



Ordinary Council Meeting Minutes

**Tuesday 27 September 2016
Ordinary Meeting 6:00PM**

Council Chambers, Civic Centre,
Stuart Highway, Katherine

ORDINARY COUNCIL MEETING MINUTES 27 SEPTEMBER 2016

MINUTES OF THE ORDINARY MEETING OF KATHERINE TOWN COUNCIL HELD AT THE KATHERINE CIVIC CENTRE TUESDAY 27 SEPTEMBER 2016

1. Welcome to the Country

2. Opening Prayer

Grant O God to this Council wisdom, understanding and sincerity of purpose in the Governance of this Municipality. Amen

3. Present

Mayor Fay Miller
Deputy Mayor Toni Tapp-Coutts
Alderman Lis Clark
Alderman Henry Higgins
Alderman Robert Phillips
Alderman Peter Gazey
Alderman Steven Rose

In attendance

Mr Robert Jennings – Chief Executive Officer
Ms Sophie Henderson – Community Services Executive Manager
Ms Sarah Bevington – Executive Assistant (Minute Taker)
Ms Sharon Binns – Governance and Compliance Officer
Victoria Daly Regional Council

10 x members of the Katherine Community
1 x member of the Media

4. Apologies and Leave of Absence

The apologies of the Director of Corporate and Community Services Ms Claire Johansson and the Acting Director of Works and Services Mr David Moore were received and noted.

5. Confirmation of Previous Minutes

File: Local Governance / Council Meetings / Confirmation of Previous Minutes

MOVED: Phillips / Tapp-Coutts

That the Minutes of the Ordinary Council Meeting be amended to reflect

- 1) The correct spelling of Deputy Mayor Toni Tapp-Coutts under Section 3;
- 2) The dollar value for the grant funding reports to Katherine Museum be amended to reflect the grant application amount of \$1628.36 not \$1623.36 as reported;
- 3) Late agenda item 15.1 point four (4) and point five (5) be amended to read;
- 4) Deputy Mayor Tapp-Coutts agreed that she supports Alderman Rose's comments, that it is an indoor venue and that they will have noise acoustic installation. She also noted that this is a club with a different style of entertainment and attractions and that all our existing venues offer a differentiated product. Kirbys offer a place to drink and dance and the old disco closed down due to cliental. Deputy Mayor Tapp-Coutts thinks this will give an alternate option to our community. She also noted that the golf club received constant noise complaints and that she totally supports the new alcohol licence.

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- 5) Alderman Gazey views are that it is not an extra pub in the township as the Sports Club closed down recently and that it is a different type of venue as per the application. If the guidelines are kept to as they appear, then Council shouldn't have concerns regarding the last dot point in the recommendation and that it need not be a concern that the opening time of 10am is too early and that ultimately it is up to licensing and Council should be aware of this and not stand in the way.

CARRIED: 7 / 0

6. Business Arising from Previous Minutes

Nil

7. Disclosure of Conflict of Interest

File: Local Governance / Council Meetings / Elected Member Disclosure of Interest and Declared Interest

Nil

8. Mayoral Business to be Considered

File: Local Governance / Council Meetings / Mayoral Business to be considered

Mayor's Calendar of Events for August 2016

Seniors Morning Tea Civic Centre
Katherine Town Council – Special Council Meeting
Harry Sadler's Retirement Morning Tea
Katherine Flood Mitigation Committee
Community Member Meeting – 9
Katherine Homeless Meeting
Katherine Homeless Day – Ryan Park
Mix 104.9 Radio Interview
Katherine Accommodation Action Group (KAAG) Meeting
Seniors Story Time at Katherine Library – Deputy Mayor Tapp-Coutts
Katherine Races
Seniors Dinner at Nitmiluk
Cultural Story Time – Mimi Arts
Tindal Industry Briefing
ABC Grassroots Radio Interview
Meeting with Department Lands Planning Environment
Meeting with Lydia Gawa – The Duke of Edinburgh's Awards
Katherine Toy Library Opening
ALGWA NT Committee Meeting – teleconference
LGANT Executive Meeting – teleconference
Central Motors 25th Anniversary Celebrations
Opening of 5 Rivers Supermarket & Liquor
Meeting with Chief Executive Officer Mission Australia
Katherine Region Action Group Meeting
Meeting with Fairfax Group Managing Editor & Group Sales Manager
Vietnam Veterans Day
Tindal Twilight Fair
ABC Radio Interview
CEO Review – LGANT Board – teleconference
Meeting with Alison Jacks – White Ribbon
ABC Radio Interview
Community Members Funeral X 3

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Community Safety Committee Meeting – teleconference
Katherine Local Tourism Advisory Committee
Meeting with Barunga Festival Organiser
Artist Presentation – Katherine Visitor Information Centre
Territory Election
Elected Members Workshop
Opening Seniors Art Exhibition – Katherine Library
Open Forum
Citizenship Ceremony
Council Meeting
Katherine South Book Week Character Judging

9. Correspondence and Documents to be Tabled

9.1 Email Received Graham Cole – Elected Members Workshops

- The Chief Executive Officer summarised the letter from Graham Cole in that he believed that the elected members workshops do not conform to the LG Act.
- Alderman Gazey questioned if Council has researched that the workshops do conform with the Act.
- The Chief Executive Officer noted yes we have looked into the LG Act and sought advice and that as they are genuine workshops they do conform.
- Alderman Phillips noted we had similar concerns raised in the 90's.
- Alderman Higgins stated the current Local Government Act (01 May 2016) has no mention of 'Executive Meeting' that Mr Cole refers to.
- Council currently has two (2) advisory committees, the Sport Ground Precinct and the Show Grounds User Group. The members are the current users. These are not closed meetings and all are welcomed to attend. The council also participates with several other committees around town including the museum.
- The Council also has a stand at the local markets on the first Saturday of each month for residents to come and speak with elected members.
- Alderman Higgins would like to recommend that that the Chief Executive Officer replies to Mr Cole informing him of the options available to the residents to participate in community engagement and also the web address to the current Local Government Act 01 May 2016.
- Alderman Phillips noted the quarterly community meetings that Council hold for this purpose and that we have had little community attendance at these meetings.
- Mayor Miller noted that our council members are accessible and that council members can be contacted by phone, email or visit her at the Council office at any time.
- Alderman Clark noted that Council workshops are only information sessions and that the public can approach Elected Members' at any time including at the community markets and community forums around town she believes that the community does not utilize council members enough.

10. Petitions

Nil

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11. Questions

File: Local Governance / Council Meetings / Questions

11.1 With Notice

Nil

11.2 Without Notice

Nil

12. Notice of motion

Nil

13. Report of Officers

13.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF AUGUST 2016

File: Local Governance / Council Meetings / Chief Executive Officer Reports

MOVED: Clark / Gazey

That the Chief Executive Officer Report for the month of August 2016 be received and noted.

CARRIED: 7 / 0

- Mayor Miller congratulated Council on the compliance review and thanked all staff involved in the process.
- Alderman Gazey noted that in the October meeting the Airport lease coming for their consideration will be exciting.

13.2 MONTHLY WORKS AND SERVICES DIVISION REPORT FOR THE MONTH OF AUGUST 2016

File: Local Governance / Council Meetings / Works and Services Division Reports

MOVED: Higgins / Tapp-Coutts

That the report of the Works & Services Division for the month of August 2016 be received and noted.

CARRIED: 7 / 0

- Mayor Miller noted there was a lot of activity in Works and Services report.
- Alderman Phillips questioned the 'parks and open areas' (page 4) as to where the street lighting was on Riverbank Drive.
- The Chief Executive Officer noted that it was at the Katherine Hot Springs.
- Mayor Miller noted that JobFind have been busy poisoning weeds at the showgrounds and river corridor.
- Mayor Miller noted there are still a lot of Mahogany trees around Knotts Crossing Resort.

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- Alderman Gazey made comment that the works on Florina Road are almost complete and that he has received good feedback and that that it is safer near the store.
- Mayor Miller stated it will be good to see the improvement during the wet season out at Florina Road as a result of the works.

13.3 MONTHLY CORPORATE AND COMMUNITY SERVICES DIVISION REPORT FOR THE MONTH OF AUGUST 2016

File: Local Governance / Council Meetings / Corporate and Community Services Reports

MOVED: Clark / Rose

That the report of the Corporate and Community Services Division for the month of August 2016 be received and noted.

CARRIED: 7 / 0

- Mayor Miller congratulated the library on the work they're doing.
- Mayor Miller questioned what the charge bar was on page 11.
- The Community Services Executive Manager advised it is a charger for electronic devices.
- Alderman Phillips made comment regarding the painting to the Visitor Information Centre and questioned whether the figure was correct.
- The Chief Executive Officer advised that this is the correct number.
- Mayor Miller noted that the painting and building looked fabulous.
- Deputy Mayor Tapp-Coutts noted that it has been a long time since the building has been painted.
- Mayor Miller congratulated staff on the \$1M achievement and endowed all staff at the Visitor Information Centre.
- Alderman Rose made comment on the rise in patron numbers for the last two months and it is good to see the extra visitors.
- Alderman Clark noted that 104 community members have utilised the seed library and that the library will be advertising the seed library on Facebook.

13.4 MONTHLY FINANCIAL REPORT – AUGUST

File: Local Governance / Council Meetings / Finance Manager Reports

MOVED: Phillips / Gazey

That Council endorse the Financial Report for the month of August 2016.

CARRIED: 7 / 0

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13.5 KATHERINE TOWN COUNCIL CHRISTMAS AND NEW YEAR ARRANGEMENTS 2016/2017

File: Local Governance / Media Relations / Administration

MOVED: Clark / Phillips

That it be recommended to Council:

1. It is proposed that the meeting cycle for December 2016 and January 2017 be as follows:

December 2016

Elected Member Workshop	Monday 12 December 2016
Ordinary Council Meeting	Tuesday 13 December 2016

January 2017

Elected Member Workshop	Monday 23 January 2017
Ordinary Council Meeting	Tuesday 24 January 2017

2. That the Council offices be closed as follows:

Civic Centre	24 December 2016 until the 2 January 2017 inclusive
Library	24 December 2016 until the 2 January 2017 inclusive
Depot & Inspectorate	25, 26 and 27 December 2016 and 1 and 2 January 2017
Visitor Information Centre	25, 26 and 27 December 2016 and 1 and 2 January 2017
28 December 2016 until	31 December 2016 inclusive – opening hours 10.00am till 2.00pm
Waste Management Station	25 December 2016

CARRIED: 7 / 0

13.6 LEASE – STEP OUT COMMUNITY ACCESS SERVICE INCORPORATED – KATHERINE EAST COMMUNITY CENTRE

File: Legal Documents / Lease / Katherine East Community Centre

MOVED: Tapp-Coutts / Phillips

That it be recommended to Council:

1. Agrees to award a new lease of the Katherine East Community Centre (Lot 2967) to Step Out Community Access Service Incorporated - including acceptance of a rental sum of \$100 per annum).
2. Agrees to the continuation of the existing sub-lease arrangements as a part of the new lease.
3. Agrees to authorise the use of the Council Seal on a new lease prepared in favour of Step Out Community Access Service Incorporated.

CARRIED: 7 / 0

- Alderman Gazey made comment regarding the market rental being \$100 per annum, and he believed the market rental would be more than \$100 per annum.
- The Chief Executive Officer passed the questions to the Community Services Executive Manager.

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- The Community Services Executive Manager advised that the rationale behind the draft agreement in relation to the \$100 nominal rent is due to the fact that the draft lease has noted in Schedule 1 that: the facility is to be made available to both the Katherine Toy Library and the Church of Jesus Christ Latter Day Saints at no cost; and the facility is to be available to Council (for full use) in the case of a natural disaster (i.e. flooding). Council uses this facility in these circumstances for storage, meeting place and accommodation for those employees/elected members effected by the disaster. From a legal perspective Council cannot charge a commercial rate if the facility is required by other users.
- Mayor Miller noted they will be losing a bit of their land shortly with the new school bus route for the Casuarina Street Primary School.
- Alderman Higgins noted that maybe we should amend the wording from market value.
- The Chief Executive Officer noted that it says nominal rent in one section and that we will amend the agreement to keep it consistent.
- Mayor Miller questioned if Alderman Gazeys concern was just to the wording.
- Alderman Gazey confirmed that yes it is just in reference on the wording.

13.7 **MUNICIPAL PLAN – QUARTERLY REVIEW**

File: Governance / Compliance / Municipal Plan

MOVED: Gazey / Clark

That it be recommended to Council:

That Council notes the status of the quarterly review of the Municipal Plan for 2015/2016 as at the 30 June 2016.

CARRIED: 7 / 0

- Mayor Miller made comment on the advocacy of the Temporary Beat Locations (TBL's) and that she will be continuing with it for some time.
- Alderman Gazey noted the cancelling of the homework club due to a lack of response and if officers had looked at options for higher participation rates.
- The Community Services Executive Manager noted that this program ran for four (4) weeks and that only one (1) child attended. Council does do a home schooling process and we provide the families with resources they require.

13.8 **KATHERINE TOWN COUNCIL – ENTERTAINMENT AND HOSPITALITY POLICY**

File: Local Governance / Policy / Policy Decisions to be Actioned / Policy Manual Updates

MOVED: Clark / Gazey

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That it be recommended to Council:

That the attached amended policy be received, noted and adopted.

CARRIED: 7 / 0

- Mayor Miller noted that there is now an amount of \$500 in place for each department per financial year.
- Alderman Gazey questioned if prices would be divided between departments for joint events.
- The Community Services Executive Manager advised yes for joint events the cost will be divided.

14. Reports from Representatives on Committees

File: Community Relations / Committees / Elected Member Representatives on Committees

The following meetings/activities were attended by the Elected Members in August:

Deputy Mayor Toni Tapp-Coutts

Elected Members Workshop

Open Forum

Council Meeting

Special Council Meeting

Candidates' Debate at GYRACC

Kath Community Market Meeting

Katherine Museum Meeting

Katherine Homeless Day – Ryan Park

Seniors Story Time at Katherine Library

Tindal Industry Briefing

Artist Presentation – Katherine Visitor Information Centre

Broken - Touring play at GYRACC

Alderman Peter Gazey

Elected Members Workshop

Open Forum

Council Meeting

Special Council Meeting

YMCA Board Meeting

Community Markets

Alderman Steven Rose

Elected Members Workshop

Open Forum

Council Meeting

Special Council Meeting

Chamber of Commerce Board Meeting

Alderman Rob Phillips

Elected Members Workshop

Open Forum

Council Meeting

Special Council Meeting

Seniors Morning Tea

Awards Ceremony Visitor Information Centre

Showgrounds Advisory Committee Meeting – Rodeo Grounds Consultation

Katherine Historic Society

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Alderman Donald Higgins

Katherine Races
Vietnam Veterans Day
Tindal Twilight Fair

Alderman Lis Clark

Elected Members Workshop
Open Forum
Council Meeting
Special Council Meeting
Seniors Morning Tea
Katherine Film Festival
Community Markets
Showgrounds Advisory Committee Meeting
Museum Master Planning Meeting
Grant Meeting
Seniors – Facebook for beginners
Seed Library Information Session
Tindal Twilight Festival
Riding Free – Domestic Violence
Ann Maree Memorial Service
NT Farmers information sessions
Awards Ceremony Visitor Information Centre
Meeting with Katherine Town Council CEO

15. Late Agenda

MOVED: Tapp-Coutts / Higgins

Deputy Mayor Tapp-Coutts moved a motion to include the Late Agenda items.

CARRIED: 7 / 0

15.1 VISITOR INFORMATION CENTRE OPERATIONAL FUNDING AGREEMENT

File: Legal Document / Agreements / Visitor Information Centre Operational Funding

MOVED: Clark / Phillips

That it be recommended to Council:

1. That Council approves the renewal of the Visitor Information Centre operational funding agreement with Tourism NT for twelve months to 30 June 2017; and
2. That the Mayor and Chief Executive Officer be authorised to execute a one (1) year partnership agreement with Tourism NT for the 2016/2017 financial year and affix the Common Seal as required.

CARRIED: 7 / 0

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- Alderman Gazey questioned why in the past these agreements have been for longer periods and this one is only for one (1) year as well as the typo in the performance measurement point two (2) financial report 15/16
- The Community Services Executive Manager noted in the past we have had three (3) year agreements and that Tourism NT now had a yearly process.
- The Community Services Executive Manager noted that in the performance measurement point two (2) they are actually after last year's financial statements.
- The Community Services Executive Manager noted this is a Northern Territory Government document.

15.2 **KATHERINE REGIONAL CULTURAL PRECINCT LIMITED MEMORANDUM OF UNDERSTANDING**

File: Legal Documents / Memorandum of Understanding / GYRACC

MOVED: Gazey / Tapp-Coutts

That it be recommended to Council:

1. That Council approves the draft Memorandum of Understanding with the Katherine Regional Cultural Precinct Limited for three (3) years to 31 April 2018; and
2. That the Chief Executive Officer be authorised to execute a three (3) year MOU with the Katherine Regional Cultural Precinct Limited.

CARRIED: 7 / 0

- Alderman Gazey noted that the funding in this agreement is all budgeted for.

15.3 **TENDER 16/08 – PROVISION OF TRANSACTIONAL BANKING SERVICES**

File: Tenders / Finance / Banking Services

MOVED: Higgins / Rose

That it be recommended to Council:

That Tender 16/08 – Provision of Transactional Banking Services be awarded to the Commonwealth Bank for a period of five (5) years.

CARRIED: 7 / 0

16. **General Business**

- The Ordinary Council Meeting for November 2016 will now be held on Tuesday 22 November 2016 due to the Mayor and Chief Executive Officer attending the Local Government Annual General Meeting held in Alice Springs.
- Deputy Mayor Tapp-Coutts questioned what is happening with the bridge camera and markers on the bridge.
- The Chief Executive Officer noted that the work is being progressed and that the Emergency Management Committee is working on the project, they have done a trial of the light and marking, costed the work and that it might be completed before the wet season.
- Deputy Mayor Tapp-Coutts noted the concerns that have been raised from the public on the Katherine Hot Springs works regarding the trees.

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- The Chief Executive Officer noted the push from the community to do work at the Hot Springs and that we obtained all approvals for the upper site and we are now working on the second site now and that the department seem to be happy with what Council are doing.
- Deputy Mayor Tapp-Coutts questioned the trees that are being knocked down at the Katherine Hot Springs.
- The Chief Executive Officer noted that we have tried to keep as many trees as possible and we have had to remove some of them.
- Alderman Gazey noted that in August he participated in the Variety Bash fundraiser and that Katherine raised \$10,400 and that the Variety Bash Northern Territory raised \$372,000.
- Mayor Miller welcomed the new Katherine Times Chris McLennan Editor to our Council Meetings.
- Mayor Miller thanked Phil Harris for attending the meeting.

17. Confidential Items

Nil

18. Next Ordinary Council Meeting

The tenth Ordinary Council Meeting for 2016 will be held on 25 October 2016.

19. Meeting Closed

The meeting was closed 6:44PM.

Fay Miller
MAYOR OF KATHERINE