



# **MINUTES**

OF THE

# **ORDINARY MEETING OF COUNCIL**

HELD

**TUESDAY 24 JANUARY 2012**

AT

**6.00 pm**

Council Chambers Civic Centre  
Stuart Highway, Katherine

**MINUTES OF THE ORDINARY MEETING OF KATHERINE TOWN COUNCIL HELD AT  
THE KATHERINE CIVIC CENTRE TUESDAY 24 JANUARY 2012 AT 6.00 PM**

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**1. OPENING PRAYER**

**2. PRESENT**

Mayor Anne Shepherd  
Deputy Mayor Lis Clark  
Alderman Chrissy Harris  
Alderman Jodi Locke  
Alderman Steven Rose  
Alderman Toni Coutts  
Alderman Trevor Ford

IN ATTENDANCE    Mr David Laughner – Chief Executive Officer  
                          Mr Warwick Jack – Works Manager  
                          Mrs Alice Anastacio – Finance Manager  
                          Ms Cheriece Fry – Works Administration Officer  
                          8 x Members of the Katherine Community  
                          1 x Media Representative from the Katherine Times

**3. APOLOGIES AND LEAVE OF ABSENCE**

File:    Local Governance / Council Meetings / Elected Members Leave of Absence  
                          and Apologies

Nil

**4. CONFIRMATION OF PREVIOUS MINUTES**

File:    Local Governance / Council Meetings / Confirmation of Previous Minutes

MOVED:        Clarke / Locke

That the Minutes of the Ordinary Council Meeting held on the 6 December 2011 be confirmed as a true and accurate record.

CARRIED:     7 / 0

**5. DISCLOSURE OF CONFLICT OF INTEREST**

File:    Local Governance / Council Meetings / Elected Member Disclosure of Interest  
                          and Declared Interest

Nil

**6. BUSINESS ARISING FROM PREVIOUS MINUTES**

File: Local Governance / Council Meetings / Business Arising from Previous Minutes

Nil

**7. MAYORAL BUSINESS TO BE CONSIDERED**

File: Local Governance / Council Meetings / Mayoral Business to be considered

The Mayor raised the following issues:

- Australia Day Celebrations commence at 9am with a Fly Pass. Celebrations will then continue at the Sport and Rec Club at 1pm.
- Council's Ordinary Meeting for March will be held on the 13th due to the elections.
- Mount Todd Reference Group Meeting - the feasibility study being undertaken by Vista Gold to re-mine Mt Todd is progressing - if permits are approved the first step is to remove water from site. The Reference Group will release press releases in the near future.

**8. CORRESPONDENCE AND DOCUMENTS TO BE TABLED**

File: Local Governance / Council Meetings / Correspondence and Documents Tabled

Alderman Rose tabled a letter from himself to Council.

**9. QUESTIONS**

File: Local Governance / Council Meetings / Questions

**9.1 With Notice**

Nil

**9.2 Without Notice**

Alderman Rose has asked that his personal mail not be opened and that Council seek legal advice in relation to this.

**10. NOTICE OF MOTION**

Nil

## **REPORT OF OFFICERS**

### **11.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF NOVEMBER AND DECEMBER 2011**

File: Local Governance / Council Meetings / Chief Executive Officer Reports

MOVED: Ford / Locke

That the report of the Chief Executive Officer for the months of November and December 2011 be received and noted.

CARRIED: 7 / 0

Alderman Ford advised that tourism numbers were down considerably in comparison to last year.

Alderman Locke commented that she was saddened to see the Katherine Museum grant was unsuccessful.

### **11.2 MONTHLY REPORT OF THE WORKS MANAGER FOR THE MONTH OF NOVEMBER AND DECEMBER 2011**

File: Local Governance / Council Meetings / Works Manager Reports

MOVED: Locke / Coutts

That the report of the Works Manager for the months of November and December 2011 be received and noted.

CARRIED: 7 / 0

Alderman Locke commented that the Christmas lights were slow in going up but was impressed with the lights at the Visitor Information Centre; is there a possibility of purchasing more of these?

### **11.3 MONTHLY FINANCE REPORT – DECEMBER 2011**

File: Local Governance / Council Meetings / Finance Manager Reports

MOVED: Harris / Clark

That the Finance Report for the month of December 2011 prepared by the Finance Manager as at 10 December 2011 be received and adopted.

CARRIED: 7 / 0

In response to a question from Alderman Locke the Works Manager advised that EFT 937/3026 was for lighting designs in relation to the Katherine River Cycleway Project.

Alderman Rose questioned EFT 939/272. The CEO/Finance Manager will provide information before the next Council meeting.

Alderman Rose queried the increase in costs between the months of October and November for EFT's 939/2658 and 946/2658.

Alderman Rose queried discrepancies in the Power and Water accounts for the months of November and December.

In response the CEO has asked that these queries be raised with himself or the Finance Manager outside of the Council Meeting forums.

Alderman Rose commented that it was great to see Council investing in the Bendigo Bank.

Alderman Locke commented that there was a duplication of some items in the report.

**11.4 MINUTES OF ART AND CULTURAL COMMITTEE MEETING HELD ON MONDAY 28 NOVEMBER 2011**

File: Community Relations / Committees / Art and Cultural Committee / 2011

MOVED: Locke / Coutts

That the minutes of the meeting held on Monday 28 November 2011 be received and noted.

CARRIED: 7 / 0

**11.5 MUNICIPAL PLAN – QUARTERLY REVIEW**

File: Governance / Compliance / Municipal Plan

MOVED: Locke / Ford

That Council notes the status of the quarterly review of the Municipal Plan for 2011/2012 as at 31 December 2011.

CARRIED: 7 / 0

Alderman Locke commented that it was good to see how many completes there are against the plan.

**11.6 APPOINTMENT OF AUTHORISED PERSONS**

File: Local Governance / Authorization

MOVED: Coutts / Clarke

1. That pursuant to Part 9.6, Division 1 of the Local Government Act 2008 that Council appoints:

Ranger Donna Simms

As an authorised person for the purpose of enforcing the Local Government Act, Regulations or By-Laws and any other Act, Regulation or By-Law or any part thereof the enforcement of which is vested in the Council.

2. That pursuant to Part 9.6, Division 1 of the Local Government Act 2008 that Council revokes the appointment of:

Ranger                      Craig Frean

CARRIED:    7 / 0

**11.7 PASTORAL LEASES – CONDITIONALLY RATEABLE LAND 2012/13**

File:    Finances / Rates / Declarations

MOVED:        Ford / Harris

That Council approve the rating of pastoral leases in 2012/13 as per the “Agricultural” zoning contained in the 2011/2012 Rates Declaration with the applicable rate adjusted by the Darwin CPI as at 30 June 2012.

CARRIED:    7 / 0

**11.8 2012/2013 BUDGET TIMETABLE**

File:    Finances / Budgeting / Budget 2012/13

MOVED:        Ford / Locke

That the 2012/2013 Budget timetable be received and noted.

CARRIED:    7 / 0

**11.9 POLICY AND PROCEDURES FRAMEWORK**

File:

MOVED:        Locke / Coutts

That Council adopts the Katherine Town Council Policy and Procedures Framework

CARRIED:    7 / 0

**11.10 TENDER 11/15**

**OPTION 1: SUPPLY AND DELIVERY OF ONE (1) DUAL FULLY ACCESSIBLE SELF MANAGING UNISEX DISABLED TOILET FACILITY**

**OPTION 2: SUPPLY AND DELIVERY OF ONE (1) ANTI VANDAL DUAL MANUAL FULLY ACCESSIBLE UNISEX DISABLED TOILET FACILITY**

File:    Tenders / Works / Disabled Toilet

MOVED:        Coutts / Ford

The Mayor requested that the Works Manager give further explanation to Elected Members regarding the facility.

In response to Alderman Locke’s question the Works Manager advised that the Ryan Park Committee has approved the change in location and that the Town Square is only a suggestion.

Alderman Rose commented that the auto toilets were meant to replace the toilet blocks at Ryan Park, since this is no longer required the money should be used for other purposes i.e. roadwork.

The Mayor asked if the mover and seconder were happy to amend the motion minus the location of the self managed toilet facility.

MOVED: Locke / Ford

AMENDED MOTION (with the approval of the mover and seconder)

1. That the submitted price by Moodie Outdoor Products of \$159,706.36 GST exclusive for Tender 11/15 Option 1 be accepted.
2. That \$50,000.00 GST exclusive remain in the budget and be allocated to the installation and connection of the toilet facility.
3. That the location of the self managed toilet facility be discussed at a later date.

CARRIED: 6 / 1

Alderman Rose asked that his vote be recorded 'against' the motion.

In response to Alderman Rose's comment Alderman Locke advised that the money is from a grant and as such cannot be used for other purposes.

Alderman Coutts commented that Council would have to give the money back if not spent by 30 June.

## **12. REPORTS FROM REPRESENTATIVES ON COMMITTEES**

File: Community Relations / Committees / Elected Member Representatives on Committees

The following meetings/activities were attended by the Elected Members:

### **Deputy Mayor Clark**

YMCA End of Year Function

### **Alderman Rose**

Chamber of Commerce Meetings (2)

Meeting with Anthony Heiser - Strongbala compound

Meeting with Attorney General's Department Assistant Director - Indigenous Justice Section, Social Inclusion Division

Council Workshop

### **Alderman Coutts**

Lambert Family Trust Committee Meeting

Binjari Community Aboriginal Corporation - Official Opening

### **Alderman Ford**

Nil

### **Alderman Locke**

Clyde Fenton School - Graduation  
Katherine High School - Graduation

Alderman Locke advised that the Katherine Museum is holding their AGM tomorrow at 5.30 and urged people to attend

### **Alderman Harris**

St Joseph's College - Graduation  
Assisted with the Australia Day Nominations

## **13. LATE AGENDA**

Nil

## **14. GENERAL BUSINESS**

### Alderman Coutts

- Extended her congratulations to Fay Miller for receiving a Broлга Award in recognition of her contribution to tourism in the Northern Territory.
- Illegal Campers - advises that Council need to enforce By-laws regarding illegal campers and move people on and put pressure on Police etc. to work together.
- Free Wi-Fi at the Visitor Information Centre - did we get this?
- Advised there is a Charity Ball on Saturday 28 January for the young girl that was hurt at last year's show.

### Alderman Ford

- Mentioned that Darwin City Council provides free Wi-Fi to visitors in the CBD and suggested that Katherine Town Council look at doing the same in the main street.

### Mayor

- Illegal Campers - indicated that Itinerant accommodation is continually asked for but with no success.

### Works Manager

- Illegal Campers - indicated that 7 camps had been moved on in the last week.

### CEO

- Free Wi-Fi at the Visitor Information Centre - advised that it is progressing, a works order has been issued.

## **15. PETITIONS**

Nil

## **16. COMMENTS/QUESTIONS FROM COMMUNITY MEMBERS PRESENT**

File: Local Governance / Council Meeting / Questions from the Public

Nil



17. **CONFIDENTIAL ITEMS**

Nil

18. **MEETING CLOSED**

The meeting was closed at 6.30pm.

Anne Shepherd  
**MAYOR OF KATHERINE**