



Ordinary Council Meeting Minutes

**Tuesday 24 January 2017
Ordinary Meeting 6:00PM**

Council Chambers, Civic Centre,
Stuart Highway, Katherine

To be Confirmed

ORDINARY COUNCIL MEETING MINUTES 24 JANUARY 2017

MINUTES OF THE ORDINARY MEETING OF KATHERINE TOWN COUNCIL HELD AT THE KATHERINE CIVIC CENTRE TUESDAY 24 JANUARY 2017

1. Welcome to the Country

2. Opening Prayer

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3. Present

Mayor Fay Miller
Deputy Mayor Peter Gazey
Alderman Lis Clark
Alderman Henry Higgins
Alderman Toni Tapp-Coutts
Alderman Steven Rose

In attendance

Mr Robert Jennings – Chief Executive Officer
Ms Claire Johansson - Director of Corporate and Community Services
Mr David Moore – A/Director of Works and Services
Ms Sophie Henderson – Community Services Executive Manager
Ms Sarah Bevington – Executive Assistant (Minute Taker)
Ms Naomi Hunter (Communications Officer)

5 x members of the Katherine Community
2 x member of the Media

4. Apologies and Leave of Absence

Nil

5. Confirmation of Previous Minutes

File: Local Governance / Council Meetings / Confirmation of Previous Minutes

MOVED: Gazey / Higgins

That the Minutes of the Ordinary Council Meeting held on the 13 December 2016 be confirmed as true and accurate.

CARRIED: 6 / 0

MOVED: Tapp-Coutts / Clark

That the Minutes of the Special Council Meeting held on the 16 December 2016 be confirmed as true and accurate.

CARRIED: 6 / 0

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MOVED: Tapp-Coutts / Clark

That the Minutes of the Special Council Meeting held on the 13 January 2017 be confirmed as true and accurate.

CARRIED: 6 / 0

6. Business Arising from Previous Minutes

MOVED Rose / Clark

KATHERINE TOWN COUNCIL – RATES – MULTIPLE DWELLING POLICY AND PROCEDURE

File: Local Governance / Policy / Policy Decisions to be Actioned / Policy Manual Updates

That it be recommended to Council:

That the attached draft policy be received, noted and adopted.

CARRIED: 5 / 1

- Deputy Mayor Gazey questioned point 5.1 and would like clarification that the definition does include multiple dwellings that share a roof line and the word detached needs to be removed.
- Deputy Mayor Gazey noted that the fee for multiple dwellings cannot be reduced for the number of dwellings; it is not able to happen.
- Deputy Mayor Gazey would like point 5.1 to include multiple dwellings that share a roof line and regardless of size as per email provided to Elected Members.
- Alderman Rose noted that most multiple dwelling policies include a definition at the back of the policy.
- Alderman Higgins noted that the definition is in the policy.

Deputy Mayor Gazey voted against the motion.

KATHERINE PUBLIC LIBRARY – POLICY DOCUMENT

Will be put to February 2017 Ordinary Council Meeting.

NOMINATIONS FOR COMMUNITY DEVELOPMENT PROGRAM ADVISORY BOARD

File: Government Relations / Committees / RISE – CDP Advisory Board

MOVED: Clark / Gazey

That it be recommended that Council:

Agree to endorse a representative(s) be nominated to RISE CDP – Advisory Board.

CARRIED: 6 / 0

- Alderman Rose and Alderman Clark would both like to be nominated to the board.
- Alderman Rose noted that according to The Foundation for Young Australians we need to shift our focus from Jobs to Skills and skills that are

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transportable to the new economy. When a young person trains or works in one job they acquire skills for 13 more jobs Jobs are more related than we realise .So the more skills that a young person acquires in one of the 7 related job clusters in the new economy the more chance of getting a Job. The youth of Katherine are our greatest resource. Alderman Rose thinks that he can contribute new skills and ideas to RISE and the community development program.

- Alderman Clark noted that the youth need more help in developing skills and she has previously worked with youth and they need all the help they can get and Alderman Clark would be very interested in being involved in the advisory board.
- Mayor Miller noted that Alderman Clark did a great job.
- Mayor Miller noted that it is really good to see two elected members interested in the board.

MOVED: Tapp-Coutts / Gazey

7. Disclosure of Conflict of Interest

File: Local Governance / Council Meetings / Elected Member Disclosure of Interest and Declared Interest

Nil

8. Mayoral Business to be Considered

File: Local Governance / Council Meetings / Mayoral Business to be considered

Mayor's Calendar of Events for December 2016

LGANT General Meeting – Alice Springs
Turning on the Christmas Lights Kalano Age Care
Community Carols by Candle Light
TOP FM Radio Interview
St Joseph Catholic College Thanksgiving Liturgy & Prize Giving
Kintore Street End Of Year Awards & Concert
Katherine Regional Economic Development Committee (KREDC)
Katherine High School End of Year Presentation Assembly
St Johns Cadet Annual Presentation
MacFarlane Big Breakfast and Assembly
Casuarina Street Primary School End of Year Presentation
Meeting with Katherine Town Council Chief Executive Officer
Meeting with MLA Sandra Nelson
Neighbourhood Watch Christmas Party
St Pauls Anglican Church Carols
Meeting with Nitmiluk General Manager Tony Clementson
Minister Lauren Moss's Office
Elected Members Workshop
Katherine Emergency Committee Meeting
Open Forum
Council Meeting
Senior Citizens Christmas Party
Tourism Top End Teleconference
Meeting with Deputy Chief Minister Nicole Manison
Catholic Care NT Christmas Morning Tea
Chief Ministers Christmas Function
Present IT Tablets to Katherine Hospital with Telstra
Meeting Toby George Coffey
Special Council Meeting
NT News Interview
Katherine LTAC Meeting

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ALGWA Executive Meeting – teleconference

9. Correspondence and Documents to be Tabled

9.1 Letter Received – Minister Gerry McCarthy – 23 November 2016

9.2 Letter Received – Deputy Chief Minister Nicole Mansion – REIF – 9 January 2017

MOVED: Higgins / Clark

CARRIED: 6 / 0

10. Petitions

Nil

11. Questions

File: Local Governance / Council Meetings / Questions

11.1 With Notice

Nil

11.2 Without Notice

Nil

12. Notice of motion

Nil

13. Report of Officers

13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF DECEMBER 2016

File: Local Governance / Council Meetings / Chief Executive Officer Reports

MOVED: Higgins / Clark

That it be recommended to Council:

That the Chief Executive Officer Report for the month of December 2016 be received and noted.

CARRIED: 6 / 0

- Alderman Tapp-Coutts noted that we have successfully attracted another 797k to the Hot Springs project for the development of the playground, it will be great for family tourism in Katherine and it will be a beautiful project and congratulated the Chief Executive Office.
- Deputy Mayor Gazey commented on the Katherine River camera as we are seeing a lot of traffic over the bridge and when footage will be available.
- The Chief Executive Officer thanked Alderman Tapp-Coutts on the Hot Springs and noted it was a team effort from Council staff and that the footage isn't up and it has been followed up today and we are working on a process to have it available on the Council website.

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- Mayor Miller supported the Hot Springs area and that it is something that will be an additional attraction to Katherine and tourism, clearing out the old Scout Hall and the car park has already been a great start to the project.
- Mayor Miller appreciates the work that has gone into the Hot Springs and is excited about what might be the main feature in the play park.

13.2 MONTHLY CORPORATE AND COMMUNITY SERVICES DIVISION REPORT FOR THE MONTH OF NOVEMBER & DECEMBER 2016

File: Local Governance / Council Meetings / Corporate and Community Services Reports

MOVED: Clark / Tapp-Coutts

That it be recommended to Council:

That the report of the Corporate and Community Services Division for the months November & December 2016 be received and noted.

CARRIED: 6 / 0

- Deputy Mayor Gazey would like the facebook stats clearer.

13.3 MONTHLY WORKS AND SERVICES DIVISION REPORT FOR THE MONTH OF NOVEMBER & DECEMBER 2016

File: Local Governance / Council Meetings / Works and Services Division Reports

MOVED: Higgins / Tapp-Coutts

That it be recommended to Council:

That the report of the Works & Services Division for the month of November & December 2016 be received and noted.

CARRIED: 6 / 0

- Alderman Tapp-Coutts noted the dog's euthanized numbers and that we are having Doggie Day this year and some information around the incentive on registering your dog and additional incentives on the day 50% off registration or similar. Alderman Tapp-Coutts noted she sees a lot on facebook for lost dogs.
- Mayor Miller stated we should look at microchipping.
- Alderman Tapp-Coutts noted that Litchfield Council do microchipping and that if we can return the dogs to owners it cuts down Council time.
- Alderman Gazey questions the additional banner systems.
- The Chief Executive Officer confirmed yes it is additional systems.
- Alderman Higgins noted that our works manager has had to process 8 development applications and that it is a good sign.
- Mayor Miller agreed.
- Alderman Rose questioned what our timetable is for doing the pot holes around town with all the weather they can become quite dangerous and what program we will have over this wet period.
- The Acting Director of Works and Services noted that we have patched pot holes in First Street today and contractor was engaged to do Florina Road last week but it is too wet.

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- Alderman Rose questioned if there is a temporary measure for the pot holes during this wet period.
- Alderman Clark noted that we need to put danger signs over some of the pot holes and that the dog issue has increased and agreed on an education program on fines and microchipping options.
- Alderman Tapp-Coutts stated Council would need to look into the cost for microchipping.

13.4 MONTHLY FINANCIAL REPORT – DECEMBER 2016

File: Local Governance / Council Meetings / Finance Manager Reports

MOVED: Higgins / Clark

That it be recommended to Council:

That Council endorse the Financial Report for the month of December 2016.

CARRIED: 6 / 0

- Alderman Higgins noted that the debtor's bill has dropped.
- Alderman Clark queried the payment to Joint Kimberly Forum for \$1100
- The Chief Executive Officer noted that it was for registration and associated fees
- Alderman Clark queried the backhoe hire for the Hot Springs and the sportsgrounds oval soil investigation.
- The Acting Director of Works and Services noted it is for vehicles to exit at the Hot Springs and the sportsgrounds is to tell Council how deep the light poles need to go.

13.5 NEW DEED – STREETLIGHT OWNERSHIP

File: Deeds / Deed – Street Lighting

MOVED: Tapp-Coutts / Clark

That it be recommended to Council:

1. That Council approves the signing and use of the Council's seal on the "New Deed - Streetlight Ownership" between Katherine Town Council and Power and Water Corporation in order to change the original ownership commencement date to 1 February 2017.

CARRIED: 6 / 0

- Alderman Rose noted he could not wait.

13.6 PLACE NAMES COMMITTEE RECOMMENDATION

File: Community Relations \ Committees \ Place Names Committee

MOVED: Tapp-Coutts / Clark

That it be recommended to Council:

1. Approves the proposed road name - being Chardon Street; and
2. Directs the Chief Executive Officer to formally convey this decision to the Place Names Committee for the Northern Territory.

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CARRIED: 6 / 0

13.7 MUNICIPAL PLAN – QUARTERLY REVIEW

File: Governance / Compliance / Municipal Plan

MOVED: Gazey / Clark

That it be recommended to Council:

That Council notes the status of the quarterly review of the Municipal Plan for 2016/2017 as at the 31 December 2016.

CARRIED: 6 / 0

- Deputy Mayor Gazey noted that it is a positive report and the amount of work that has been done.
- Deputy Mayor Gazey noted page 72 the second box and questioned that 0.5% revenue on grant applications and we should set the target higher.
- Mayor Miller noted that it depends what project we have and grant funding we can apply for.
- The Chief Executive Officer noted we will look into this.
- Alderman Clark noted that it is one of the best Municipal Plans we have done and that Council have done a heap of work.
- Alderman Higgins congratulated the Works and Services for their effort.

13.8 KATHERINE TOWN COUNCIL CODE OF CONDUCT

File: Local Governance / Policy / Policy Decisions to be Actioned / Policy Manual Updates

MOVED: Clark / Gazey

That it be recommended to Council:

That the attached Katherine Town Council Code of Conduct (Employees) amended policy be received noted

CARRIED: 6 / 0

13.9 KATHERINE TOWN COUNCIL GIFT RECIPIENT POLICY

File: Local Governance / Policy / Policy Decisions to be Actioned / Policy Manual Updates

MOVED: Tapp-Coutts / Gazey

That it be recommended to Council:

That the attached amended policy be received, noted and adopted.

CARRIED: 6 / 0

- Deputy Mayor Gazey noted that the recommendation on page 95 that not all gifts should be left at the Civic Centre and the declaration needs work.
- Alderman Clark questioned that if it was a food item it would come back to Council.

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13.10 2017/2018 BUDGET TIMETABLE

File: Finance / Budgeting / Budget 2017-18

MOVED: Clark / Tapp-Coutts

That it be recommended to Council:

That the 2017/2018 Budget timetable be received and noted.

CARRIED: 6 / 0

- Alderman Higgins said once again that the Northern Territory Government needs to be lobbied to get the local election dates changed.
- Mayor Miller noted that this works better than previous years.
- Alderman Tapp-Coutts agreed it is better this way.
- Mayor Miller noted that they have 6 months to get the head around before the next year.
- Alderman Rose noted we have had to be in line with the 5, 10 year long term plan and you have to have forward planning more than just the year.
- Alderman Higgins noted that worst case that no current Elected Members get in or stands.
- Mayor Miller noted that as an Elected Member it would be a budget in the best interest of the community.
- Alderman Gazey noted that coming in and then having to set a budget would be difficult for new Elected Members and we may need additional time.
- Mayor Miller noted we have done it before in this timeframe.
- Mayor Miller noted that most of the work is done by the executive staff and that they have already started working on it.
- The Chief Executive Officer noted that these are the official meetings that have to occur and there is nothing to stop additional meetings.

14. **Reports from Representatives on Committees**

File: Community Relations / Committees / Elected Member Representatives on Committees

The following meetings/activities were attended by the Elected Members in December:

Deputy Mayor Peter Gazey

Elected Members Workshop
Open Forum
Council Meeting
Special Council Meeting
YMCA AGM and Board Meeting
Development Consent Authority Meeting
Christmas Morning Tea/Alderman Phillips Farewell
Clyde Fenton end of year concert
YMCA Board meetings
Meeting with Chief Minister in Katherine

Alderman Toni Tapp-Coutts

Elected Members Workshop
Open Forum
Council Meeting
Special Council Meeting
Chief Ministers Christmas List

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Alderman Steven Rose

Elected Members Workshop
Open Forum
Council Meeting
Chamber of Commerce
Development Consent Authority Meeting
Katherine Street Party
Senior Citizens Christmas Lunch
Special Council Meeting
Alderman Phillips Farewell / Christmas Morning Tea

Alderman Donald Higgins

Elected Members Workshop
Open Forum
Council Meeting
Carols by Candlelight
Special Council Meeting
Sportsgrounds Advisory Committee Meeting

Alderman Lis Clark

Elected Members Workshop
Open Forum
Council Meeting
Special Council Meeting
Alderman Phillips Farewell / Christmas Morning Tea
Meeting with Katherine Town Council CEO
Showgrounds Advisory Committee Meeting
Carols by Candle Light
LGANT Conference – Alice Springs

15. Late Agenda

Nil

16. General Business

- Mayor Miller thanked Sarah Bevington for the Councils Meetings and time in Executive Assitant on behalf of Council.
- Mayor Miller thanked Mark 'Trumby' Flynn for almost 14years of service to Council and is a valued member of council and wished Trumby all the best in whatever he chooses to do.
- Mayor Miller wished Kristy Woods all the very best for having her new baby and family shortly.
- Mayor Miller welcomed the new Katherine Times media and that it is the right time of the year to come to Katherine.
- Mayor Miller welcomed back the Director of Corporate and Community Services and hopes everything goes well for Noel in 2017.
- Alderman Rose noted that flooding is something we need to live with in Katherine and he heard Alderman Higgins speaking of the flooding on the radio, Alderman Rose noted it is a reminder to make sure insurances are payed and valuable are secure and he hopes we have a beautiful wet with no flooding.
- Deputy Mayor Gazey noted that the Australia Day celebrations are on at GYRACC on Thursday.
- Alderman Clark noted the success that we have with the Temporary Beat Location's and that hopefully the government will keep them and other towns have noted how well they are going in Katherine and that she hopes the government is listening as we cannot afford to go back to what we had.

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- Alderman Clark noted the valuation notices and that you need to put an objection in and now you need to wait for 3 years.

17. Confidential Items

Nil

18. Next Ordinary Council Meeting

The second Ordinary Council Meeting for 2017 will be held on Tuesday 28 February 2017.

19. Meeting Closed

The meeting was closed 6:48PM.

Fay Miller
MAYOR OF KATHERINE

To be confirmed