

NOTICE OF MEETING OF COUNCIL

Notice is hereby given in accordance with Section 59
of the Local Government Act 2008

ORDINARY MEETING

LATE AGENDA ITEM 2

KATHERINE TOWN COUNCIL



TUESDAY 23 OCTOBER 2012

ORDINARY MEETING

At 6.00pm

Council Chambers, Civic Centre,
Stuart Highway, Katherine

DAVID LAUGHER
CHIEF EXECUTIVE OFFICER



REPORT

FOLDER: HUMAN RESOURCE MANAGEMENT /PERFORMANCE
MANAGEMENT / CHIEF EXECUTIVE OFFICER - PERFORMANCE
REVIEW

MEETING: ORDINARY COUNCIL MEETING – 23 OCTOBER 2012

REPORT TITLE: CEO – ANNUAL PERFORMANCE REVIEW

Purpose of Report

To initiate the conduct of the annual CEO performance review, to authorisation panel members, and to endorse the conduct of the review facilitated by LGANT.

Report

The annual performance review of the CEO is due in November (anniversary date 21 November). Interim reviews have been conducted using the services of Sue Davy (LGANT – Human Resources Consultant) and a small panel of elected members.

A timely opportunity has arisen for this review to be conducted at the LGANT forum in Alice Springs in early November while Ms Davy is in attendance, thus negating travel and accommodation costs, but a formal decision of Council is required to authorise both the process and to empower the persons involved.

In attendance at the LGANT forum in Alice Springs will be the Mayor, and Alderman Higgins, as well as the CEO. As such there is the potential for a review to be undertaken using the personnel already there, with a final report and recommendation being brought back to the November Ordinary Meeting of Council for endorsement.

OFFICER RECOMMENDATION

That Council supports and endorses:

1. The conduct of the CEO's annual performance review in Alice Springs during the LGANT conference in November 2012;
2. The appointment of Sue Davy (LGANT) to facilitate the review;
3. The appointment of the Mayor and Alderman Higgins as the review panel; and
4. The panel to make determinations in accordance with the process.

A handwritten signature in blue ink, appearing to read 'D. Laughher'.

David Laughher
CHIEF EXECUTIVE OFFICER

Delegation: Chief Executive Officer David Laughher
Schedule of Attachments: Nil