

# **MINUTES**

OF THE

# ORDINARY MEETING OF COUNCIL

HELD

**TUESDAY 26 JULY 2011** 

**AT** 

6.00 pm

Council Chambers Civic Centre Stuart Highway, Katherine

# 1. OPENING PRAYER

# 2. PRESENT

Mayor Anne Shepherd Deputy Mayor Lis Clark Alderman Chrissy Harris Alderman Jodi Locke Alderman Trevor Ford Alderman Steven Rose Alderman Toni Coutts

IN ATTENDANCE Mr Geoff Brooks - Chief Executive Officer

Mr Warwick Jack - Works Manager

Mrs Sophie Henderson – Administration Manager

Mrs Alice Anastacio – Finance Manager 5 x Members of the Katherine Community

2 x Media Representative from the Katherine Times

# 3. APOLOGIES AND LEAVE OF ABSENCE

File: Local Governance / Council Meetings / Elected Members Leave of Absence

and Apologies

Nil

# 4. <u>CONFIRMATION OF PREVIOUS MINUTES</u>

File: Local Governance / Council Meetings / Confirmation of Previous Minutes

MOVED: Clarke / Coutts

That the Minutes of the Special Meeting of Council held on the 7 June 2011 be confirmed as a true and accurate record.

That the Minutes of the Ordinary Council Meeting held on the 28 June 2011 be confirmed as a true and accurate record.

That the Confidential Minutes of the Ordinary Council Meeting held on the 28 June 2011 be confirmed as a true and accurate record

CARRIED: 7/0

# 5. <u>DISCLOSURE OF CONFLICT OF INTEREST</u>

File: Local Governance / Council Meetings / Elected Member Disclosure of Interest

and Declared Interest

Nil

# 6. BUSINESS ARISING FROM PREVIOUS MINUTES

File: Local Governance / Council Meetings / Business Arising from Previous Minutes

Nil

# 7. MAYORAL BUSINESS TO BE CONSIDERED

File: Local Governance / Council Meetings / Mayoral Business to be considered

- Cadel Evans victory in the 2011 Tour de France. Advised that the Chief Minister's Office and the Department of Construction & Infrastructure will be providing signs for display in the Katherine municipality highlighting Cadel Evans victory. Katherine Town Council has extended an invitation to Cadel Evans to visit Katherine and offered to organise a Civic Reception. Council will also have banners on display congratulating Cadel Evans and advising that Katherine is his place of birth.
- Katherine & District Show. Congratulated the organizers on another great event.

## 7.1 CEO RECRUITMENT PROCESS

File: Recruitment of Officers / Chief Executive Officer

MOVED: Ford / Locke

That Elected Members endorse the engagement of LGANT to manage the recruitment of Council's next CEO.

CARRIED: 7/0

# 8. CORRESPONDENCE AND DOCUMENTS TO BE TABLED

File: Local Governance / Council Meetings / Correspondence and Documents

Tabled

Nil

# 9. QUESTIONS

File: Local Governance / Council Meetings / Questions

9.1 With Notice

Nil

9.2 Without Notice

Nil

# 10. NOTICE OF MOTION

Nil

# REPORT OF OFFICERS

# 11.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF JUNE 2011

File: Local Governance / Council Meetings / Chief Executive Officer Reports

MOVED: Locke / Ford

That the report of the Chief Executive Officer for the month of June 2011 be received and noted.

CARRIED: 7/0

Alderman Locke sought information regarding the vacant Assistant Works Manager position. The Mayor advised that the position would soon be finalized.

Alderman Ford requested additional information pertaining to meetings listed in the Elected Members Matters. The Mayor advised that the meeting with Clare Martin was a discussion regarding the Katherine Region Action Group and the Alcohol Plan of Management. The meeting at Binjari with the Binjari Aboriginal Corporation Board of Management was a discussion regarding Council's works program and the request for a permanent police presence.

Alderman Rose sought information regarding the recent public toilet inspection conducted by the Mayor and Deputy Mayor. The Mayor advised that the current situation was not satisfactory but expected with the appointment of a new Assistant Works Manager, that the supervision of contractors would improve.

# 11.2 MONTHLY REPORT OF THE WORKS MANAGER FOR THE MONTH OF JUNE 2011

File: Local Governance / Council Meetings / Works Manager Reports

MOVED: Clark / Coutts

That the report of the Works Manager for the month of June 2011 be received and noted.

CARRIED: 7/0

Alderman Rose sought clarification on the pothole works carried out at the entrance of Rocky Ridge. The Works Manager advised that his information was that the potholes had been repaired but he had not physically inspected the site.

Alderman Clark sought clarification on the number of burials in June 2011. The CEO advised that this was still to be checked.

# 11.3 MONTHLY FINANCE REPORT – JUNE 2011

File: Local Governance / Council Meetings / Finance Manager Reports

MOVED: Locke / Harris

That the Finance Report for the month of June 2011 prepared by the Finance Manager as at 30 June 2011 be received and adopted.

CARRIED: 7/0

Alderman Ford sought confirmation that the investment deposits that matured in early July 2011 had been rolled over. The Finance Manager confirmed that this was the case.

# 11.4 MUNICIPAL PLAN – QUARTERLY REVIEW

File: Governance / Compliance / Municipal Plan

MOVED: Clark / Coutts

That Council notes the status of the quarterly review of the Municipal Plan for 2010/11 as at 30 June 2011.

CARRIED: 7/0

# 11.5 KATHERINE TOWN COUNCIL BY-LAWS - CONTROL OF DOGS

File: Legal Documents / Administration / By-Laws

MOVED: Harris / Coutts

- 1. <u>Licensing</u>. That in accordance with clause 47(2)(a) of the Katherine Town Council By-Laws Council determines requirements for licensing of premises as follows:
  - NT Planning Scheme Zones Rural, Agricultural and Water Management no licence required. No limit on number of dogs.
  - NT Planning Scheme Zone Rural Living licence required for more than two dogs. The applicant must demonstrate an ability to adequately manage, house and contain the dogs.
  - All other NT Planning Scheme Zones including RAAF base Tindal only two dogs allowed.
- 2. <u>Dog Registration</u>. That in accordance with clause 52(4)(e) of the Katherine Town Council By-Laws Council declares the following areas to be exempt from mandatory dog registration requirements:
  - Registration of dogs over 3 months of age in NT Planning Scheme Zones Rural, Agricultural and Water Management is optional.
- 3. <u>Dog exercise area</u>. That in accordance with clause 51(1) of the Katherine Town Council By-Laws Council declares the following dog exercise areas which are shown on the attached plans:
  - Katherine Showground the open grassed area in the vicinity of the rodeo ground.
  - Lockheed Road Reserve excluding the playground area.
  - Casuarina Park Open Area.
- 4. <u>Dog restriction area</u>. That in accordance with clause 51(2) of the Katherine Town Council By-Laws Council declares the following dog restriction areas which are shown

on the attached plans:

- Katherine Hot Springs
- Katherine Sportsgrounds
- Low Level Reserve Bottom car park and river bank area.

#### CARRIED: 7/0

Alderman Locke noted her concerns in relation to the Council rangers being able to patrol the municipality. Alderman Locke also sought clarification regarding the process Council would be required to take if changes to the above were required. The CEO advised that it would be relatively easy to make changes to the above but would still require a process of consultation and reporting. However, a change to the actual By-Laws is a more involved undertaking.

# 11.6 ADMINISTRATION OF FINES AND PENALTIES

File: Legal Documents / Agreements / Department of Justice / Administration of

Fines and Penalties

MOVED: Harris / Clark

That Council authorises the Mayor and CEO to sign and seal a three year agreement with the Department of Justice for the administration of fines and penalties.

CARRIED: 7/0

# 11.7 FESTIVAL GRANTS - ACCEPTANCE OF SUCCESSFUL GRANT APPLICATIONS

File: Grant Funding / Katherine Festival / KTC Festival Grants / KTC Festival Grant

2011 Report

MOVED: Ford / Coutts

1. That Council approve the awarding of the following additional Katherine Festival grants.

# Individual/Community Group (Up to \$500)

Organisation	Project	Amount
Danny Murphy	Pottery Vase Decoration Workshop	\$500
Artback Arts Touring	Tour the Tjupi Band	\$500
		\$1,000

CARRIED: 7/0

# 11.8 MINUTES OF ART AND CULTURAL COMMITTEE MEETING HELD ON THURSDAY 16 JUNE 2011

File: Community Relations / Committees / Art and Cultural Committee / 2011

MOVED: Coutts / Clark

That the minutes of the meeting held on Thursday 16 June 2011 be received and noted.

CARRIED: 7/0

#### 12. REPORTS FROM REPRESENTATIVES ON COMMITTEES

File: Community Relations / Committees / Elected Member Representatives on

Committees

The following meetings/activities were attended by the Elected Members:

# **Deputy Mayor Clark**

**Public Toilet Inspection** 

Territory Day

Meet & Greet with YMCA new EO

Constitutional Recognition of Aboriginal & Torres Strait Islanders

YMCA Meeting

Andy McLay's Funeral

YMCA Garden

Meeting with Community Liaison Officer - Katherine Festival

KICS Family Fun Day

YMCA - Orientation for new EO

Art & Cultural Committee Meeting

YMCA Meeting - Introduction of new EO to Councils CEO and Works Manager

#### Alderman Harris

Katherine Regional Arts Committee Meeting KICS Family Fun Day Katherine & District Show

### Alderman Ford

**Development Consent Authority Committee Meeting** Katherine & District Show

#### Alderman Rose

Local Government Vote Counting System Meeting

Katherine & District Show including discussions with Federal & NT politicians Chamber of Commerce Meeting

Discussion with Mark Bowling Director of ABC NT

Meeting with Jack Crosby (Assistant to the Honourable Warren Snowden MP)

Meeting with Bill Daw

#### **Alderman Coutts**

Lambert Family Trust Committee Meeting Katherine & District Show

#### Alderman Locke

Katherine Fringe Festival

#### 13. LATE AGENDA

Nil

## 14. GENERAL BUSINESS

#### Alderman Rose

• Indicated that the offer from the Mayor and CEO to provide a full day of training on meeting procedures was not acceptable as they were not qualified. Requested that LGANT be engaged to conduct the training on the basis that he would travel to Darwin and provide accommodation at his own expense. The Mayor advised that in the first instance the CEO and herself were much better placed than LGANT to provide the training. The requirement for training by LGANT could be considered once this initial training had taken place.

#### Alderman Coutts

- Highlighted Cadel Evans win at the 2011 Tour de France and noted that this win is a great tourist attraction for Katherine.
- Requested that Council donate cash directly to the organizers of the Katherine & District Show and not require an application to be submitted under Council's Community Grant Scheme.

#### Alderman Ford

- Congratulated Cadel Evans on his achievement in winning the 2011 Tour de France.
- Congratulated the organisers on another successful Katherine & District Show.

# 15. <u>PETITIONS</u>

Nil

# 16. COMMENTS/QUESTIONS FROM COMMUNITY MEMBERS PRESENT

File: Local Governance / Council Meeting / Questions from the Public

<u>Jill Kelly</u> – Highlighted the requirement for the dog exercise area at Lockheed Road to be slashed and maintained more often.

# 17. CONFIDENTIAL ITEMS

Nil

## 18. MEETING CLOSED

The meeting was closed at 6.30pm.

Anne Shepherd
MAYOR OF KATHERINE