



MINUTES

OF THE

ORDINARY MEETING

OF COUNCIL

HELD

TUESDAY 23 OCTOBER 2012

AT

6.00 pm

Council Chambers Civic Centre
Stuart Highway, Katherine

**MINUTES OF THE ORDINARY MEETING OF KATHERINE TOWN COUNCIL HELD AT
THE KATHERINE CIVIC CENTRE TUESDAY 23 OCTOBER 2012 AT 6.00 PM**

1. OPENING PRAYER

2. PRESENT

Mayor Fay Miller
Alderman Lis Clark
Alderman Steven Rose
Alderman Rob Phillips
Alderman Donald Higgins

IN ATTENDANCE Mr David Laugher – Chief Executive Officer
Mr Warwick Jack – Works Manager
Mrs Sophie Henderson – Administration Manager
Mrs Alice Anastacio – Finance Manager
Mrs Heather Kirk – Administration and Executive Support Officer
Mr James Rowe – Economic Development Manager
2 x Members of the Katherine Community

3. APOLOGIES AND LEAVE OF ABSENCE

File: Local Governance / Council Meetings / Elected Members Leave of Absence
and Apologies

MOVED: Higgins/Clark

That the apology of Alderman Ganley and Alderman Creighton be accepted and that
leave be granted.

CARRIED: 5/0

4. CONFIRMATION OF PREVIOUS MINUTES

File: Local Governance / Council Meetings / Confirmation of Previous Minutes

MOVED: Phillips/Clark

That the Minutes of the Ordinary Council Meeting held on the 25 September 2012 be
confirmed as a true and accurate record.

CARRIED: 5/0

MAYORAL MINUTE – APPOINTMENT OF DEPUTY MAYOR

File: Local Government / Elections / Deputy Mayor

Mayor's Recommendation

That Council amends the appointment roster for Deputy Mayor as follows:

Alderman Creighton – 1 December 2012 to 31 July 2013

Alderman Phillips – 1 August 2013 to 31 March 2014

Alderman Ganley – 1 April 2014 to 30 November 2014

Alderman Higgins – 1 December 2014 to 30 July 2015

Alderman Clark – 1 August 2015 to 31 March 2016

CARRIED: 5/0

5. DISCLOSURE OF CONFLICT OF INTEREST

File: Local Governance / Council Meetings / Elected Member Disclosure of Interest and Declared Interest

Nil

6. BUSINESS ARISING FROM PREVIOUS MINUTES

File: Local Governance / Council Meetings / Business Arising from Previous Minutes

Nil

7. MAYORAL BUSINESS TO BE CONSIDERED

File: Local Governance / Council Meetings / Mayoral Business to be considered

The Mayor attended the opening of the 12th Legislative Assembly in Darwin on 23 October 2012.

8. CORRESPONDENCE AND DOCUMENTS TO BE TABLED

File: Local Governance / Council Meetings / Correspondence and Documents Tabled

Nil

9. QUESTIONS

File: Local Governance / Council Meetings / Questions

9.1 With Notice

Nil

9.2 Without Notice

Nil

10. NOTICE OF MOTION

Nil

REPORT OF OFFICERS

11.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF SEPTEMBER 2012

File: Local Governance / Council Meetings / Chief Executive Officer Reports

MOVED: Higgins/Clark

That the report of the Chief Executive Officer for the month of September 2012 be received and noted.

CARRIED: 5/0

11.2 MONTHLY REPORT OF THE WORKS MANAGER FOR THE MONTH OF SEPTEMBER 2012

File: Local Governance / Council Meetings / Works Manager Reports

MOVED: Higgins/Phillips

That the report of the Works Manager for the month of September 2012 be received and noted.

CARRIED: 5/0

11.3 MONTHLY FINANCE REPORT – SEPTEMBER 2012

File: Local Governance / Council Meetings / Finance Manager Reports

MOVED: Clark/Phillips

That the Finance Report for the month of September 2012 prepared by the Finance Manager be received and adopted.

CARRIED: 5/0

11.4 AUDIT COMMITTEE MINUTES – 27 SEPTEMBER 2012

File: Finance / Audit Committee

MOVED: Higgins/Clark

That it be recommended to Council:

That Council receives and notes the minutes of the Audit Committee meeting held on 27 September 2012.

CARRIED: 5/0

11.5 INVESTMENT POLICY

File: Finance / Policies

MOVED: Rose/Higgins

That it be recommended to Council:

That Council adopts the attached policy document Investment Policy.

CARRIED: 5/0

11.6 FINANCIAL DELEGATIONS - CEO

File: Local Governance / Policy / Purchasing Delegations

MOVED: Rose/Clark

That Council:

1. Amend the Financial Delegations for the Chief Executive Officer as follows:

Position	Purchase Delegations Threshold	Payment Delegations Threshold
Chief Executive Officer	\$500,000	Unlimited

AMENDMENT

MOVED: Higgins/Clark

The purchase delegation threshold be \$100,000.

CARRIED: 5/0

11.7 CONFERENCE ATTENDANCES

File: Community Relations / Conferences

MOVED: Phillips/Rose

That Council:

1. Note the proposals for attendance at both conferences; and
2. Formally ratify the registrations.

CARRIED: 5/0

11.8 CLOSURE OF AQUATIC CENTRE OVER CHRISTMAS

File: Local Governance / Media Relations / Administration

MOVED: Phillips/Rose

That Council:

Endorse the proposed closure dates as outlined; viz

Closed – Sunday 23 December through to Thursday 27 December.

Open – Friday 28, Saturday 29, and Sunday 30 December.

Closed – Monday 31 December and Tuesday 1 January

Open – Wednesday 2 January, and resume normal trading.

CARRIED: 5/0

11.9 TRAFFIC IMPACT ASSESSMENT

File: Roads Civil & Traffic / Town Planning - Reviews

MOVED: Rose/Phillips

That Council:

Place this proposal on public exhibition with a view to making a final decision at the Ordinary Meeting of Council in November 2012.

CARRIED: 5/0

11.10 MUNICIPAL PLAN – QUARTERLY REVIEW

File: Governance / Compliance / Municipal Plan

MOVED: Clark/Rose

That it be recommended to Council:

That Council notes the status of the quarterly review of the Municipal Plan for 2012/2013 as at the 30 September 2012.

CARRIED: 5/0

11.11 2011/2012 ANNUAL REPORT INCORPORATING THE AUDITED ANNUAL FINANCIAL STATEMENTS FOR THE YEAR ENDING 30 JUNE 2012

File: Local Governance / Compliance / Annual Report

MOVED: Rose/Higgins

1. That the 2011/2012 Annual Report and Audited Financial statements having been prepared in accordance with the Local Government Act 2008 and Local Government (Accounting) Regulations be received and noted.
2. That pursuant to Section 199 of the Local Government Act 2008, the 2011/2012 Annual Report be forwarded to the Minister and published on Council's website.
3. That, pursuant to Regulation 17 of the Local Government (Accounting) Regulations, a copy of the Audited Annual Financial Statements for the Year Ending 30 June 2012 be forwarded to the Northern Territory Grants Commission.

CARRIED: 5/0

12. REPORTS FROM REPRESENTATIVES ON COMMITTEES

File: Community Relations / Committees / Elected Member Representatives on Committees

The following meetings/activities were attended by the Elected Members:

Alderman Steven Rose

NT Weeds Advisory Committee
Development Consent Authority Meeting
Chamber of Commerce Meetings x 2
Traffic Study Meeting
Local Government Reform Workshop
Regional Australia Development Network Dinner
Regional Australia Development Fund Meeting
Daly River Management Advisory Committee Meeting and BBQ
AFL Finals
Police Remembrance Day Service
Elected Member Workshop
Ordinary Council Meeting
Disaster Resilience Workshop x 2

Alderman Rob Phillips

Elected Member Workshops
Ordinary Council Meeting

Alderman Donald (Henry) Higgins

Elected Member Workshops x 2
Ordinary Council Meeting
Development Consent Authority Meeting
Disaster Resilience Workshop x 2
KTC Alderman Stall – Saturday Markets
Bario Festival

Alderman Lis Clark

Disaster Resilience Workshops x 2
Elected Member Workshops x 2
Ordinary Council Meeting
YMCA Committee Meetings x 3
Art & Cultural Committee Meeting
KTC Alderman Stall – Saturday Markets

13. LATE AGENDA

13.1 IN PRINCIPLE PARTNERSHIP AGREEMENT WITH VICTORIA DALY SHIRE COUNCIL

File: Government Relations / Liaison / Victoria Daly Shire Council

MOVED: Phillips/Rose

That Council:

Supports the “in principle” the concept of co-location of the two Councils, and directs the CEO to progress the negotiations to a firm proposal.

CARRIED: 5/0

13.2 CEO – ANNUAL PERFORMANCE REVIEW

File: Human Resource Management / Performance Management / Chief Executive Officer – Performance Review

MOVED: Higgins/Phillips

That Council supports and endorses:

1. The conduct of the CEO’s annual performance review in Alice Springs during the LGANT conference in November 2012;
2. The appointment of Sue Davy (LGANT) to facilitate the review;
3. The appointment of the Mayor and Alderman Higgins as the review panel; and
4. The panel to make determinations in accordance with the process.

CARRIED: 5/0

14. GENERAL BUSINESS

Nil

15. PETITIONS

Nil

16. CONFIDENTIAL ITEMS

Nil

17. MEETING CLOSED

The meeting was closed at 6.50pm

Fay Miller
MAYOR OF KATHERINE