



Corporate Services (Financial) Committee Meeting Minutes

**Tuesday 8 August 2017
10.00 AM**

Council Chambers, Civic Centre,
Stuart Highway, Katherine

**MINUTES OF THE CORPORATE SERVICES (FINANCIAL) COMMITTEE
MEETING KATHERINE TOWN COUNCIL HELD AT THE KATHERINE
CIVIC CENTRE TUESDAY 8 AUGUST 2017**

1. **Present** Mayor Fay Miller
- In attendance** Mr Robert Jennings – Chief Executive Officer
Mr David Moore – Acting Director Works & Services
Sophie Henderson – Community Services Executive
Manager
Ms Sue Crammond – Executive Assistant
(Minute Taker)
2. **Apologies and Leave of Absence**
- Apologies:** Claire Johansson – Director of Corporate & Community
Services
Alice Anastacio – Corporate Services Executive Manager
3. **Reports from Officers**
- 3.1 **MONTHLY FINANCE REPORT FOR THE MONTH OF JULY 2017**
- File: Local Governance / Council Meetings / Finance Report
- MOVED: Miller / Henderson
- Mayor Miller asked for an explanation of the “Weighbridge Debtors” 120 Days. The CSEM responded that the figure was a mix of small and large debtors. That the majority were from interstate and the debts were highly unlikely to be recovered and therefore, they would be part of the year end write off.
- The CEO committed to provide further information around the Debtors.
- Mayor Miller asked for an explanation of “Sundry Debtors” 90 days, June 17. The Finance Fixed Asset Manager (FFAM) was invited to attend to provide an explanation. The FFAM stated the credit was due to a debtor double paying against an invoice.
- That it be recommended to Council:**
- That Council endorse the Financial Report for the month of July 2017.
- CARRIED: 4 / 0
4. **Meeting Close** at 10.20 am