenda, the final line is missing the word 'animals'.

Page 34 of the agenda, 2.84 Mitigation of hazard or nuisance, example 3 refers to all animals. Example 4 contains the term 'cyclone' which is still relevant within this region. Council works in collaboration with the Emergency Management Committee to identify hazards around the community - such as washing machines and dead cars. Council can instruct a person to remove these objects from their property. Council are alerted by responsible landowners regarding rural properties and their hazards.

Within the Terms of Reference, the time frame of up to 28 days to apply to the CEO for a review of the decision is inline with the Act.

14.2 CROWN LAND LICENCE - LOT 3155 (A) VICTORIA HIGHWAY

COUNCIL RESOLUTION OMC-2024-84

Moved: Councillor Kingdon; **Seconded:** Councillor Bower

That Council authorises the Mayor and Chief Executive Officer to affix the Common Seal and execute a three (3) year Crown Land Licence over Crown Land Lot 3155 (a), Katherine NT.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

14.3 KATHERINE TOWN COUNCIL BY LAW 1998 PROPOSED AMENDMENTS

COUNCIL RESOLUTION OMC-2024-85



Moved: Councillor McDougall; **Seconded:** Deputy Mayor Coburn

1. That Council endorse the proposed By-Law amendments for drafting by the Northern Territory Office of Parliamentary Counsel.
2. That Council approve the process of community consultation on the amended By-Laws in accordance with the Local Government Act 2019.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Page 44 of the agenda contains states 'Katherine does not have a local newspaper.' Although Katherine does have a local news paper, it is not frequent enough to rely on distributing time sensitive information. The new proposal is removing the requirement to advertise in a newspaper.

Page 45 and 46 of the agenda; Proposed New By-Law of 'Livestock' - suggested that horses be removed from this list. The document will be going out for public consultation and all feedback taken onboard.

Public consultation process will be via the paper, Facebook and the web based program 'Your Say Katherine' which will be going live this week.

'Washing or repairing vehicles, etc., in a public place' - clarification on the verges out front of houses being deemed public area and like all Councils, residents are encouraged to maintain the verges.

14.4 FINANCE REPORT FOR THE MONTH OF APRIL 2024

COUNCIL RESOLUTION OMC-2024-86

Moved: Councillor McDougall; **Seconded:** Deputy Mayor Coburn

That Council endorses the Finance Report for the Month of April 2024.

CARRIED 6|1

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall and Councillor Trembath
AGAINST: Councillor Mott

Discussion

Information on why the Elected Member Allowances has a variance of \$333. CEO taken on notice.

Clarified that the variance under Elected Member Expenses is the money that is left within the budget.

Purchase on CEO Credit Card for IT Equipment for CEO and Mayor were new Surface Pros and were the only place available in stock at the time when required. The CEO's device had failed so the purchase was deemed urgent.

14.5 COMMUNITY SERVICES REPORT FOR THE MONTH OF APRIL 2024

COUNCIL RESOLUTION OMC-2024-87

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Trembath



That Council receive and note the Community Services Department report for the Month of April 2024.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Spelling error of Professor Hugh Heggie name.

Visitor Information Centre (VIC) Numbers not recorded for April. This has been taken on notice.

Signage upgrades have been conducted both internally and externally within the VIC. Municipal workers are conducting regular cleans around the VIC area as well as in the CBD.

Mould removal process within the Library has been completed. Reporting element is still to be formalised. The returning of the library to the building has been held up by paperwork delays.

14.6 CORPORATE ADMINISTRATION MONTHLY REPORT - APRIL

COUNCIL RESOLUTION OMC-2024-88

Moved: Deputy Mayor Coburn; **Seconded:** Councillor Bower

That Council receive and note the Corporate Administration Report for the month of April 2024.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

The 3 remaining items from the New Years Storm includes 1 job at the Showgrounds, and 2 at the Sportgrounds Facility. Currently awaiting contractors for this.

Facility Maintenance Incident Type is high in comparison to last year. These incidents include vandalism, lighting issues, etc. Taken on notice to outline further.

14.7 INFRASTRUCTURE AND ENVIRONMENT REPORT FOR THE MONTH OF APRIL 2024

COUNCIL RESOLUTION OMC-2024-89

Moved: Councillor McDougall; **Seconded:** Councillor Bower

That Council receive and note the report of the Infrastructure and Environment Department for April 2024.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall,
Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Feedback on Driver Reviver program includes "Great and Fun", "Too many words on the signs. Suggested for 9 words maximum on a sign". Meeting with DIPL and they advised that the signs are good. Some



concerns raised regarding the placement of the signs near the road however they are to the required sign standard.

Looking at solar energy at other Council facilities.

15 REPORTS FROM COMMITTEES

15.1 MINUTES FROM COMMITTEES

15.2 REPORTS FROM COMMITTEES

16 ELECTED MEMBER ACTIVITIES

16.1 ELECTED MEMBER ACTIVITIES APRIL 2024

COUNCIL RESOLUTION OMC-2024-90

Moved: Councillor McDougall; **Seconded:** Deputy Mayor Coburn

That Council receive and note the Elected Member activities for April 2024.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Nil

Discussion

Activities not recorded for Deputy Mayor during his leave, however is still attending EMIS and OMC when able. Thanks were passed along to Deputy Mayor for his attendance even though currently away.

17 LATE AGENDA

18 GENERAL BUSINESS

Deputy Mayor will be back in early July.

National Sorry Day Event was held on 26 May and was a successful event. The CEO, Mayor and Councillor Bower attended.

Thanks and commendation were given to the Dolly's Dream Foundation and their work.

Multicultural Festival Event was held on 26 May. Fantastic to have all cultures together. Well attended event and proud to have Katherine Town Council as a partner for this event. Numerous volunteers down from Darwin to support this event. Feedback was given regarding the lack of lighting for this event.

LGANT Circular Symposium being held on the 5th and 6th of June with a representative from Katherine Town Council attending.



Soil day recently held which Councillor Trembath attended.

Junk Festival is being held on Saturday 1st June. Barunga Festival being held the following week which is good for tourism.

Expressions of Interest are out for food vendors and entertainments for the upcoming Street Party.

Tip Shop is open this weekend, Saturday 1st June from 9am to 1pm.

1 side of the Hot Springs path is closed due to erosion.

Council are picking up rubbish and working on removing the graffiti around town.

19 CLOSURE OF MEETING TO PUBLIC

The open meeting was declared closed to the public at 1:03 pm.

COUNCIL RESOLUTION OMC-2024-91

Moved: Mayor Clark; **Seconded:** Deputy Mayor Coburn

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

20 CONFIDENTIAL ITEMS

20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES 23 APRIL 2024

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

20.2 CONFIRMATION OF CONFIDENTIAL SPECIAL MEETING OF COUNCIL MINUTES 26 APRIL 2024

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

20.3 CONFIDENTIAL BUSINESS ARISING FROM PREVIOUS MINUTES

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
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Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

20.4 EXPRESSION OF INTEREST - THE MEETING PLACE LEASE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

COUNCIL RESOLUTION OMC-2024-94

Moved: Councillor Trembath; **Seconded:** Councillor McDougall

1. That Council endorse the Officers Recommendation to award the Expression of Interest (EOI) Leasing of The Meeting Place to The Outback F&B Service PTY LTD Ahn Tran.
2. That Council authorises the Chief Executive Officer to enter Leasing negotiations with The Outback F&B Service PTY LTD Ahn Tran.
3. That Council authorises the Mayor and Chief Executive Officer to affix the Common Seal where required to execute a 1 year with the right to renew for a further 1-year lease with The Outback F&B Service PTY LTD Ahn Tran.
4. That Council approve the resolutions be move to the open minutes.

CARRIED 6|1

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor McDougall, Councillor Mott and Councillor Trembath
AGAINST: Councillor Kingdon

20.5 KATHERINE AQUATIC CENTRE UPGRADE - PROJECT UPDATE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.6 KATHERINE AQUATIC CENTRE UPGRADE - CONTRACT

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
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COUNCIL RESOLUTION OMC-2024-96

Moved: Councillor McDougall; **Seconded:** Deputy Mayor Coburn

1. That Council agree to the proposed Contract for Design and Construct of the Katherine Aquatic Centre Upgrade.
2. That Council approve signing and affixing the Common Seal to the Contract for Design and Construct of the Katherine Aquatic Centre Upgrade with Sitzler.
3. That the resolution be moved to the open minutes.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
 AGAINST: Nil

20.7 DOG POUND RELOCATION - PREFERRED TENDERER SELECTION

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

COUNCIL RESOLUTION OMC-2024-97

Moved: Councillor McDougall; **Seconded:** Deputy Mayor Coburn

1. That Council agree to the proposed Contract for Design and Construct of the Katherine Aquatic Centre Upgrade.
2. That Council approve signing and affixing the Common Seal to the Contract for Design and Construct of the Katherine Aquatic Centre Upgrade with Sitzler.
3. That the resolution be moved to the open minutes.

CARRIED 7|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath
 AGAINST: Nil

20.8 COUNCIL BORROWING

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

20.9 BREACH OF CODE OF CONDUCT COMPLAINT



Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

21 RESUMPTION OF OPEN MEETING

The open meeting resumed at 3:11 pm.

22 CLOSURE OF THE MEETING

The Ordinary Meeting of Council - 28 May 2024 was declared closed at 3:12 pm.

The next Ordinary Meeting of Council will be held on 25 June 2024.

UNCONFIRMED



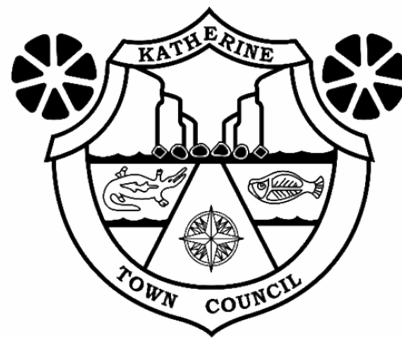
7.2 MINUTES OF THE SPECIAL MEETING OF COUNCIL 4 JUNE 2024

Report Type: Previous Minutes

Attachments: 1. Special Meeting of Council - 4 June 2024 - Minutes - Unconfirmed [7.2.1 - 5 pages]

Recommendation

That Council confirm the minutes of the Special Meeting of Council held on 4 June 2024 as a true and accurate record.



MINUTES

**Special Meeting of Council
Held on Tuesday 4 June 2024**

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850



1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

Mayor Clark declared the Special Meeting of Council - 4 June 2024 open at 12:04 pm.

4 ATTENDANCE

4.1 PRESENT

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn - via audio and video conference
- Councillor Maddy Bower - via video conference
- Councillor Peter McDougall
- Councillor Jeremy Trembath

OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Amanda Haigh - Manager Governance and Risk
- Casey Anderson - Manager Corporate Administration
- Desiree Rodgers - Manager Finance
- Irene McCreevy - Manager People and Culture
- Emily Jones – Executive Assistant Governance (minute taker)
- Matthew Arnott - Project Manager
- Eddie Ibal - Project Manager

4.2 APOLOGIES

COUNCIL RESOLUTION

Moved: Councillor Trembath; **Seconded:** Deputy Mayor Coburn

That Council accepts the apology of Councillor Kingdon and Councillor Mott.

Voting did not occur

4.3 LEAVE OF ABSENCE

Nil



5 DECLARATION OF INTEREST

The Chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.

6 REPORTS OF OFFICERS

7 CLOSURE OF MEETING TO THE PUBLIC

The open meeting was declared closed to the public at 12:06 pm.

COUNCIL RESOLUTION

Moved: Mayor Clark; **Seconded:** Deputy Mayor Coburn

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

8 CONFIDENTIAL ITEMS

8.1 PRESENTATION - SITZLER - AQUATIC CENTRE

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

8.2 CHAMBERS DRIVE FENCING RENEWAL PROJECT

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

COUNCIL RESOLUTION OMC-2024-102

Moved: Councillor Trembath; **Seconded:** Councillor Bower

That Council:

1. Award Tender T24-02 – SHG Chambers Fencing to LAW Rural Contracting for the amount of Two Hundred and Sixty-Two Thousand, and Seventy Dollars (\$262,070.00).



2. Move the motion to the open minutes.

CARRIED 5|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor McDougall and Councillor Trembath
 AGAINST: Nil

8.3 FLORINA ROAD RESEALING WORKS

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

COUNCIL RESOLUTION OMC-2024-103

Moved: Councillor McDougall; **Seconded:** Councillor Trembath

That Council:

1. Award Tender T24-06A – Florina Rd Reseal to Amrock Civil for the amount of Two Hundred and Eighty-Three Thousand, Two-Hundred and Eighty-Five Dollars, and Twenty Cents (\$283,285.20) excluding GST, and excluding Linemarking works.
2. Move the motion to the open minutes

CARRIED 5|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor McDougall and Councillor Trembath
 AGAINST: Nil

8.4 DRAFT MUNICIPAL PLAN 2024-2025

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

COUNCIL RESOLUTION OMC-2024-104

Moved: Councillor Bower; **Seconded:** Councillor Trembath

1. That Council approve the Draft Municipal Plan 2024/2025; including budget, long term financial plan, rates and fees and charges; for public consultation from 5 June to 25 June 2024.
2. That Council move the motion and attachments to the open minutes.

CARRIED 5|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor McDougall and Councillor Trembath
 AGAINST: Nil

9 RESUMPTION OF OPEN MEETING



The open meeting resumed at 1:02 pm.

10 CLOSURE OF THE MEETING

The Special Meeting of Council - 4 June 2024 was declared closed at 1:02 pm.

UNCONFIRMED



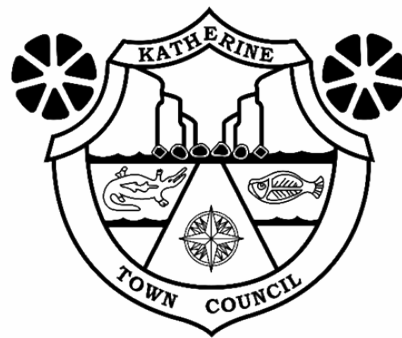
7.3 MINUTES OF THE SPECIAL MEETING OF COUNCIL 12 JUNE 2024

Report Type: Previous Minutes

Attachments: 1. Special Meeting of Council - 12 June 2024 - Minutes - Unconfirmed [7.3.1 - 3 pages]

Recommendation

That Council confirm the minutes of the Special Meeting of Council held on 12 June 2024 as a true and accurate record.



MINUTES

**Special Meeting of Council
Held on Wednesday 12 June 2024**

Civic Centre, Council Chambers
24 Stuart Highway, Katherine NT 0850



1 ACKNOWLEDGEMENT OF COUNTRY

We would like to acknowledge that this meeting is being held on the traditional lands of the first nations people of the Katherine township and surrounding council communities. We recognise the first nations culture as one of the longest surviving cultures in the world and we pay our respects to Elders both past, present and future.

2 OPENING PRAYER

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3 OPENING OF THE MEETING

Mayor Clark declared the Special Meeting of Council - 12 June 2024 open at 12:04 pm.

4 ATTENDANCE

4.1 PRESENT

ELECTED MEMBERS

- Mayor Elisabeth Clark (Chair)
- Deputy Mayor Denis Coburn - videoconference
- Councillor Amanda Kingdon - videoconference
- Councillor Peter McDougall
- Councillor Jeremy Trembath - telephone

OFFICERS

- Ms Ingrid Stonhill – Chief Executive Officer
- Amanda Haigh – Manager Governance and Risk (minute taker)
- Matthew Arnott - Projects Portfolio Manager
- Kimberly Worrigal - Contracts Coordinator

4.2 APOLOGIES

Councillor Maddy Bower provided apology for the meeting.

4.3 LEAVE OF ABSENCE

Nil

5 DECLARATION OF INTEREST

The Chair reminded members of their responsibility to declare any conflicts of interest.

Nil conflicts declared.



6 REPORTS OF OFFICERS

7 CLOSURE OF MEETING TO THE PUBLIC

The open meeting was declared closed to the public at 12:06 pm.

8 CONFIDENTIAL ITEMS

8.1 FLORINA ROAD CIVIL WORKS

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

COUNCIL RESOLUTION OMC-2024-105

Moved: Councillor Trembath; **Seconded:** Councillor McDougall

That Council

1. Award Tender T24-06A – Florina Rd Asphalt Resealing Works to Amrock Civil for the amount of Three Hundred and Sixty-One Thousand, and Ninety-Seven Dollars, and Thirty-Three Cents (\$361,097.33) excluding GST
2. Notes that the previously approved contract sum was for a bitumen surface, and this revised contract sum is for asphalt
3. Release the resolution to the public minutes

CARRIED 5|0

FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall and Councillor Trembath
AGAINST: Nil

9 RESUMPTION OF OPEN MEETING

The open meeting resumed at 12:18 pm.

10 CLOSURE OF THE MEETING

The Special Meeting of Council - 12 June 2024 was declared closed at 12:19 pm.

8 BUSINESS ARISING FROM PREVIOUS MINUTES

8.1 ACTION UPDATE MAY 2024

Report Type: For noting

Attachments: 1. Action Report - OMC - 17 June 2024 [**8.1.1** - 4 pages]

Officer Recommendation

That Council receive and note the Action update.

Action Register



Search Criteria
Showing Completed Items: No
Applied Filters
Meeting Types: Ordinary Meeting of Council
Generated By: Amanda Haigh
Generated On: 17/06/2024 at 8:57am

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
23/01/2024	Ordinary Meeting of Council - 23 January 2024	10.1	Correspondence Incoming December 2023	In Progress	<p>Please action as per resolution.</p> <p>COUNCIL RESOLUTION OMC-2024-4 Moved: Councillor Kingdon; Seconded: Councillor Bower</p> <p>That Council receive and note the Incoming Correspondence:</p> <p>Attachments:</p> <ol style="list-style-type: none"> 1. Letter - Administrator - Cor 2023 - 185698 [10.1.1 - 1 p 2. Letter - LGANT - DIPL Respc 186265 [10.1.2 - 2 pages] 3. Letter - Shadow Minister fo December 2023 - 186708 [1 4. Letter - Minister DIPL - Re F [10.1.4 - 2 pages] 5. Email - LGANT - Nomination 187213 [10.1.5 - 2 pages] <p style="text-align: center;">CARRIED 7 0</p> <p style="text-align: center;">FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall, Councillor Mott and Councillor Trembath AGAINST: Nil</p> <p>Discussion Noted that the proposed alternate route appears to be NTG second priority being still in the 10 to 20 year pipeline. Raised that there is a alot of development occurring on Bicentennial Road and</p>	Executive Assistance Governance	<p>16/02/2024 Manager Governance and Risk</p> <p>Invitation to Louise McCormick to come and discuss with council the alternate route, infrastructure audit and other infrastructure related topics is being finalised.</p> <p>16/04/2024 Executive Assistance Governance</p> <p>Email sent to Louise McCormick (from CEO) requesting to organise a time to meet with Council (either via TEAMS or in person). Awaiting response from Louise.</p> <p>15/05/2024 Executive Assistance Governance</p> <p>Louise's EA has proposed the time of Monday 24 June at 2:30pm. Liaising with Elected Members if this time is suitable.</p> <p>22/05/2024 Executive Assistance Governance</p> <p>Meeting has been organised with Louise via TEAMS on Monday 24 June at 2:30pm</p>	25/06/2024	

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken	Due Date	Completed (Overdue)
					<p>Zimin Drive for trucks and that this should be considered for a second bridge and route to utilise these two roads as the entrances. A request will be sent to Louise McCormick to come and discuss with council the alternate route, infrastructure audit and other infrastructure related topics.</p> <p>Suggestion for the trivia signs to include messaging around flooding.</p>				
23/01/2024	Ordinary Meeting of Council - 23 January 2024	14.5	Lease and Licence - Amplitel Pty Ltd - 28 Second Street	Awaiting external response	<p>Please action as per resolution.</p> <p>COUNCIL RESOLUTION OMC-2024-10 Moved: Councillor Trembath; Seconded: Deputy Mayor Coburn</p> <p>That Council authorise the Mayor and Chief Executive Officer to affix the Common Seal and execute a five (5) year lease and license agreement, with the option for renewal for an additional term of five (5) years, to Amplitel Pty Ltd for a designated portion of Lot 73, 28 Second Street, Katherine NT.</p> <p style="text-align: right;">CARRIED 6 1</p> <p style="text-align: center;">FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Bower, Councillor Kingdon, Councillor McDougall and Councillor Trembath AGAINST: Councillor Mott</p>	Administration Manager	<p>05/02/2024 Administration Manager</p> <p>HWLE have been advised that Council has endorsed the Lease and Licence. Will await for the finalised documents to be returned for affixing Common Seal and signatures.</p> <p>14/06/2024 - HWLE communicated Council's position to Telstra's representative and still not heard no response. HWLE chased up 27/03/2024.</p>	31/07/2024	
27/02/2024	Ordinary Meeting of Council	14.5	Shared Services Agreements	On Hold	Please action as per resolution.	Administration Manager	18/03/2024 Administration Manager	12/03/2024	Overdue by: 96 days

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignees	Action Taken	Due Date	Completed (Overdue)
	- 27 February 2024		t - West Arnhem Regional Council		<p>COUNCIL RESOLUTION OMC-2024-31 Moved: Councillor Kingdon; Seconded: Deputy Mayor Coburn</p> <p>That Council authorise the Chief Executive Officer to enter into a Shared Service Agreement with West Arnhem Regional Council to acquire services for Record Management.</p> <p style="text-align: right;">CARRIED 5 0</p> <p style="text-align: center;">FOR: Mayor Clark, Deputy Mayor Coburn, Councillor Kingdon, Councillor McDougall and Councillor Mott AGAINST: Nil</p> <p>Discussion A shared agreement can be with different councils depending on need and what benefits can we gain. Records management is very important, and we know we can do better through continuous improvement. We are negotiating the costs proposed with West Arnhem Regional Council (WARC). Katherine Town Council has and will continue to share knowledge with our local government counterparts and hoping WARC will have a similar approach.</p>		<p>CEO's will need to discuss the payable amount for WARC services.</p> <p>14/06/2024 Administration Manager</p> <p>14/06/2024 - New CEO for WARC on board. WARC Deputy CEO requested that both CEO's of the Council discuss about the shared service for free of charge.</p>		



9 MAYORAL BUSINESS

9.1 MAYOR ACTIVITIES MAY 2024

Report Type: For noting

Recommendation

That Council receive and note the Mayoral activities for May 2024.

Purpose of Report

To provide an update on the Mayoral activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

1.1.3 Improve transparency around issues affecting the community.

1.1.4 Learn what the community wants to know through community engagement strategies.

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.1 Foster strong relationships with Territory and federal governments to ensure coordination and support for economic development initiatives affecting Katherine at the local level and in the Big Rivers Region.

1.2.2 Act as a connector on key issues affecting the community as a member in key reference groups.

6. BIG RIVERS INTER-GOVERNMENT COLLABORATION – 6.3. Inter-Government Collaboration and Advocacy - Collaborate with Territory and federal governments.

6.3.1 Advocate for the interests of our community.

Mayor Lis Clark	
Date	Activity attended
29/4-19/5	Leave
20 th May 2024	Grants Commission Meeting
21 st May 2024	Visit to Litchfield Council
22 nd May 2024	Financial Sustainability of Local Government - LGANT
23 rd May 2024	Meeting with CEO Jawoyn
24 th May 2024	Katherine Times
24 th May 2024	Meeting with CEO DIPL
25 th May 2024	Open Day at Charles Darwin University Rural College
26 th May 2024	National Sorry Day – Museum Gardens
26 th May 2024	Multicultural Festival- YMCA
27 th May 2024	Consul of Indonesia
27 th May 2024	Elected Member Information session
28 th May 2024	Ordinary Meeting of Council
29 th May 2024	Meeting with CEOs from NTG
29 th May 2024	Meeting with Local Member
30 th May 2024	Destination Management Plan – Tourism Top End
31 st May 2024	Working for Territorians budget
31 st May 2024	Justice Reinvestment Group
31 st May 2024	Rivers of NT



10 CORRESPONDENCE AND DOCUMENTS

11 PETITIONS

12 PUBLIC QUESTION TIME (MATTERS REFERRED TO THE AGENDA)

Questions relating to the agenda, that you would like addressed, can be submitted via email at records@ktc.nt.gov.au, over the phone at 08 8972 5500, in person at the Civic Centre, or through an electronic submission via the [website](#).

Please submit your question/s pertaining to the current Ordinary Meeting of Council agenda. These will be responded to in full and in a public setting.

13 NOTICE OF MOTION

14 REPORTS OF OFFICERS

14.1 KATHERINE TOWN COUNCIL REPRESENTATIVE ON THE GYRACC COMMITTEE BOARD

Author: Amanda Haigh, Manager Governance and Risk
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council appoint Ingrid Stonhill, Chief Executive Officer, as the Katherine Town Council representative on the Godinymayin Yijard Rivers Arts and Culture Centre Board and advise Godinymayin Yijard Rivers Arts and Culture Centre Management on this appointment accordingly.

Purpose of Report

The purpose of this report is to seek council's approval to appoint Ingrid Stonhill, CEO, as the Katherine Town Council representative on the Godinymayin Yijard Rivers Arts and Culture Centre (GYRACC) Board.

Strategic Plan

1. STRONG LEADERSHIP - 1.2 Partner in progress - Provide strategic leadership on economic development issues to promote Katherine's reputation and improve business confidence.

1.2.2 Act as a connector on key issues affecting the community as a member in key reference groups.

Municipal Plan

1.1 Governance - Governance and Elected Members

1.1.9 Participate in reference groups, working on issues that affect the community

Background

Katherine Regional Cultural Precinct LTD (KRCP) is a cultural enterprise established in 2011 to develop and professionally manage the Godinymayin Yijard Rivers Arts and Culture Centre (GYRACC). The KRCP is a Company Limited by Guarantee. Its members are the Northern Land council, the Northern Territory Government and the Katherine Town Council.

At the Ordinary Meeting of Council 25 November 2021 Council appointed Brendan Pearce as the Director Infrastructure and Environment as the Katherine Town Council Representative on the Board.

Discussion

Recent discussions with the newly appointed CEO of GYRACC, Clare Armitage, have proposed that Ingrid Stonhill, CEO, be appointed to the board as the Katherine Town Council representative.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.



Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



14.2 CROWN LAND LICENCE - PART LOT 2999 - VICTORIA HIGHWAY

Author: Casey Anderson, Administration Manager
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: Nil

Officer Recommendation

That Council authorise the Mayor and Chief Executive Officer to sign and execute a short-term Crown Land Licences over Part Lot 2999, Katherine NT 0850.

Purpose of Report

To authorise the Mayor and Chief Executive Officer to sign and execute a short-term Crown Land Licences over Part Lot 2999, commonly known as the overflow car parking for the Katherine Showgrounds.

Strategic Plan

Not Applicable

Municipal Plan

1.1 Governance - Governance and Elected Members

1.1.2 Ensure compliance with Local Government legislation.

1.1.8 Continue strong relationships with Regional, Territory and Federal Governments.

4.9 Infrastructure and Environment - Open Spaces

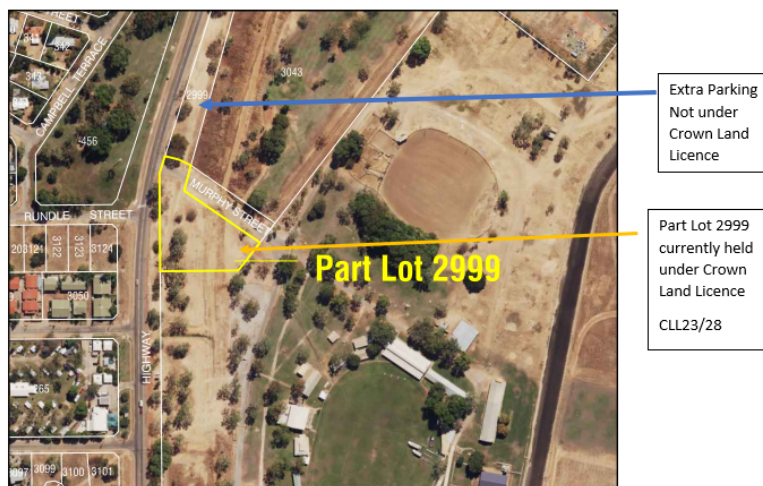
4.9.1 Complete scheduled grounds maintenance of playgrounds, parks, gardens, and reserves.

4.10 Infrastructure and Environment - Recreation and Leisure Facilities

4.10.1 Manage and maintain council-owned facilities.

Background

The existing Occupation Licenses for the proposed Lot 2999 Victoria Highway, Town of Katherine, is up for renewal. This license is primarily issued to accommodate overflow car parking at the Katherine Showgrounds during major events such as the Katherine Annual Show and the Katherine Race Cup.



Discussion

The Crown Land Licence applications is for a short-term period to cover the following events:

- **Katherine Annual Show:** Friday 19, Saturday 20, and Sunday 21 July 2024
- **Katherine Race Cup:** Saturday 17 August 2024

This licences will accommodate the overflow car parking for two of Katherine's major events.

Future licences over Lot 2999 can now be applied for directly by the hirers of the Katherine Showgrounds.

Given the timeframes involved in the Northern Territory Government (NTG) application and comment process, it is currently more efficient for the Council to apply for the licences. Starting next year, hirers will be informed that, as part of their preparation for hire agreements and liquor licensing, they will need to apply for the Crown Land Licence to accommodate overflow car parking for major events.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

Within current service delivery budget and resource.

Risk, Legal and Legislative Implications

Failure to approve the Crown Land Licence could lead to inadequate parking areas, posing traffic management risks for both the landowner (Council) and event attendees.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.3 KATHERINE TOWN COUNCIL SIGNS CODE

Author: Amanda Haigh, Manager Governance and Risk
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: 1. DRAFT Katherine Town Council Signs Code 2024 v2b 190624 [14.3.1 - 31 pages]

Officer Recommendation

That Council approve the reviewed Katherine Town Council Signs Code that is restructured for ease of use and clarity of what signs can be erected in what zones and specifications.

Purpose of Report

To present a reviewed Katherine Town Council Signs Code that is restructured for ease of use and clarity of what signs can be erected in what zones and specifications for approval.

Strategic Plan

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.1 Regularly update our workplace policies and procedures, and Council bylaws.

Municipal Plan

1.1 Governance - Governance and Elected Members

1.1.1 Regularly update our workplace policies and procedures and council Bylaws.

Background

The Katherine Town Council Signs Code is a requirement by Section 86 of the Katherine Town Council By-Laws.

The Signs Code have been in force since 29 September 1997 with the amendments:

- 27 January 2009 - new arrangements for cluster signs and highway information bays, more flexible requirements for free standing signs and new NT Planning Scheme zoning terminology;
- 24 July 2012 - determines the technical application of third-party advertising in a specific instance (deemed the existing wall between the Jade Cafe and the BP Service Station to be the property boundary for the purposes of the Signs Code);
- 30 July 2013 – make provision for visible sponsorship signage for community groups, financial control for minimum sponsorship arrangements to gain signage rights,
- 28 July 2020 - Rules for Election Signs include 1. that an election sign may be placed on private property provided they are only erected within 6 weeks of an election and removed within 7 days after it, subject to any requirements under the Electoral Act; and 2. any cost applied from the removal of the Election Signs on private property as the result of a breach of the rules will be the responsibility of the property owner/s.

Discussion

The purpose of the review of the Katherine Town Council Signs Code was to address issues with the document being unnecessarily complex and complicated, overwhelming and detracting users from engaging with the process through permits which are seen unnecessary, and the existing document does not provide guidance on size, type, nature across all areas.

The intent of the review was to provide clarity to both staff and community members in understanding what signs can be erected in what zones and specifications around them.

The review has no aim to change the intentions of the existing signs code, just to provide more clarity around allowable zones and add some more specificity for compliance, for example maximum sign area, time periods, and prohibited signs by zones.

The format has been improved for users and now has the following format:

- Identify the 'Structure Type'
- Identify the 'Advertising Type'
- Review the 'Sign Approval Classification' (Exempt / Complying / Discretionary / Prohibited)
- Confirm against 'Advertising Signs and Zoning Controls' and 'Specific Provisions' (if applicable)
- Exempt / Complying – No Permit Required – Erect
- Discretionary – Permit Application
- Prohibited- No application allowed

Subject to the approval of the reviewed code, a new permit application form will need to be created to match the process. Further, development of cheat sheets and flow charts that can be used by staff and the community to assist with both process and allowable signs.

Consultation Process

There was no consultation process required for this report.

Policy Implications

By-Laws 86 Signs, hoardings and advertising

(1) In this by-law: signs code means the document of that name approved by resolution of the council on 29 September 1997 (as since amended) that prohibits, regulates or exempts matters relating to or incidental to the placing, size, shape, content and colour of signs, hoardings and advertising:

(a) in or on a public place; or

(b) on premises adjoining or in view of a public place.

(2) The CEO must cause the signs code to be available to the public at the council offices during the business hours of the council.

(2A) The council may, by resolution, amend the signs code or replace it with another code that prohibits, regulates or exempts matters relating or incidental to the place, size, shape, content and colour of signs, hoardings and advertising in a public area or on premises adjoining or in view of a public area.

(2B) If the council amends or replaces the signs code, the council must publish in a newspaper circulating in the municipality a notice stating that the amendment or replacement has been made and including a description of the effect of the amendment.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

Katherine Town Council

Signs Code

1.	Introduction	3
2.	Using The Code	4
3.	Interpretations	5
4.	Definitions (General)	6
5.	Definitions – Sign Structure Types	8
6.	Definition – Advertising Types	11
7.	Sign Approval Classification	13
8.	Advertising Signs and Zoning Controls	
	a. Residential Zones	15
	b. Commercial Zones	16
	c. Industrial Zones	17
	d. Recreation And Other Zones	18
	e. Rural Zones	19
9.	Specific Provisions: Sign Types	20
10.	Specific Provisions: Temporary Signs	22
11.	General Council Policy Relating to Signs on or Over a Public Place	23
12.	Prohibited Advertising Signs	26
13.	Assessment Criteria	27
14.	Application Procedure	29
	Schedule 1 - NT Planning Scheme - Index of Zones	30

1. INTRODUCTION

a. Citation

This Code may be cited as the Katherine Town Council Signs Code

b. Commencement

This Code came into operation on the date that By-laws repealing the By-laws of the Katherine Town Council Nos 85 of 1982, 21 of 1987 and 47 of 1990 came into operation. The Katherine Town Council Signs Code were adopted 29 September 1997.

c. Purpose of Code

The main purpose of the Code is to ensure, as far as is practicable, that the placement, size, shape, content and colour of signs, hoardings and advertisements on premises adjoining or in view of a public place are:

- i. compatible with the design and character of the premises and land use to which they are related and with the streetscape and amenity of their locality;
- ii. do not cause visual clutter and disorder;
- iii. do not cause a potentially unsafe distraction to the drivers of motor vehicles;
- iv. provide useful information; and
- v. are reasonably acceptable to the community as a whole.

d. Contents of Advertisements

The Council considers that the content and/or message of an advertising sign is not a matter for its jurisdiction, except in so far as it determines a specific type of advertisement. Concerns and complaints about the content of an advertising sign should be directed to the Advertising Standards Board.

e. Requirements for a Permit

Unless an advertising sign is exempt under clause 7.1 of this code, or is a complying sign under clause 7.2 of this code, a permit is required for the display of an advertising sign on or in a public place, or in or on a premises adjoining or in view of a public place within the municipality.

f. Requirements for Other Permits

When an advertising sign requires planning, building or structural certification under the provisions of other legislation, the onus for obtaining the necessary permits is with the applicant.

2. USING THIS CODE

The following notes should be used as a guide to using this Code, and read in conjunction with Katherine Town Council Fees & Charges.

- i. Decide what type (structure) of sign and advertising you are proposing to erect by reference to the Definitions - Sign Structure Types diagram provided in clause 5;
- ii. Decide what type of advertising you are proposing to display by reference to the Definitions – Advertising Type provided in clause 6
- iii. Refer to Sign Approval Classification in clause 7 to determine whether a permit is needed before the advertising sign can exhibited.
- iv. Determine which NT Planning Scheme zone the sign is to be exhibited in – refer to Schedule 1;
- v. Check to determine that the advertising sign will comply with the provisions in clause 8 - Advertising Signs and Zoning Controls and whether a permit is needed before the advertising sign can be exhibited; and
- vi. Where a permit is required, make an application to Council.

3. INTERPRETATIONS

For the purposes of interpretation, the Code is to be read together with the Katherine Town Council By-Laws as in force from time to time. This Signs Code does not apply to regulatory signage located within the road reserve of Territory or local roads.

A reference in the Code to a specified zone means a reference to that zone specified and described in the NT Planning Scheme – Katherine made under the *Planning Act*, and of which brief descriptions are given in Schedule 1 with a pictorial reference (plan) being Schedule 4.

A person proposing a sign which does not appear to come within the scope of the definitions in this clause may apply to the Council for the approval or rejection of the sign on its merits and in accordance with the approval criteria set out in the Code and with general Council policy expressed in relation to the relevant zone where the proposed sign is to be situated.

4. DEFINITIONS (GENERAL)

In this Determination, unless the contrary intention appears;

"advertising sign" means any form of advertising using words, letters, images, pictures, symbols, objects, colours or illumination, exhibited or displayed on or in a public place, or on a building or structure that adjoins or is in view of a public place, for the attention of the public, and includes any structure or material used to display the advertising.

"advertiser" means a person:

- i. Who holds a valid permit in respect of the advertising sign issued pursuant to these By-Laws; or
- ii. Who authorises or causes an advertising sign to be exhibited; or
- iii. Whose business or place of business is advertised by the advertising sign; and
- iv. Includes a person who manages and controls, or has power to manage or control, the place in which the advertising sign is exhibited.

"awning" includes a veranda or portico;

"By-Laws" means the Katherine Town Council By-Laws

"carriageway" means a portion of a road improved, designed, or ordinarily used for vehicular traffic and includes the shoulders and areas at the side or centre of the carriageway used for the standing or parking of vehicles (including parking bays), and, where a road has two (2) or more portions divided by a reservation, means each portion separately;

"CBD" means the central business district of the municipality;

"Code" means the Katherine Town Council Signs Code;

"community services sign" means a sign that provides information relating to community facilities, charitable organisations and religious venues;

"Council" means the Katherine Town Council;

"Council Controlled Land" means any land under the ownership or control of Council and includes but is not limited to a road, footpath, easement, park, reserve, riverbank or car park area.

"election sign" means a temporary sign erected shortly before the holding of a local government, Territory or federal election;

"exempt", in relation to a sign, means exempt from the requirement of obtaining a permit under this Code;

"local road" means a road under the care, control and management of the Katherine Town Council.

"mural" means a painting or artistic work (including collage effects) composed of pictures or arrangements of colours which is devoid of advertising content and is made directly onto a wall or fascia.

“pole sign” means an advertising sign which:

- i. is erected on a pole or a pylon and which, in either case, is not on or part of a building or other structure; and
- ii. does not exceed a height of 7m above ground level;

“**Territory**” means the Northern Territory Government;

“**Territory road**” means a road under the care, control and management of the Northern Territory Government;

5. DEFINITION - SIGN STRUCTURE TYPES

In this code, unless the contrary intention appears, the following types of advertising signs have the corresponding meaning:

Aerial sign means a device inflated by a lighter than air substance, that is free floating dirigibles tethered to a fixed point and includes but is not limited to blimps, kites and balloons.

Advertising balloons, blimps, and kites may be permitted if displayed for promotional reasons on a temporary basis, in zones other than residential.

The maximum duration for the display of a balloon, blimp or kite is two (2) weeks, and no more than three (3) permits a year for a display from any one site will be granted.

Animated signs means an advertising sign that is designed to move, flash, change its message, intensity or pattern, or which contains moving parts, whether or not any part of the sign is also illuminated.

Flashing lights in an animated sign are prohibited if they are likely to be in the view of a driver of a vehicle.

Chasing lights, where lights follow in a repetitious pattern, are only appropriate within commercial zones, particularly the CBD, but are prohibited in an animated sign if they are likely to cause distraction to drivers, the general public or residents.

Bright lights are generally undesirable as they are likely to cause a distraction to drivers and may be confused with traffic control devices. Bright lights are particularly undesirable within, or adjacent to, residential zones.

Banners means an advertising sign made of light non-rigid material, and which is attached to a building or structure. *(Legend 8)*

Temporary banners are permitted in industrial and commercial zones and require approval in all other zones.

Banners displayed on a permanent basis will not generally be permitted.

NOTE: For the purpose of this Signs Code, the definition of banners does not apply to the North, South and West banner posts and flagtrax systems located at the entrances to the township and/or located through the Mainstreet, Lindsay Street and Victoria Highway which are restricted to community group and not for profit event promotions. Please refer to Katherine Town Council Fees and Charges.

Bunting means devices which are groups of flags or flimsy material attached to ropes or wires suspended above the ground or line stretched between two points and which are designed to draw attention by the nature of its construction, colour, movement or noise and includes streamers, flags, pennants and wind-vanes. *(Legend 9)*

Bunting can cause the impression of clutter and is inappropriate particularly in, or within close proximity to a residential zone.

Bunting may be acceptable within commercial zones, particularly within car yards or

service stations, where the premises maintain an open appearance.

Bunting is inappropriate on or under awnings which extend over Council controlled roads or reserves. Temporary bunting will be permitted for special promotions (other than in residential zones unless associated with new housing/land developments).

Cluster Signs means a sign structure that contains more than one (1) sign; *(Legend 12)*

Fascia signs means an advertising sign that is attached to an existing building fascia and includes attached lettering *(Legend 1)*

Fence sign means an advertising sign affixed to a fence. *(Legend 4)*

Flag sign means an advertising sign displayed on cloth, canvas or synthetic material, which is hung from a vertical pole. *(Legend 13)*

Freestanding sign means an advertising sign that is:

- i. Self-supporting and not attached to the sides of a building, wall or fascia;
 - ii. is fixed to the ground;
 - iii. may be erected on a pole/s or a pylon which is not a part of a building or other structure; and
 - iv. does not include a moveable sign.
- (Legend 6)*

High sign means an advertising sign, or its supporting structure which:

- i. is exhibited on or above the roof of a building;
- ii. is exhibited on a wall of a building so that any part of the advertising sign, or
- iii. its supporting structure, exceeds a height of 7m above ground level; or
- iv. is freestanding and exceeds 7m in height but does not exceed 10m in height.

Illuminated sign means:

- i. an advertising sign illuminated by internal and/or external lights; and
- ii. an advertising sign composed of light devices that do not flash, change intensity or pattern.

Information Bay Sign means an advertising sign located on any one of three (3) approved Information Bays, situated on Territory road reserves (Refer to Section 11(c))

Moveable sign means a lightweight portable freestanding sign or sign with wheels that may be moved around a site and includes A - frame signs and sandwich boards. *(Legend 7)*

Permanent sign means a sign that is lasting or intended to last indefinitely, and which is displayed or intended to be displayed indefinitely.

Projecting sign means an advertising sign attached to and protruding, perpendicularly or horizontally, from a building or structure but is not attached to the roof of the building or structure. *(Legend 5)*

Roof sign means a sign that is attached to or directly painted on to a roof of a building and which does not project or extend beyond the edge or face of the roof *(Legend 2)*

Rotating signs means an advertising sign that rotates.

Street furniture sign means an advertising sign attached to such items as public seating, plant boxes and other functional structures in public places. *(Legend 10)*

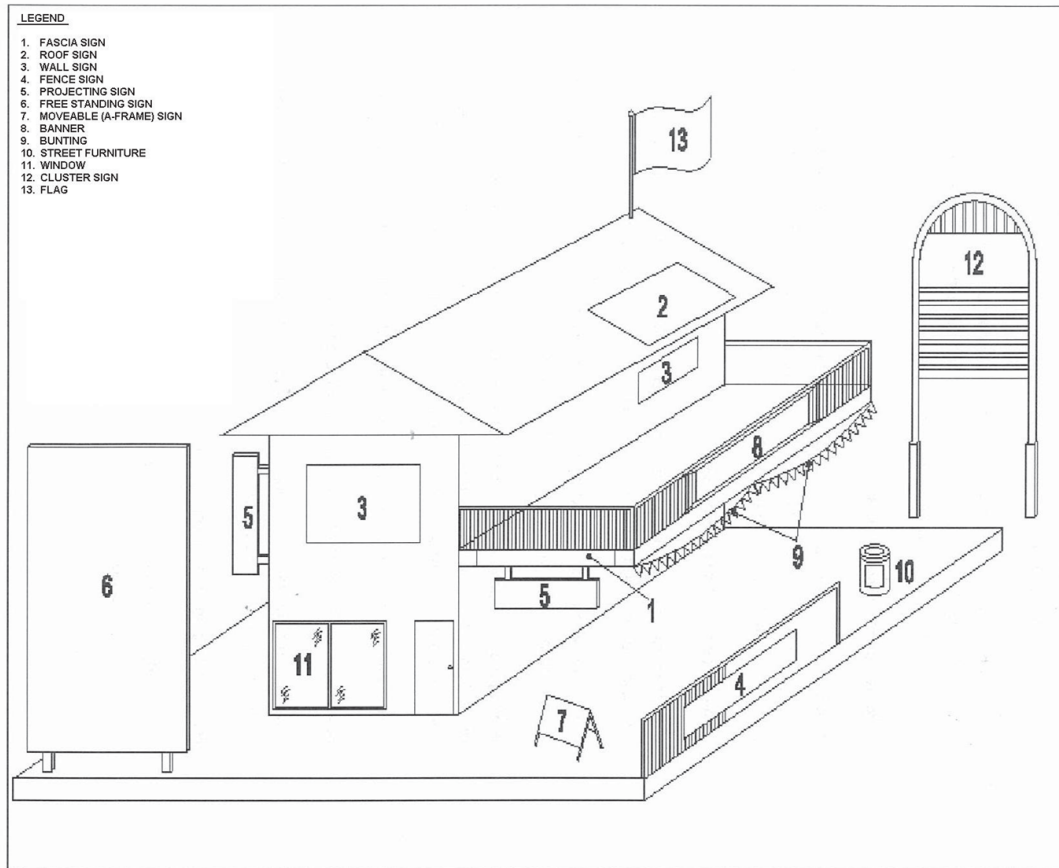
Temporary sign means a sign that lasts, exists, serves or is effective for a limited time only and / or which is intended to be displayed for a limited time only.

Vehicle or Trailer Sign means a static vehicle or trailer adapted for and used as an advertising sign, and does not include vehicles predominantly utilised as a mode of transport or any registered commercial passenger vehicle.

Vertical banner sign is an advertising sign constructed of a flexible material suspended between two solid brackets at the top and bottom of the sign face.

Wall sign means an advertising sign attached to or painted on a wall of a building (including structures attached to the building) or on a structure that protrudes no more than 50mm from the face of a building or structure, but does not protrude into or over a road. Where such signs are to be erected on buildings supporting existing signs, the new sign must be uniform in design and positioning to ensure it enhances the appearance of the building and existing signage. *(Legend 3)*

Window sign means an advertising sign attached to the inside or outside of a window. *(Legend 11)*



6. DEFINITION - ADVERTISING TYPES

Advertising types refers to the nature and purpose of the advertising on the sign, rather than the sign structure.

Business advertising means an advertising sign restricted to the name, and/or logo, and occupation and/or activity of the person occupying the premises in relation to which the advertising sign is erected, and, where a number of persons are carrying on different businesses in a premises, includes a sign identifying the premises.

Community advertising means advertising that provides information relating to community events, community facilities, charitable organisations and religious venues and which may incorporate sponsorship advertising not exceeding 50 % of the total area of the sign face. A community event is usually a free event and is hosted by a “not for profit” organisation.

Construction advertising means advertising on land on which construction work is lawfully being undertaken.

Election advertising means advertising erected in association with the holding of a local government, Northern Territory or Federal election and other associated functions as governed by either federal or state electoral commissions.

Event advertising promotes a specific event or activity which is a one – off event or which occurs less frequently than once a year and which is not community event advertising or election advertising.

Land Development advertising identifies and promotes new land subdivision development and may include directional and descriptive advice relating to the development.

Precinct advertising provides information about the businesses, organisations, or activities occurring within an identifiable site.

Promotion advertising provides information about the services or goods produced, provided or sold as a major activity on the premises, or information about events or activities substantially carried out on the premises.

Real estate advertising means advertising used to indicate or display real property that is available for rent, lease, sale, auction or inspection and any sign associated with real estate but excluding licensed identification signs at the offices of a Real Estate Agency.

Real estate directional advertising means advertising erected within the boundaries of a road reserve for the purpose of directing people to a property that is being offered for sale.

Security sign means an advertising sign that provides information about security services protecting a premise and is displayed either on a building or on a fence.

Sponsorship advertising means advertising that includes the name and or logo of a person, company or organisation providing sponsorship of an event or activity. The maximum area displaying the sponsorship advertising shall not exceed 50% of the total sign.

Sponsorship signs are approved for the duration of the sponsorship and reviewed annually.

Third party advertising means advertising that provides information about:

- i. Services or goods that are not produced, provided or sold as a major activity on the premises; or

- ii. businesses, events or activities not substantially carried out or associated with the premises; but
- iii. does not include Community, Event or Sponsorship advertising; nor
- iv. include advertising on vehicles or trailers which are predominantly utilised as a mode of transport and with signage indicating services or goods produced, provided or sold as a major activity of the company or person to which or whom the vehicle is registered; or the business, events or activities substantially carried out by the company or person to which or whom the vehicle is registered.

An advertiser proposing to exhibit an advertising sign which does not appear to come within the scope of the aforementioned definitions may apply to Council for the approval or rejection of the advertising sign on its merits and in accordance with the approval criteria set out in the Code and with general Council policy expressed in relation to the relevant zone where the proposed advertising sign will be exhibited.

7. SIGN APPROVAL CLASSIFICATION

Under this Code, a proposed advertising sign will be assessed under one of the following four classifications:

7.1 Exempt (No permit required)

Where an advertising sign complies with the requirements of this clause the advertising sign will be:

- i. exempt from the need for an application;
- ii. exempt from the payment of fees;
- iii. exempt from the need for a permit.

The following signs are classified exempt from the requirements of this code:

- a) A sign previously approved by the **Development Consent Authority** or the Council and which has a valid permit.
- b) **Construction signs** provided that:
 - i. the information on the sign relates to the construction works being undertaken on the land; and
 - ii. the sign is erected and displayed only during the period of such works; and
 - iii. the sign is no more than 4m² in area.
- c) **Election signs** provided they are;
 - i. only erected on a temporary basis not more than 6 weeks prior to an election and removed within one week after it, subject to any law relating to election advertising; and
 - ii. not placed so as to obscure the view of vehicular and pedestrian traffic; and
 - iii. not more than 1.5 m² in area.
- d) A **sign on enclosed land** (including a sporting field) or within a building, which is not readily visible from a public place outside the enclosure, or building;
- e) The hoisting of the **flag** of any nation, state or municipality, culture or people.
- f) A **house name sign** that is no less than 1m² in area and attached to a fence or part of the building.
- g) **Advisory or information signs** such as 'weigh in', 'goods entrance', 'beware of the dog' or 'visitor parking' signs provided such signs do not include any advertising material and do not exceed 0.3m² in area;
- h) A sign displayed **on or inside a vehicle**, other than a vehicle which is adapted and exhibited primarily as an advertising sign.
- i) **Regulatory signage** located within the road reserve of Territory roads.
- j) **Security signs** in business, industrial, organised recreation and rural zones provided the sign does not exceed 0.3 m² in area; and in residential, community and special use zones provided the sign does not exceed 0.05m² in area.

- k) A sign displayed by a **service authority or Government Agency** responsible for activity, including maintenance within a road reserve and displayed for the purposes of warning or information to the public.
- l) A sign displayed by a **statutory authority** imposed by a law in force in the Northern Territory, including signs required to be displayed under the Planning Act 1999 and the Liquor Act.
- m) A **traffic control** device or similar device displayed by reason of a statutory obligation imposed by a law in force in the Northern Territory.
- n) **Window signs** provided the signs refer to goods or services sold on the premises where the sign is located, unless the sign is likely to cause offence to members of the public.

7.2 Complying (No Permit Required)

A complying sign refers to a sign that is listed as “complying” in the advertising sign table, that complies with the relevant definition in clauses 5 and, that meets the provisions set out in clause 8 for that particular type of advertising sign and zone.

7.3 Discretionary (Permit Required)

A discretionary sign refers to any sign, that does not comply with the relevant definition in clauses 5 or 6 or that does not meet the criteria of a complying sign (clause 7.2) or exempt sign (clause 7.1) and that is not prohibited (clause 12). Council may, in its sole discretion, issue a permit to exhibit an advertising sign that is classed as a discretionary sign.

A discretionary Advertising sign is subject to:

- i. an application being made; and
- ii. payment of fees; and
- iii. consideration by Council and, if approved, and
- iv. the issue of a permit.

A permit for Complying and Discretionary advertising signs may be approved by Council with such conditions as are necessary for the proposed advertising sign to satisfy the objectives, criteria and considerations of this Code. Where in the opinion of Council any conditions that could be imposed on the permit for the proposed advertising sign would not be sufficient to ensure that the advertising sign would satisfy the objectives, criteria and considerations of the Code, the application for an advertising sign permit shall be refused.

7.4 Prohibited (No Permit Allowed)

An application for a permit for an advertising sign that is prohibited will not be accepted or considered by Council.

8. ADVERTISING SIGNS AND ZONING CONTROLS

8.1 RESIDENTIAL ZONES
Signs within residential zones should be sympathetic to the residential character of the zone, discreet and of small scale. Signage should be limited to the front of a building, facing the street, rather than on the sides of buildings facing residential properties

ADVERTISING SIGN TYPE	CONTROLS
Exempt (No Permit Required)	
Any sign listed as exempt under Clause 7	All relevant controls listed in Clause 7
Complying (No Permit Required)	
Business advertising Fence Sign Free Standing Sign Wall or Fascia Sign	<ul style="list-style-type: none"> • Business signs must be for a permitted land use as per the Planning Scheme • No sign exceed an area of 0.3 m2 in zones LR & LMR. • No sign exceed an area of 2m2 in zones MR & HR • Must not exceed a height of 3m above ground level. • No more than 1 Permanent sign per premises • No more than 1 Temporary sign per premises
Discretionary (Permit Required)	
<ul style="list-style-type: none"> • Any sign not listed as 'complying' which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in clause 5 and 6 of this code • Any sign not defined as either complying or prohibited in this Advertising Sign Table. • Any sign not defined as exempt in this Code. • Any sign not defined in this Code. 	
Prohibited	
<ul style="list-style-type: none"> • Aerial Signs • Animated Signs • Illuminated signs • Moveable signs • Precinct cluster sign • Roof sign • Street Furniture Sign • Third Party Advertising • Vehicle or Trailer Sign 	No sign permit will be issued for any sign or advertising within this category.

<p>NOTE:</p> <p>(1) Where a sign falls into two (2) or more categories, the more stringent classification and controls apply.</p> <p>(2) Where a sign is proposed to be constructed or places on or over public land, the provisions of Clause 11 shall apply.</p>

8.2 COMMERCIAL ZONES
<p>Identification of the business should be the primary objective for signage, rather than promotional advertising.</p> <p>Generally, signs in business zones should be of such a standard so as not to constitute a traffic hazard or be offensive to general community standards.</p> <p>Opportunities should be taken for the shared use of signage, particularly a pole sign. A pole sign may be permitted to extend past the property boundary and over a road reserve within the CBD but this will not be permitted in other locations.</p>

ADVERTISING SIGN TYPE	CONTROLS
Exempt (No Permit Required)	
Any sign listed as exempt under Clause 7	All relevant controls listed in Clause 7
Complying (No Permit Required)	
Business Advertising Fascia sign Fence sign Free standing sign Illuminated sign Projecting sign promotion Advertising wall sign	<ul style="list-style-type: none"> • No Promotion Advertising sign to exceed an area of 2 m2 • No more than 1 Permanent sign per premises • No more than 1 Temporary sign per premises • No part of any sign to exceed a height of 7m above ground level • No part of any sign to be on or over public land
Discretionary (Permit Required)	
<ul style="list-style-type: none"> • Any sign listed as "complying" which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in Clauses 5 and 6 of this Code. • Any sign not defined as either complying or prohibited in this Advertising Sign Table. • Any sign not defined as exempt in this Code. • Any sign not defined in this Code. • Third party advertising, where there is a perceived community benefit as defined by clause 12 (b) • Murals 	
Prohibited	
<ul style="list-style-type: none"> • Third Party Advertising • Vehicle or Trailer Sign 	No sign permit will be issued for any sign or advertising within this category.

<p>NOTE:</p> <p>(1) Where a sign falls into two (2) or more categories, the more stringent classification and controls apply.</p> <p>(2) Where a sign is proposed to be constructed or places on or over public land, the provisions of Clause 11 shall apply.</p>

8.3 INDUSTRIAL ZONES
<p>An industrial zone with its larger scale built form and larger wall spans is more suited to larger signs.</p> <p>Dominant activities in premises should have the dominant sign with identification of the business being the prime objective.</p> <p>In the case of an industrial village or multi-tenant complex, signage should be displayed so as to avoid clutter. A single structure which identifies the village location and the various tenancies is desirable. Pole signs should not extend past a property boundary into or over a road reserve.</p> <p>Where premises front an arterial road, signs should be presented to avoid message clutter and be designed to reduce visual confusion when seen from the road.</p>

ADVERTISING SIGN TYPE	CONTROLS
Exempt (No Permit Required)	
Any sign listed as exempt under Clause 7	All relevant controls listed in Clause 7
Complying (No Permit Required)	
Business Advertising Fascia sign Fence sign Free standing sign Illuminated sign Projecting sign Promotion Advertising Wall Sign	<ul style="list-style-type: none"> • Prohibited on roofs • No business sign to exceed 6m² • No promotion sign to exceed an area of 3m² • No more than 1 Permanent sign per premises • No more than 1 Temporary sign per premises • No part of any sign to exceed a height of 7m above ground level • No part of any sign to be on or over public land
Discretionary (Permit Required)	
<ul style="list-style-type: none"> • Any sign listed as “complying” which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in clauses 5 and 6 of this Code. • Any sign not defined as either complying or prohibited in this Advertising Sign Table. • Any sign not defined as exempt in this Code. • Any sign not defined in this Code. • Third Party Advertising where there is a perceived community benefit as defined by clause 12(b) 	
Prohibited	
Third Party Advertising Vehicle or Trailer Sign	No sign permit will be issued for any sign or advertising within this category.

<p>NOTE:</p> <p>(1) Where a sign falls into two (2) or more categories, the more stringent classification and controls apply.</p> <p>(2) Where a sign is proposed to be constructed or placed on or over public land, the provisions of Clause 11 shall apply.</p>

RECREATIONS ZONES AND OTHER ZONES
Advertising in recreation and other zones should be discreet and limited to that necessary to identify the use of the land and be sited so as to minimise the impact on the locality.

ADVERTISING SIGN TYPE	CONTROLS
Exempt (No Permit Required)	
Any sign listed as exempt under Clause 7	All relevant controls listed in Clause 7
Complying (No Permit Required)	
Business Advertising Fascia sign Fence Sign Projecting Sign Promotion Advertising Sign Wall Sign	<ul style="list-style-type: none"> • Not on fences and not to exceed an area of 1m² • No business sign to exceed an area of 2 m². • No more than 1 permanent Advertising sign per premises • No more than 1 Temporary Advertising sign per premises. • No part of any sign to exceed a height of 3 m above ground level • No part of any sign to be on or over public land
Discretionary (Permit Required)	
<ul style="list-style-type: none"> • Any sign listed as “complying” which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in clause 5 and 6 of this Code. • Any sign not defined as either exempt complying or prohibited in this Advertising Sign Table. • Any sign not defined in this Code. 	
Prohibited	
<ul style="list-style-type: none"> • Aerial Sign • Animated Sign • Street Furniture Advertising • Third Party Advertising • Vehicle or Trailer Sign 	No sign permit will be issued for any sign or advertising within this category.

<p>NOTE:</p> <p>(1) Where a sign falls into two (2) or more categories, the more stringent classification and controls apply.</p> <p>(2) Where a sign is proposed to be constructed or places on or over public land, the provisions of Clause 11 shall apply.</p>

RURAL ZONES
The rural zones, by their very nature, provide for low density residential development, whilst catering for agricultural pursuits, and signs within these zones should be limited to that necessary to identify the use of the land and be so sited to minimise the impact on the locality

ADVERTISING SIGN TYPE	CONTROLS
Exempt (No Permit Required)	
Any sign listed as exempt under Clause 7	All relevant controls listed in Clause 7
Complying (No Permit Required)	
Business signs Fence Sign Wall or Fascia Sign	<ul style="list-style-type: none"> • No business sign to exceed an area of 2m². • No promotion sign to exceed an area of 2m². • No more than 1 Permanent Advertising sign per premises. • No more than 1 Temporary Advertising sign per premises • No part of any sign to exceed a height of 3 m above ground level • No part of any sign to be on or over public land
Discretionary (Permit Required)	
<ul style="list-style-type: none"> • Any sign listed as “complying” which exceeds the maximum size in this table or which does not comply with the specific requirements for that type of sign in clause 5 and 6 of this Code. • Any sign not defined as either exempt, complying or prohibited in this Advertising Sign Table. • Any sign not defined in this Code. 	
Prohibited	
<ul style="list-style-type: none"> • Animated Sign • Aerial • Street Furniture Sign • Third Party Advertising • Vehicle or Trailer Sign 	No sign permit will be issued for any sign or advertising within this category.

<p>NOTE:</p> <p>(1) Where a sign falls into two (2) or more categories, the more stringent classification and controls apply.</p> <p>(2) Where a sign is proposed to be constructed or places on or over public land, the provisions of Clause 11 shall apply.</p>

9. SPECIFIC PROVISIONS: SIGN TYPES

a. Animated Signs

Flashing lights in an animated sign are prohibited if they are likely to be in the view of a driver of a vehicle.

Chasing lights, where lights follow in a repetitious patten, are only appropriate within commercial zones, particularly the CBD, but are prohibited if they are likely to cause distraction to drivers, the general public or residents.

Bright lights are prohibited if they are likely to cause a distraction to drivers and may be confused with traffic control devices. Bright lights are not appropriate within, or adjacent to, residential zones.

b. Cluster Sign

Businesses within Industrial and Commercial Zones, refer Clause 8 (Advertising Signs and Zoning Controls), are only eligible to apply for a permit for a Cluster Sign.

The signage displayed shall be directional in nature, with blades measuring 1050mm x 150mm, giving a total of 0.15m². Alternatively, structures located at the Industrial Estate, Sportsgrounds, Victoria Highway, Emungulan Road and the Cemetery, or as otherwise determined by the Katherine Town Council measure 200mm x 2500mm, giving a total of 0.5m².

NB: each premises is entitled to one (1) Cluster Sign only.

c. Event Signage

Notwithstanding clause 11 (Third Party Signage), the Council may allow the use of sponsors' names or logos in signs advertising events if the event appears to have significant community value.

Event signage shall not be erected more than two (2) weeks prior to the event occurring and shall be removed within two (2) business days following the event

NB: Refer to clause 6 (Definitions – Advertising Type, specifical event advertising and sponsorship advertising).

d. Free standing signs

No more than one freestanding sign shall be permitted per premises.

e. High Sign

No more than one high sign shall be permitted per premises.

f. Illuminated Sign

No more than one illuminated sign shall be permitted per premises within commercial and industrial zones.

The level of illumination must be safe and consistent with the nature of the surrounding area and must ensure that there is no detriment to the amenity of the local residential area or create a traffic hazard to adjoining roads.

The luminance of an externally or internally illuminated device should not exceed the levels shown in the following table:

Zone	Maximum luminance (candelas per square metre)
CBD (CB)	500 cd/m ²
Industrial and Commercial zones	350 cd/m ²

*Maximum luminance shall be measured 1.0 metre from the centre of the face of the sign.

g. Projecting Sign

Not more than one projecting sign shall be permitted per premises. A projecting sign must be positioned and designed in such a manner that is compatible with the architecture of the building to which it is attached and which:

- i. is not less than 2.7m above ground level; and
- ii. does not exceed a height of 7m above ground level; and
- iii. does not extend past the edge of any awning adjacent to a road.

h. Roof Signs

Signs must be no larger than 25% of the roof section/face that it is displayed without consent. These signs may not be approved if they are visible from adjacent dwellings or motel rooms or the like. Signs must not be illuminated.

i. Wall or Fascia Signs

No more than one wall or fascia sign shall be permitted per premises within residential and rural zones. Generally undesirable outside the town centre, commercial and industrial areas, but may be appropriate on school buildings. Limited to one facade of a building, except where the building has dual street frontage.

10. SPECIFIC PROVISIONS: TEMPORARY SIGNS

Unless stated elsewhere in this code, a temporary sign will not be permitted to be displayed for longer than six (6) weeks at a time and for no more than four (4) times a year.

a. Aerial signs (including Balloons, blimps and kites)

Advertising balloons, blimps and kites may be permitted if displayed for promotional reasons on a temporary basis. The maximum duration for the display of a balloon, blimp or kite is two (2) weeks, and no more than four (4) permits a year for a display from any one site will be granted.

b. Banners

Banners displayed on a permanent basis will not generally be permitted. Printed vertical banners may be permitted by consent as permanent signs. Temporary banners are permitted in approved zones 4 times per year for periods of up to 28 days and require discretionary approval in other zones.

c. Buntings

Buntings can create the impression of clutter and are inappropriate in, or within close proximity to, a residential zone. Buntings may be acceptable within commercial zones, particularly within car yards or service stations, where the premises maintain an open appearance. Buntings are inappropriate on or under awnings which extend over Council controlled roads or reserves. Temporary buntings may be permitted for special promotions (other than in residential zones unless associated with new housing and land developments).

d. Flags

Flags can be exhibited for two reasons:

- i. to advertise national flags or emblems; or
- ii. to advertise products or services which are available from the premises to which they are attached and to advertise premises that are open for business.

A flag sign shall not exceed a total area of 2m²

11. GENERAL COUNCIL POLICY RELATING TO SIGNS ON OR OVER A PUBLIC PLACE

A permit to exhibit an advertising sign on, in, over or in view of a public place will not be issued until the applicant has agreed in writing to indemnify the Council for any loss or damage caused by the sign.

The Council will not issue a permit to exhibit an advertising sign on a Northern Territory Road unless it is in possession of written consent from the Northern Territory Government authorising the applicant to exhibit the advertising sign.

a. Blue finger signs

No more than two (2) blue finger signs will be permitted per street pole and no more than two (2) signs will be permitted to direct motorists to the site in question. A Blue Finger sign may also be displayed to:

- i. advertise community facilities such as pools or libraries;
- ii. direct motorists to sporting fields/ sporting venues/ entertainment venues or other community facilities, major shopping centres; industrial, commercial or business centres, particularly when their location is off a main road.

b. Lawn Sales advertising

Directional signs to direct patrons to sites where lawn sales are being held are complying (no permit required) provided:

- i. they are displayed for no longer than eight (8) hours on any one day,
- ii. they are not placed on median strips in the middle of the road or the carriageway nor within 20 metres of an intersection,
- iii. they may be placed on single lane "T" intersections below street signs,
- iv. they are less than 600mm x 600 mm,
- v. they are not placed so as to impede pedestrian or traffic flow,
- vi. they are not placed so as to obscure a driver's view, and
- vii. they are not placed within 5 metres of another sign.

All signs must be removed within one (1) day after the promotion date.

c. Information Bay Signage

Council in conjunction with the Northern Territory Government has constructed three (3) Information Bays located at:

- Uralla Road – Stuart Highway,
- Zimin Drive – Victoria Highway an
- Emungulan Road – Stuart Highway.

Permits are valid for a 12 month period commencing at the start of each financial year. The applicant must supply and maintain the sign in good condition, as damaged or faded signs will be removed by Council and the owner will be required to repair or replace them prior to reinstallation.

NB: Sign allocations measure 1m²; each business is entitled to one (1) Information Bay sign per structure, irrespective of business premises location.

d. Movable Signs

Only one moveable sign per premises will be permitted.

The sign must be located directly outside the premises, site, or Land Sales office and not across the road or on a median strip or in any other position so as to obstruct, clutter or detract from street landscaping, furniture or artwork.

Moveable signs must be placed so as:

- i. not to cause a hazard to pedestrians or vehicles.
- ii. to be no less than 500mm from the edge of a kerb while maintaining a 2.5 metre clearway for pedestrian traffic
- iii. no further than 7 metres from the business to which they relate and must not be located beyond the side boundaries of the site.
- iv. not be attached to any street furniture including official signs.
- v. to be secured to prevent them being moved by strong winds.

When displayed in a business zone the height of a moveable sign should not exceed 1.2 metres above ground level (including supporting legs); should not be wider than 08.m and should not exceed 1m² in area.

When displayed in industrial zones the height of a moveable sign should not exceed 1.8 metres above ground level (including supporting legs); should not be wider than 2m.

The sign is to be displayed during business hours only and is not to be used for the display of merchandise.

e. Permanent signs

No permanent signs will be permitted in Territory road reserves, with the exception of Precinct Signs.

f. Precinct signs

Precinct advertising is supported where it is proposed to replace numerous individual business and signs with a single cluster sign with the following provisos:

- i. circumstances exist where the businesses, organisations or activities that are to be advertised are not readily visible from the road to which they front,
- ii. that there is an identified need for a unified approach to advertising for a particular precinct,
- iii. information displayed shall be limited to the name of activities of premises within the designated precinct,
- iv. the sign shall be of a scale and size appropriate to the location, the sign shall not interfere with the general function of the road or cause impediment to sight distances for motorists. Appropriate setbacks from the kerb or road edge will be determined by Council and,
- v. they are prohibited in residential zones.

g. Real estate signs in road reserves

Directional signs to direct patrons to temporary auction/ open for inspection sites are complying (no permit required) provided:

- i. they are displayed for no longer than 2 hours,
- ii. they may be placed on single lane "T" intersections below street signs,

- iii. they are less than 600mm x 600 mm,
- iv. they are not placed so as to impede pedestrian or traffic flow,
- v. they are not placed so as to obscure a driver's view,
- vi. they are not placed within 5 metres of another sign.

Real Estate signs may be placed on fences or as picket signs in rural areas on street verges to face oncoming traffic provided they are clear of pedestrian traffic or located on verges where there is no footpath. Conditions apply as outlined in clause 11(h) to follow.

h. Real Estate Signs on Fences

Permitted on fence lines if:

- i. the sign does not exceed 1.5 m²,
- ii. any auction sign does not exceed 4m² in area
- iii. there is only one "for sale" sign and one "for lease" sign per real estate business per street frontage; and
- iv. the signs are removed within 7 days after the sale (settlement) or lease of the property.

12. PROHIBITED ADVERTISING SIGNS

The following advertising signs may not be issued with a permit in any zone:

a. Vehicle or Trailer Signs

The use of vehicle or trailer signs in or on a public place is prohibited within all zones in the Katherine municipality.

b. Third Party advertising signs

Third party advertising signs are prohibited in all zones, except where third party advertising is incorporated into an event sign in accordance with the definition of Event advertising or a Sponsorship sign, in accordance with the definition of Sponsorship advertising in clause 6 of this code.

c. Signs facing Territory Roads

The NT Government may prohibit the erection and use of illuminated or animated signs under the Road Traffic Act.

13. ASSESSMENT CRITERIA

a. Assessment Considerations

When considering an application for a permit to exhibit an advertising sign under this Code, Council shall have regard to all of the following:

- i. the relevant zoning in the Northern Territory Planning Scheme; and
- ii. the public interest; and
- iii. the provisions of this Code; and
- iv. any submissions made by the NT Government in relation to the proposed sign where it faces a Territory road.

b. Permit Issue

Council may only issue a permit for an advertising sign if:

- i. the advertising sign causes no significant obstruction of, or distraction to, vehicular or pedestrian traffic; and
- ii. An advertising sign is not to obscure a pedestrian's view of traffic, or a motorist's or cyclist's view of pedestrians and other traffic, or the road ahead; and
- iii. advertising signs are not to be designed so as to be confused with a traffic control device; and
- iv. the dimensions of the advertising sign meet the requirements of this Code in relation to the sign type; and
- v. the dimensions of the advertising sign bear a reasonable relationship to the dimensions of surrounding buildings and allotments to that:
 - a. its presence in the opinion of the Council is not unduly dominating or oppressive; and
 - b. it does not in the opinion of the Council unreasonably obstruct existing views; and
- vi. the number of advertising signs per premises is minimised to avoid visual clutter and to avoid one sign obscuring another; and
- vii. the advertising sign is in other respects consistent with the character and values of the environment in which it is to be situated; and
- viii. advertising signs shall be constructed of durable materials and maintained in good condition at all times; and
- ix. advertising signs shall be designed so that structural supports are either concealed from public view or are of minimum visual impact; and
- x. advertising signs do not cause offence to the general public by virtue of the design, message or location; and
- xi. the approval is consistent with this Code and the By-Laws.
- xii. flashing lights will not be permitted if it is felt that such lighting will detrimentally affect the amenity or safety of any person, persons, motor traffic or any residential area.

c. Changes to existing signs

Any changes to an existing sign shall be subject to the provisions of this code.

d. Measurement of Signs

Where the extents of a sign are not clear for the purpose of measurement, the following shall be adopted:

Length- 500mm plus the distance between the commencement of the lettering or symbol and the termination of the lettering or symbol.

Width- 500mm plus the distance from the lowest point of the lettering or symbol to the highest point of the lettering or symbol

Area (m²) – length (m) x width (m)

14. APPLICATION PROCEDURE

1. Application forms for permits for signs are available at the Council and shall be submitted with drawings or plans to the Corporate Administration Department of the Council, records@ktc.nt.gov.au, PO Box 1071, KATHERINE NT 0851, or may be delivered to the Council Offices, 24 Stuart Highway, Katherine.
2. The application must be accompanied by the appropriate fee (if any).
3. All fees are non-refundable as the fee contributes to the cost of processing the application.
4. Where building permits are required for signage structures, they shall be obtained separately by the applicant from a building certifier.
5. A copy of the application form and this Code are available on Council's website at www.katherine.nt.gov.au under forms. For current applicable fees and charges refer to Council's website www.katherine.nt.gov.au under fees and charges

Schedule 1

NT PLANNING SCHEME - INDEX OF ZONES

Residential Zones	
LR	Low Density Residential
LMR	Low-Medium Density Residential
MR	Medium Density Residential
HR	High Density Residential
RR	Rural Residential
RL	Rural Living
CV	Caravan Parks
CL	Community Living
Commercial Zones	
CB	Central Business
C	Commercial
SC	Service Commercial
TC	Tourist Commercial
Industrial Zones	
LI	Light Industry
GI	General Industry
DV	Development
Recreational Zones	
PS	Public Open Spaces
OR	Organised Recreation
Rural Zones	
H	Horticulture
A	Agriculture
R	Rural
Other Zones	
CP	Community Purpose
CN	Conservation
HT	Heritage
RD	Restricted Development
WM	Water Management
FD	Future Development
T	Township
Infrastructure Zones	
M	Main Road
PM	Proposed Main Road
RW	Railway
U	Utilities
Specific Use Zones	
Refer to Schedule 4 of the Northern Territory Planning Scheme 2020	



14.4 FINANCE REPORT FOR THE MONTH OF MAY 2024

Author: Desiree Rodgers, Finance Manager
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For decision
Attachments: 1. 5. Monthly Report May 24 [14.4.1 - 7 pages]

Officer Recommendation

That Council endorses the Finance Report for the Month of May 2024.

Purpose of Report

This report is to present to the Council the Financial Report for May 2024.

Strategic Plan

4. GROWTH AND SUSTAINABILITY - 4.2 Lead with Best Practice - Lead by example and set a high benchmark.

4.2.4 Be prudent with our financial management for stronger returns for ratepayers and sustainable long-term finances with current risk management practices current at all times.

Municipal Plan

2.1 Corporate Services - Financial Services

- 2.1.1 Adhere to internal financial procedures.
- 2.1.2 Comply with legislative requirements.
- 2.1.3 Prudent financial management for stronger returns for ratepayers.
- 2.1.4 Sustainable long-term finances and current risk management practices.

Background

In accordance with the Local Government (General) Regulations 2021 – Part 2 (Division 7), the below monthly report must be presented to the Council at their Ordinary Monthly Council Meeting. Accordingly, the commentary attached presents the preliminary financial position of the council at the end of May 2024 with the Chief Executive Officer (CEO) Certification.

Discussion

- Total YTD operating income is 0.86% above the budget.
- Interest revenue is below budget due to interest rates moving lower from 5% to 4%.
- Operating grants revenue is ahead of budget mainly due to the timing, as majority of the grants are paid in second half of the financial year.
- Total YTD operating expenditure is 7.2% below the budget.
- Employee Costs are below budget by 9.0% as some positions remained vacant.
- Monthly creditor payments have been made to all approved suppliers with payments made weekly.
- 18% of our Debtors (excluding rates and infringements) are outstanding for longer than 90 days.
- 31% of our outstanding rate balance reflects rates outstanding for prior financial years (2022/2023 FY and prior).

Consultation Process



Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

The Report and attachment provide a comparison of Council's YTD actual performance against the budget.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

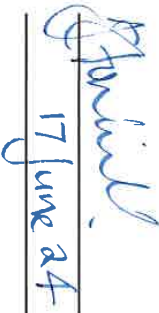
Certification by the CEO to the Council

Council Name:	Katherine Town Council
Reporting Period:	31/05/2024

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed



Date Signed

17 June 24

Note: The monthly financial report to council must either be accompanied by a written certification by the CEO to the council, as set out above, or the CEO is to provide written reasons for not providing the certification. (Regulation 17(5) of the General Regulations)

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget
BUDGETED OPERATING SURPLUS / DEFICIT	\$ (1,018,018)	\$ (2,383,520)	\$ 1,365,502	\$ (3,420,107)
Remove NON-CASH ITEMS				
Less Non-Cash Income	-	-	-	-
Add Back Non-Cash Expenses	4,371,278	4,343,106	28,172	4,737,934
TOTAL NON-CASH ITEMS	4,371,278	4,343,106	28,172	4,737,934
Less ADDITIONAL OUTFLOWS				
Capital Expenditure	1,808,461	2,350,682	(542,220)	2,564,380
Borrowing Repayments (Principal Only)	-	-	-	-
Transfer to Reserves	-	-	-	-
Other Outflows	-	-	-	-
TOTAL ADDITIONAL OUTFLOWS	(1,808,461)	(2,350,682)	542,220	(2,564,380)
Add ADDITIONAL INFLOWS				
Capital Grants Income	500,000	389,583	110,417	425,000
Prior Year Carry Forward Tied Funding	462,026	770,692	(308,666)	840,755
Other Inflow of Funds	1,477,402	97,185	1,380,217	106,020
Application of Retained Earnings	-	-	-	-
Transfers from Reserves	-	-	-	-
TOTAL ADDITIONAL INFLOWS	2,439,428	1,257,460	1,181,967	1,371,775
NET BUDGETED OPERATING SURPLUS / DEFICIT	3,984,226	866,365	3,117,861	125,222

Table 1.2 Monthly Operating Position

	YTD Actuals	YTD Budget	YTD Variance	Annual Budget
OPERATING INCOME	\$ 9,048,543	\$ 9,018,935	\$ 29,608	\$ 9,018,935
Rates	9,048,543	9,018,935	29,608	9,018,935
Waste Charges	1,469,293	1,793,660	(324,367)	1,956,720
Fees and Charges	2,137,919	1,990,616	147,303	2,171,581
Operating Grants and Subsidies	840,479	627,213	213,267	684,232
Interest / Investment Income	958,299	965,533	(7,235)	1,053,309
Commercial and Other Income	430,360	362,286	68,074	395,221
TOTAL OPERATING INCOME	14,884,893	14,758,243	126,650	15,279,998
OPERATING EXPENDITURE				
Employee Expenses	4,684,687	5,152,995	(468,308)	5,621,449
Materials and Contracts	6,479,433	7,223,783	(744,350)	7,880,490
Elected Member Allowances	214,818	214,133	684	233,600
Elected Member Expenses	24,478	36,208	(11,730)	39,500
Council Committee & LA Allowances	7,085	12,833	(5,748)	14,000
Council Committee & LA Expenses	5,079	9,167	(4,088)	10,000
Depreciation, Amortisation and Impairment	3,990,463	4,046,814	(56,350)	4,414,706
Finance Costs	-	-	-	-
Other Expenses	496,868	445,830	51,038	486,360
TOTAL OPERATING EXPENDITURE	15,902,911	17,141,763	(1,238,852)	18,700,105
OPERATING SURPLUS / DEFICIT	(1,018,018)	(2,383,520)	1,365,502	(3,420,107)

Table 1.1 Monthly Income and Expenditure Statement

**Table 2.1 Capital Expenditure and Funding
By class of infrastructure, property, plant and equipment**

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget * \$	YTD Variance \$	Current Financial Year (Annual) Budget * \$
Land and Buildings	42,446	6,667	35,779	10,000
Improvements	431,824	766,319	(334,495)	1,149,479
Plant & Machinery	659,990	472,555	187,435	708,833
Fixtures	123,276	133,333	(10,057)	200,000
Fleet	438,726	232,861	205,865	349,292
Infrastructure Paths & Cycleways	16,599	35,517	(18,918)	53,276
Infrastructure Roads	16,088	-	16,088	-
Infrastructure Storm water & Drainage	79,512	62,333	17,179	93,500
Infrastructure Streetlights	-	-	-	-
TOTAL CAPITAL EXPENDITURE*	1,808,461	1,709,587	98,874	2,564,380
TOTAL CAPITAL EXPENDITURE FUNDED BY:				
Operating Income (amount allocated to fund capital items)	-	1,355,573	(1,355,573)	2,033,360
Capital Grants	462,026	283,333	178,693	425,000
Utilisation of Retained Earnings	-	-	-	-
Transfers from Cash Reserves	-	-	-	-
Borrowings	-	-	-	-
Sale of Assets (Including Trade-In)	1,477,402	70,680	1,406,722	106,020
Other Funding	-	-	-	-
TOTAL CAPITAL EXPENDITURE FUNDING	1,808,461	1,709,587	229,841	2,564,380

BALANCE SHEET AS AT 31 MARCH		2024	YTD Actuals	Note Reference*
ASSETS				
Cash at Bank				
				(1)
Tied Funds		14,968,485		
United Funds		6,083,257		
Accounts Receivable				
Trade Debtors		440,895		(2)
Rates & Charges Debtors		1,676,126		(2)
Other Current Assets		647,306		
TOTAL CURRENT ASSETS		23,816,069		
Non-Current Financial Assets		-		
Property, Plant and Equipment		117,319,881		
TOTAL NON-CURRENT ASSETS		117,319,881		
TOTAL ASSETS		141,135,950		
LIABILITIES				
Accounts Payable		73,065		(3)
ATO & Payroll Liabilities		30,660		(4)
Current Provisions		534,527		
Accruals		4,887		
Other Current Liabilities		366,787		
TOTAL CURRENT LIABILITIES		1,009,926		
Borrowings		0		
Non-Current Provisions		74,922		
Other Non-Current Liabilities		7,053,377		
TOTAL NON-CURRENT LIABILITIES		7,128,299		
TOTAL LIABILITIES		8,138,225		
NET ASSETS		132,997,726		
EQUITY				
Asset Revaluation Reserve		98,854,086		
Reserves		6,688,161		
Accumulated Surplus		27,455,479		
TOTAL EQUITY		132,997,726		

Table 3. Monthly Balance Sheet Report

INVESTMENTS						
FINANCIAL INSTITUTION	PRINCIPAL	\$	INTEREST RATE	EFFECTIVE DATE	MATURITY DATE	FINANCIAL INSTITUTION %
NAB	3,500,000		4.70%	10-Mar-23	12-Feb-24	
NAB	1,000,000		5.00%	11-Jan-24	11-Nov-24	
NAB	500,000		5.00%	11-Jan-24	11-Jul-24	25.12%
BOQ	500,000		5.15%	9-Oct-23	8-Oct-24	
BOQ	1,000,000		5.15%	4-Oct-23	4-Sep-24	
BOQ	1,000,000		5.15%	4-Oct-23	5-Aug-24	15.07%
BOQ	500,000		5.20%	3-Nov-23	4-Nov-24	
AMP	1,500,000		5.30%	14-Dec-23	14-Nov-24	
AMP	1,000,000		5.30%	2-Nov-23	2-Oct-24	
AMP	500,000		5.25%	28-Sep-23	28-Aug-24	
AMP	1,400,000		5.50%	31-Jul-23	28-Jun-24	
AMP	500,000		5.35%	13-Nov-23	14-Oct-24	32.34%
AMP	1,000,000		5.55%	27-Jul-23	27-Jun-24	
AMP (oncall)	537,581			on call	on call	
Commonwealth Bank	524,004		4.96%	31-May-25	31-May-25	
Commonwealth Bank	500,000		4.97%	6-Sep-23	1-Aug-24	
Commonwealth Bank	1,000,000		5.20%	31-Jul-23	25-Jun-24	
Commonwealth Bank	2,500,000		5.40%	28-Aug-23	23-Aug-24	
Commonwealth Bank (oncall)	980,256.90			on call	on call	
Total Investments						19,941,842
Total Funds						21,051,742
						100%
						27.48%

GENERAL FUND	
	\$
Commonwealth Bank	1,133,351
Balance as per bank statement, 31 May 2024	2,315
Credit card balances	1,128
Balance of Imprest and Petty Cash	0
Plus net outstanding deposits/(withdrawals)	
Adjusted cash at bank balance, 29 February 2024	1,136,793.40

Note 1. Details of Cash and Investments Held

Cash at Bank consists of Term Deposits of \$19.91M with maturities as detailed below, with the remaining \$1.782M available at CBA Bank.

Current Ratio	23.58
---------------	-------

Note 5. Current Ratio

KTC is due for refund this amount from ATO	
--	--

Council is a large withholder for PAYG purposes and consequently remits withholdings to the ATO on the day of payroll. As its revenue is GST Free monthly net GST is generally an amount payable to Council unless significant grants are received in the period. Payroll liabilities include Superannuation payable and Salary Sacrifice deductions.

Note 4. Statement on Australian Tax Office (ATO) and Payroll Obligations

KTC processes Accounts Payable weekly. Balance owing will be paid in the next payment run after the end of the month.

(Council can select timing of the age of creditors)	Current	1 – 30 Days	31 – 60 Days	61-90 Days	90+ Days	Total
Trade Creditors	69,570	2,427	364	239	-	72,122
Other Creditors	1,262	-	-	-	-	1,262
Total Accounts Payable	0	70,833	-	-	-	73,385

Note 3. Statement on Trade Creditors

Council's Debtor Summary	Current	1 – 30 Days	31 – 60 Days	61-90 Days	90+ Days	Total
Rates Debtors	-	1,562,156	-	-	734,547	2,296,703
Trade Debtors	202,080	76,566	48,702	32,036	81,511	440,895
TOTAL	202,080	1,638,722	48,702	32,036	816,058	2,737,598

Note 2. Statement on Debts Owed to Council (Accounts Receivable)



14.5 COMMUNITY SERVICES REPORT FOR THE MONTH OF MAY 2024

Author: Rosemary Jennings, Director Community Services
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the Community Services Department report for the Month of May 2024.

Purpose of Report

To provide an overview of the Community Services Department for the month of May 2024.

Strategic Plan

1. STRONG LEADERSHIP - 1.4 Enhance Customer Experiences - Deliver positive customer experiences for visitors and residents.

- 1.4.1 Continually improve services and our tourism offerings.
- 1.4.3 Enhance customer experiences at our Visitor Information Centre.

2. COMMUNITY AND FAMILIES - 2.2 Prioritise Recreation - Collaborate and innovate with the private and public sectors for positive social, economic, and environmental outcomes.

- 2.2.3 Promote an active community with family events, festivals, live music and sports.

3. SPORTS AND CIVIC EVENTS - 3.2 Brand Identity - Develop and implement a brand identity that is uniquely Katherine's

- 3.2.2 Capture Katherine's profile as a desirable travel destination for long and short stays.
- 3.2.4 Collaborate with Tourism NT on its tourism strategy for the NT.

4. GROWTH AND SUSTAINABILITY - 4.3 Attract Skilled Workers - Attract and retain skilled workers.

- 4.3.4 Enhance Katherine's liveability so that people want to live here.

Municipal Plan

3.1 Community Services - Community Events and Collaboration

- 3.1.1 Provide vibrant calendar of events that promote diversity and accessibility.
- 3.1.2 Collaborate with community partners.

3.2 Community Services - Visitors Information Services

- 3.2.1 Increase total sales.
- 3.2.2 Deliver positive customer experiences.
- 3.2.4 Collaborate with Tourism NT on its tourism strategy for the NT.

3.3 Community Services - Library Services

- 3.3.1 Provide interactive library programs and initiatives to engage patrons.

Background

The Community Services department is responsible for the provision of customer service and the delivery of public library service, visitor services, community events and engagement to the Katherine community.

Discussion

LIBRARY SERVICES



Programs	# Programs	# Attendance
Wriggle & Rhyme	4	10
Toddler Rhyme Time	4	52
Storytime	5	12
Miscellaneous – Dungeons & Dragons / Borrow Box support	6	22

All areas of usage are again down on previous months through May as a result of an unexpected closure of the facility to the public as reported in the previous months report. On the completion of the required facility clean and independent certification of the works being completed the library will resume its usual operations.

While the Katherine Library has been closed, for the entirety of the month we have been continuing the children’s programs out of the Katherine Visitor Information Centre and have provided a temporary service for digital inclusion and support to the community through our Borrow Box support program. This has been as the result of community feedback with dissatisfaction at the community being unable to access the library collection and some issues with digital literacy in accessing the platform. The support sessions have been received positively by those involved.

In May the library introduced a special Wriggle and Rhyme program in the park at a popular community location, Katherine Hot Springs. It was a chance for baby and parents/guardians to enjoy the outdoors while also enjoying what Wriggle and Rhyme has to offer. This program was a huge success in numbers with a total of 35 attendances for one session.

The outdoor Wriggle and Rhyme was such a hit in community engagement with family’s positive feedback and suggestions it has been decided to be a special once a month program for the dry season.

Despite the public closure of the library, the children's programs continued to have strong participation with overall attendance better for May 2024 for any other month in the 2023/2024 financial year, outside of school holiday program periods.

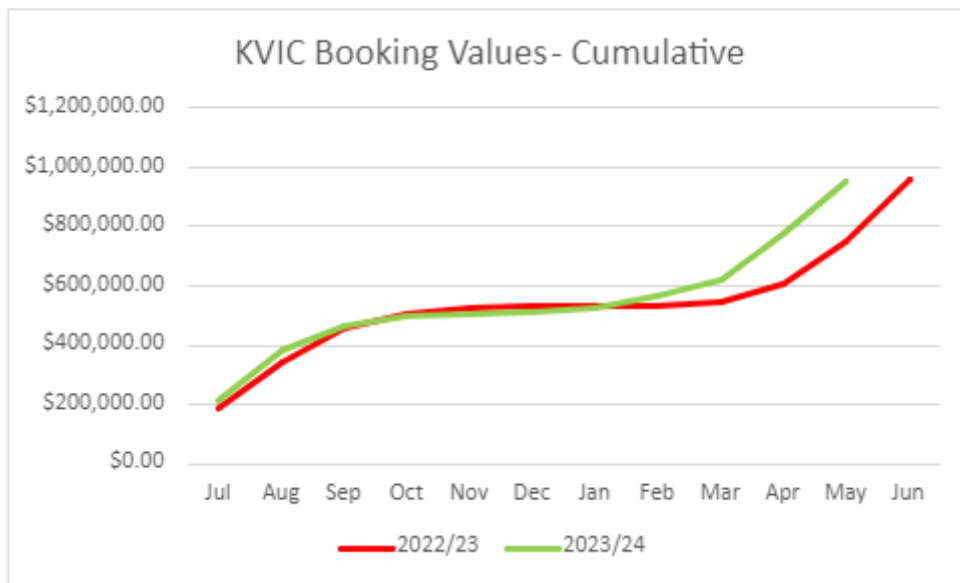
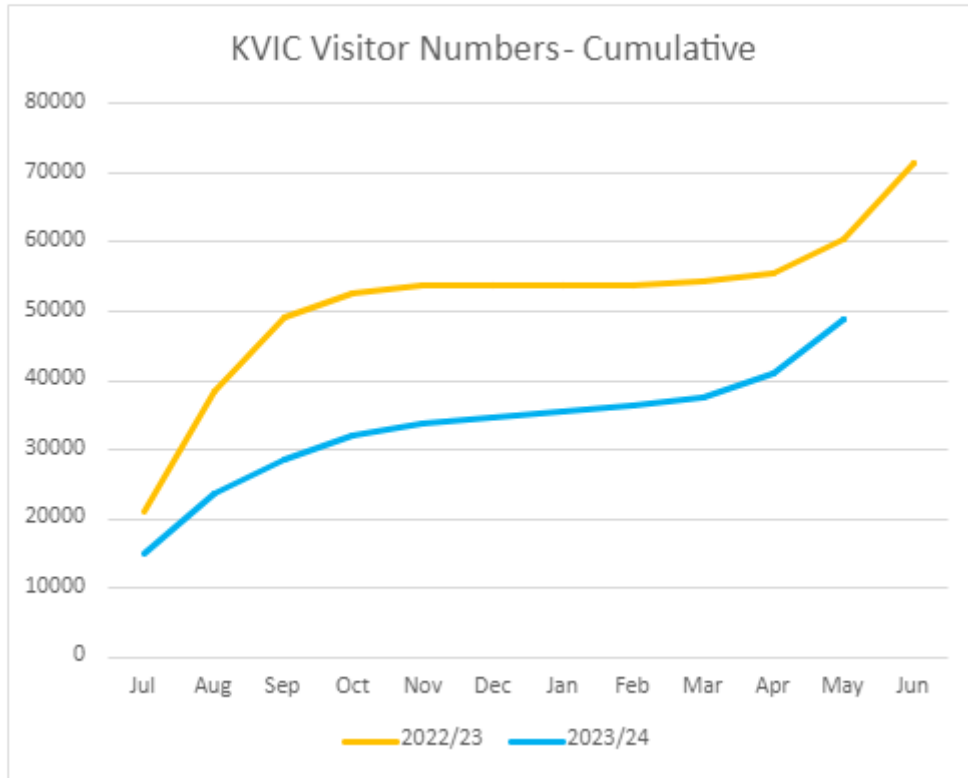
NOTE: The Katherine Public Library reopened to the public on Tuesday 6 June 2024.

VISITOR SERVICES

With 2022/23 seeing 71,396 visitors through the Katherine Visitor Information Centre (KVIC), in 2023/24 we anticipate a considerable decrease on this number with YTD (May) figures currently demonstrating a 19% decrease.

Despite the decrease in visitors, the Centre has seen a notable increase in sales for the same comparative period, with Total Booking Values currently 24% higher than the same time last year.

Whilst we can attribute March and April 2024 increases (268% and 156% respectively) to the NT Tourism Discount program, the Centre has seen an upwards trend in sales for all months excluding the September – November 2023 period.



By product, the 2hour Gorge cruise continues to be the most popular item booked through the centre.

Through the NT Tourism Discount scheme the centre saw an increase in higher priced point items, particular helicopter or fishing based products, or the combination of both with consumers looking to take advantage of the 25 % discount.

May saw the installation of upgraded signage at the Centre. The signage is in line with the Centre improvement plan, increasing visibility through iconic imagery as well as putting a focus on the ‘booking’ capacity of the Centre.



COMMUNITY EVENTS AND ENGAGEMENT

Sunday 26 May | Katherine Multicultural Festival – Joy of Many Colours | YMCA Katherine

For 2024, Katherine Town Council was again fortunate to partner with the Red Cross – Connect Womens program in delivering the *Katherine Multicultural Festival – Joy of Many Colours event*. *The event consisted of a cultural fashion parade and entertainment, kids' activities and the highly anticipated food expo.*

This was a hugely successful event. With organisers expecting 900 people to attend, the event was well and truly over-subscribed with in excess of 1,500 in attendance.

With May seeing the Events department fully staffed, planning is well underway for the following events and activities:

- 17 June | Citizenship Ceremony
- 22 – 23 June | Springs Alight Event – Assisting Activate Katherine team | Katherine Hot Springs
- 27 June | Street Party | First Street
- 2 July | Outdoor Movie Night | Town Square
- July | School Holiday Program Banner Design Competition | Katherine Hot Springs
- 19-20 July | Katherine Town Council Exhibit concept & design | Katherine Show
- 28 July | Doggy Day | Andrew Wilson Memorial Dog Park
-

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.6 INFRASTRUCTURE AND PROJECTS REPORT FOR THE MONTH OF MAY 2024

Author: Kimberly Worrigan, Administration Officer
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the report of the Infrastructure and Environment Department for May 2024.

Purpose of Report

To provide the Elected Members an update regarding the Infrastructure and Environment Department's activities and projects for the month of May 2024.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.4 Learn what the community wants to know through community engagement strategies.

2. COMMUNITY AND FAMILIES - 2.1 Safe Community - Foster a safer community.

2.1.3 Improve street lighting for safety.

7. ENVIRONMENTAL SUSTAINABILITY - 7.1 Waste Management - Implement waste management actions that benefit our community and environment.

7.1.6 Raise awareness to keep our town litter-free.

7.1.7 Implement the Katherine Town Council Waste Management Strategy 2021-2026.

7. ENVIRONMENTAL SUSTAINABILITY - 7.2 Katherine's Natural Beauty - Showcase the raw beauty of Katherine's natural attractions and protect our natural assets from pollution and overuse.

7.2.2 Embark on greening initiatives with the collective help of the community to beautify and increase green spaces.

7. ENVIRONMENTAL SUSTAINABILITY - 7.3 Protect Our Water - Sustainably manage our water resources.

7.3.3 Upgrade irrigation of our parks to minimise wastage of town and bore water..

Municipal Plan

4.2 Infrastructure and Environment - Roads, Footpaths, Nature Strips and Cycleways

4.2.6 Make potholes safe and repair in accordance with the Customer Service Charter.

4.4 Infrastructure and Environment - Streetlighting

4.4.2 Urgent service requests actioned in accordance with the Customer Service Charter.

4.4.3 Non-urgent service requests actioned when minimum five requests received.

4.8 Infrastructure and Environment - Waste Management

4.8.1 Ensure contractor provides kerbside collection in accordance with agreed service levels.

4.8.11 Implement Waste Management Strategy 2021-2026.

4.9 Infrastructure and Environment - Open Spaces

4.9.1 Complete scheduled grounds maintenance of playgrounds, parks, gardens and reserves.

Background

Katherine Town Council's (KTC) Infrastructure and Environment Department continues to provide core services through various service deliverables to the Katherine Community and Municipality.

Discussion

Projects Updates:

Aquatic Centre

Building Plans are now being finalised for construction works to begin in July 2024, and Development Approval (DA) has been advertised. Council has selected a more engaging splash zone to replace the proposed small children's pool, as well as a 300mm deep ledge along the length of the 25m pool to assist learn to swim classes and parents with young children.

Project schedule and updates will become available on 'Your Say Katherine', which also includes options for the public to ask questions and provide feedback. Council is actively engaged in seeking additional funding to provide a more functional aquatic centre for all ages.

Civic Centre

An engineering assessment is in progress to help determine the best value option for Civic Centre roof repair, accessibility improvements, and office redesign.

Hot Springs

Artwork display flags, a seat and shade have been installed at Hot Springs. There is now an opportunity to change some of the artwork to a new theme.

Toilet Facilities

Council has obtained the services of external consultants to help progress with the installation of additional lower maintenance public toilets.

Infrastructure Updates:

New Hybrid Fleet Vehicles

In May, the council received four new Mitsubishi Outlander Hybrid Vehicles. We are enthusiastic about diminishing our environmental impact by incorporating these vehicles into our fleet. When fully charged, these vehicles can travel approximately 80 kilometers before needing a recharge, making them cost-effective for local use.

Showgrounds Bore Update

The installation of the new bore is now complete, and irrigation on the Main Oval has resumed. The condition of the oval has significantly improved in recent weeks, and we are optimistic that it will soon be restored to top condition.

Facility Maintenance

Due to the rise in seasonal hires and school sports days at our facilities, there has been an increase in maintenance requests for plumbing, electrical work, and cleaning. Requests for sports lighting maintenance have also been on the rise, likely due to increased usage. However, reports of vandalism incidents seem to be decreasing. With the onset of tourist season, the council engaged a contractor to power wash the town square and the visitor information centre.

Low Leve Pedestrian Bridge

The Low-Level Pedestrian Bridge sustained significant damage during the recent wet season, necessitating assessment by a civil engineer with expertise in bridge work. Recommendations and a detailed report must be provided before we can proceed with engaging a contractor for safe repairs. The inspection and report



are scheduled to be finalised by end of June 2024.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.7 ENVIRONMENTAL SERVICE REPORT FOR THE MONTH OF MAY 2024

Author: Brett Kimpton, Services Manager
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the report of the Environmental Services Department for May 2024.

Purpose of Report

To provide the Elected Members an update regarding the Environmental Services Department's activities for the month of May 2024.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.4 Learn what the community wants to know through community engagement strategies.

2. COMMUNITY AND FAMILIES - 2.1 Safe Community - Foster a safer community.

2.1.3 Improve street lighting for safety.

7. ENVIRONMENTAL SUSTAINABILITY - 7.1 Waste Management - Implement waste management actions that benefit our community and environment.

7.1.6 Raise awareness to keep our town litter-free.

7.1.7 Implement the Katherine Town Council Waste Management Strategy 2021-2026.

7. ENVIRONMENTAL SUSTAINABILITY - 7.2 Katherine's Natural Beauty - Showcase the raw beauty of Katherine's natural attractions and protect our natural assets from pollution and overuse.

7.2.2 Embark on greening initiatives with the collective help of the community to beautify and increase green spaces.

7. ENVIRONMENTAL SUSTAINABILITY - 7.3 Protect Our Water - Sustainably manage our water resources.

7.3.3 Upgrade irrigation of our parks to minimise wastage of town and bore water..

Municipal Plan

4.2 Infrastructure and Environment - Roads, Footpaths, Nature Strips and Cycleways

4.2.6 Make potholes safe and repair in accordance with the Customer Service Charter.

4.4 Infrastructure and Environment - Streetlighting

4.4.2 Urgent service requests actioned in accordance with the Customer Service Charter.

4.4.3 Non-urgent service requests actioned when minimum five requests received.

4.8 Infrastructure and Environment - Waste Management

4.8.1 Ensure contractor provides kerbside collection in accordance with agreed service levels.

4.8.11 Implement Waste Management Strategy 2021-2026.

4.9 Infrastructure and Environment - Open Spaces

4.9.1 Complete scheduled grounds maintenance of playgrounds, parks, gardens and reserves.

Background

Katherine Town Council's (KTC) Environmental Services Department continues to provide core services through various service deliverables to the Katherine Community and Municipality.

Discussion

Environmental Services Updates:

Municipality Services Update

The Depot Team has commenced roadside slashing activities. The municipality's southern end was completed, with rural areas to the North due for completion in June. The Depot Team continues to see an increase in rubbish in the CBD with 2.5 x staff members working daily to pick up rubbish on footpaths, in parks, on streets and around council facilities. The Rapid Response Golf Buggy began operations on 1st May and will operate for the dry season. The buggy crew interact with members of the public, report any maintenance issues and collect rubbish in the CBD.

Waste Management Facility

During May, the Council acquired a Fire Truck to enhance the current firefighting capability at the facility. The vehicle has been delivered to Katherine, where essential additional equipment has been installed, rendering the truck fully operational and ready for potential use.

The Waste Management Facility had 1200 customers over the weighbridge receiving approximately 1800 Tonnes of waste. 280 Tonnes of kerbside residential waste was collected by our contractor.

Mosquito Testing

Mosquito Testing has been conducted by council staff fortnightly on behalf of the Northern Territory Government since late 2023. Mosquitos are collected from 9 locations fortnightly and sent to Darwin for analysis. This is to identify any mosquito-borne viruses. To this point, no infected mosquitos have been detected within the Katherine municipality.

EV Service Area

With an influx of tourists, the EV Service Area has been busy with users taking advantage of the potable water station and dump point. There are plans in place to add seating and a shelter for users.

Electric Vehicle Charging Station

The NRMA electric vehicle chargers at the Lindsay Street Complex Car park were used 20 times by members of the public in May.

Katherine Civil Airport

The runway was closed for 3 days early in the month to allow contractors to complete an extension to the Katherine end of the runway. During this time provisions were put in place to allow medical evacuation flights to continue as normal over the closure. The airport continues to see good usage by general aviation providers with approximately 500 air movements for May.

Regulatory Services

Regulatory Animal Summary

Council Rangers received 28 animal-related services requests for May. 14 of these requests were resolved and a further 14 require further follow-up or investigation.

6 dogs were impounded with 3 returned to owners and 1 rehomed.

Regulatory Parking Summary

Council Rangers continue to address parking issues within the municipality. This has resulted in 19 infringements issued, generally in relation to exceeding time limits, causing an obstruction or parking within a disabled park without a permit.

Rangers undertook 35 hours of parking patrols for the month.

No Standing signs have been ordered for the Lindsay St complex area; these will replace existing faded signs. Additional signs have also been ordered to make No Standing areas clear to motorists.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.

14.8 CORPORATE ADMINISTRATION MONTHLY REPORT - MAY 2024

Author: Casey Anderson, Administration Manager
Authoriser: Ingrid Stonhill, Chief Executive Officer
Report Type: For noting
Attachments: Nil

Officer Recommendation

That Council receive and note the Corporate Administration Report for the month of April 2024.

Purpose of Report

That Council receive and note the Corporate Administration Report for the month of April 2024.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.2 Ensure strong internal governance with updated policies and procedures in place.

1.1.3 Improve transparency around issues affecting the community.

2. COMMUNITY AND FAMILIES - 2.1 Safe Community - Foster a safer community.

2.1.2 Provide safe and accessible public amenities throughout Katherine.

Municipal Plan

2.1 Corporate Services - Financial Services

2.1.2 Comply with legislative requirements.

2.1.3 Prudent financial management for stronger returns for ratepayers.

2.2 Corporate Services - Administration Services

2.2.1 Action service requests in line with customer service charter.

2.2.3 Deliver positive customer service.

Background

The monthly report of Corporate Administration highlights key developments and activities that were undertaken in the month of May.

Discussion

Customer Service Requests

In May, the Council received a total of 166 service requests. Out of these, 80 were satisfactorily completed, 45 service requests are still in progress, while 41 remain overdue and await resolution.

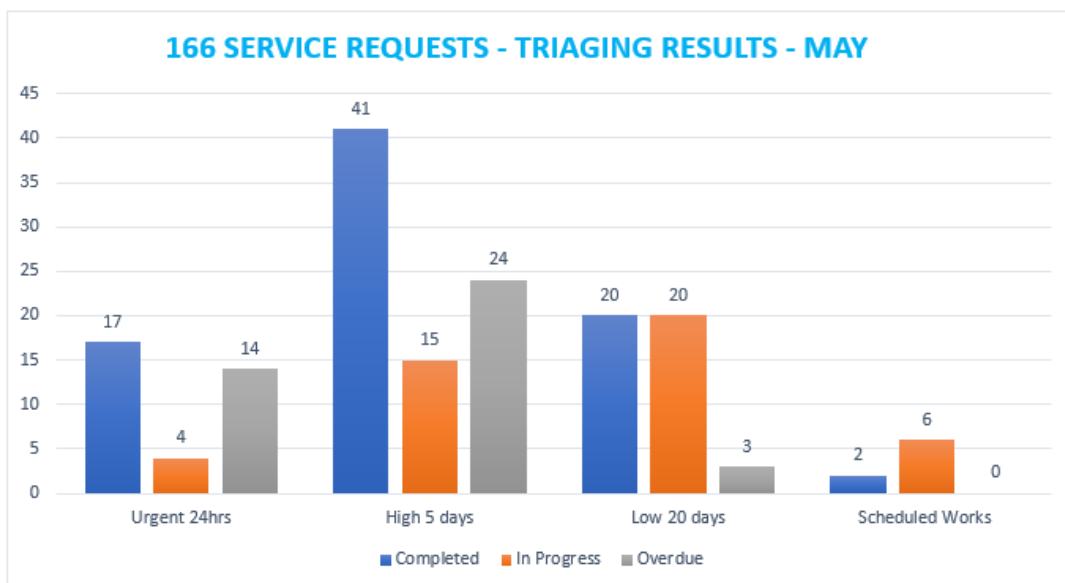
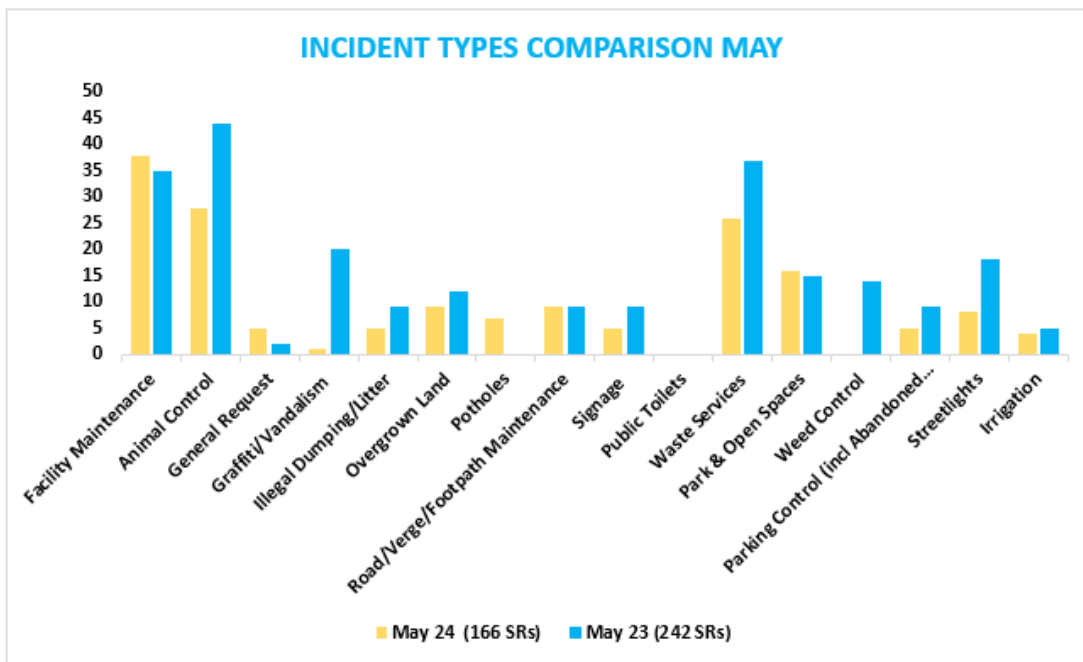
For the month of May, a total of 93 Snap Send Solve (SSS) reports were submitted. The predominant incident types reported were related to overgrown vegetation, facility requests, and general requests which were also related to facility maintenance.

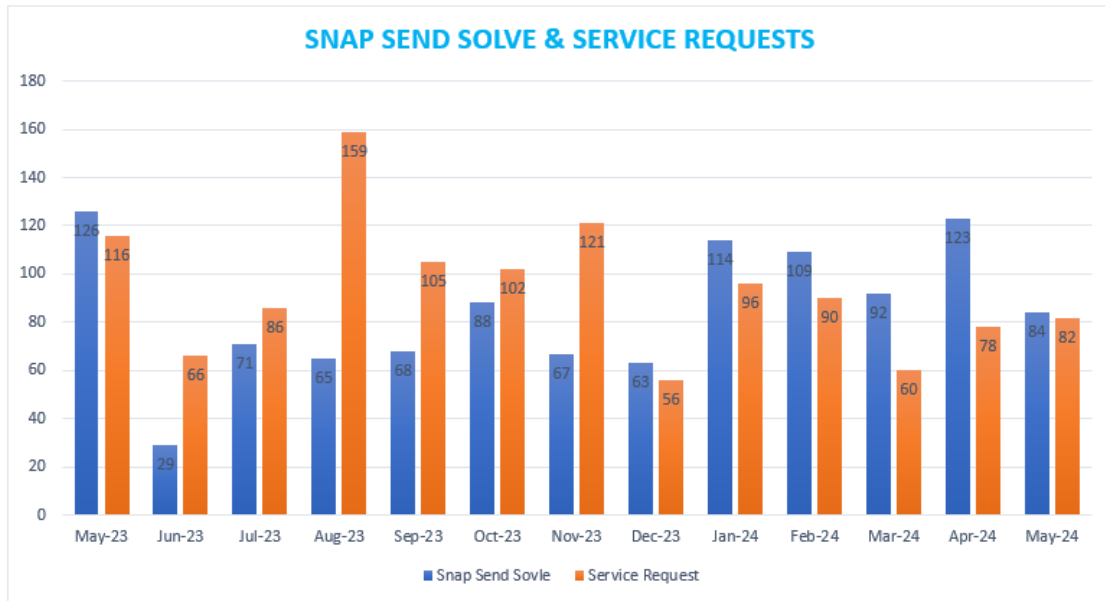
The information above pertains specifically to SSS incident types. However, service requests were also received through other general methods such as phone, email, or in person. These requests included:

- **Facility Maintenance:** There were 10 requests related to ground maintenance at the cemetery and 28 requests for various issues at Council buildings and facilities, including water leaks and plumbing problems.



- **Animal Services:** There were 28 animal-related requests, broken down as follows:
 - 2 animal attacks
 - 2 animal welfare
 - 2 dangerous animals
 - 4 missing/found dog reports
 - 18 reports of dogs at large
- **Waste Services:** There were 26 waste-related requests, detailed as follows:
 - 4 missed bin collections
 - 5 requests for missing bins
 - 2 requests for new services
 - 15 requests for bin repairs or replacements





Snap Send Solve – Reports by Category.



Snap Send Solve - Reports by incident type.



Insurance Claim Updates

Adventure Playpark Toilet – Unlawful Entry and Fire

Works are continuing, no further developments to note.

Katherine New Years Eve Storm

As of the previous month, three jobs were pending. Quotes for these jobs have been accepted, and the Council is now awaiting the arrival of the products.

Rates Debtors

As of 31/05/2024, the Council's total rates balance is \$1,676,091.22, which includes \$1,000,554.91 from the 2023/2024 rates levy.

Interest amounting to \$127,087.85 has accrued on overdue rates since 01/07/2023.

The Council's rates debt under legal action currently stands at approximately \$627,435.48.

- Of this debt, approximately \$480,363.26 in arrears, including penalties and costs, has been secured through the registration of Overriding Statutory Charges (OSC) against 32 assessments, as per Section 256 of the Local Government Act.
- Council officers are actively pursuing approximately \$44,579.73 through court filing proceedings after unsuccessful attempts to obtain vacant possession from the ratepayer(s).
- An amount of \$16,925.82 is being managed through approved Financial Hardship - Special Payment Arrangements and/or Payment Extensions.
- The remaining rates debt under legal action, approximately \$130,146.40 including penalties and costs, will be pursued through final demand letters and/or the registration of Overriding Statutory Charges.

The balance of \$1,048,655.74 in overdue rates will be pursued through informal and formal legal action if the debt is six months or older.

Consultation Process

There was no consultation process required for this report.

Policy Implications

There are no policy implications resulting from the decision.

Budget and Resource Implications

There are no budget and resource requirements.

Risk, Legal and Legislative Implications

There are no risk, legal and legislative implications.

Environment Sustainability Implications

There are no environmental sustainability implications.

Council Officer Conflict of Interest

We the Author and Approving Officer declare we do not have a conflict of interest in relation to this matter.



15 REPORTS FROM COMMITTEES

15.1 MINUTES FROM COMMITTEES

16 ELECTED MEMBER ACTIVITIES

16.1 ELECTED MEMBER ACTIVITIES MAY 2024

Report Type: For noting

Recommendation

That Council receive and note the Elected Member activities for May 2024.

Purpose of Report

To provide an update on the elected member activities and engagements since the last Council meeting. The elected member reporting obligation forms part of the Katherine Town Council's Annual Report to the community, outlining elected members contribution to the Town council's service delivery.

Strategic Plan

1. STRONG LEADERSHIP - 1.1 Strong Leadership - Lead a strong local democracy with a community that is actively engaged in Katherine's strategic direction.

1.1.1 Strengthen our councillor profiles to increase community awareness of who they are.

Deputy Mayor Denis Coburn	
Date	Activity attended

Councillor Madeleine Bower	
Date	Activity attended

Councillor Amanda Kingdon	
Date	Activity attended
26 May	Red Cross Multi-cultural Festival Joy of Many Colours
28 May	Ordinary Meeting of Council
29 May	Know Your Legislative Assembly NT

Councillor Peter McDougall	
Date	Activity attended
13 May	Centenary of Katherine committee meeting
26 May	The Joy of Many Colours - Katherine Multicultural Festival
27 May	Elected Members Information Session
28 May	Ordinary Meeting of Council

Councillor Kerrie Mott	
Date	Activity attended

Councillor Jeremy Trembath requested to be removed from the elected member reporting obligation.

17 LATE AGENDA

18 GENERAL BUSINESS

19 CLOSURE OF MEETING TO PUBLIC

Members, pursuant with Section 99(2) and 293(1) of the *Local Government Act 2019* gives power to the council to close a meeting to the public to discuss the following confidential items, in relation to matters referred to in regulations 51 of the *Local Government (General) Regulations 2021*. This means that all members of the public are now asked to leave the Council Chambers.

I now move a motion to close the meeting to public.

Your Worship, I wish to second that the meeting be closed to public.

20 CONFIDENTIAL ITEMS

20.1 CONFIRMATION OF PREVIOUS CONFIDENTIAL MINUTES 28 MAY 2024

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(e) subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(f) subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

20.2 CONFIRMATION OF THE PREVIOUS CONFIDENTIAL SPECIAL MEETING OF COUNCIL 4 JUNE 2024

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
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Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.
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Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iv) information that would, if publicly disclosed, be likely to: Subject to subregulation (3) – prejudice the interests of the council or some other person.

20.3 CONFIRMATION OF THE PREVIOUS CONFIDENTIAL SPECIAL MEETING OF COUNCIL 12 JUNE 2024

Section Under the Act	The grounds on which part of the Council or Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (i) information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

20.4 CONFIDENTIAL BUSINESS ARISING FROM PREVIOUS MINUTES

Section Under the Act	The grounds on which part or the Council of Committee may be closed to the public are listed in Section 99(2) of the <i>Local Government Act 2019</i> .
Sub-clause and Reason:	(c) (iii) information that would, if publicly disclosed, be likely to: prejudice the security of the council, its members or staff.

21 RESUMPTION OF OPEN MEETING

22 CLOSURE OF THE MEETING

The next Ordinary Meeting of Council will be held on 23 July 2024.