



**COMMUNITY GRANTS ASSESSMENT COMMITTEE MEETING HELD AT THE  
CIVIC CENTRE  
TUESDAY 21 OCTOBER 2014**

FILE: Finance/Grant Funding/KTC Community Grants 2014

**MINUTES**

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**1. PRESENT**

Peter Gazey	Alderman - Katherine Town Council
Liz Clark	Deputy Mayor – Katherine Town Council
Morag Dwyer	Community Member
Sophie Henderson	Community Services Executive Manager – Katherine Town Council

**2. APOLOGIES**

Claire Johansson	Director of Corporate & Community Services
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**3. DISCLOSURE OF CONFLICT OF INTEREST**

The following associations with applicants were declared:

Liz Clark – Katherine Museum – Paid employee and a volunteer at the Outback Heritage Museum. Liz Clark excused herself from the decision making process in relation to the Katherine Museum grant application as per Council's Conflict of Interest Policy.

**4. ASSESSMENT OF GRANTS**

Council has a budget allocation of \$25,000 for Community Grants for the 2014/2015 financial year. This allocation is available to meet assessed projects across two categories of submissions – Grants for Community Organizations of up to \$2,000; and Grants for major events of up to \$5,000. At the Committee Meeting held on the 8 September 2014 funds totaling \$21,805.76 were approved. There is \$3,194.24 funds' remaining.

**Grants for Community Groups up to \$2,000**

Council received 1 (one) application for the Community Group category totaling \$2,560.92.

After discussion on the merits of each application the committee determined the following projects met the grant guidelines and are recommended for approval:

Organization	Project	Amount
Katherine Museum	Fridge/Freezer	\$2,000.00
	<b>TOTAL</b>	<b>\$2,000.00</b>

### Grants for Major Events up to \$5,000

Council received 1 (one) application for the Major Events category totaling \$5,000.

After discussion on the merits of each application the committee determined that the following project did not meet the grant guidelines and is not recommended for approval:

<b>Organization</b>	<b>Event</b>	<b>Amount</b>	<b>Comments</b>
Mission Australia	Family Photo Day	\$5,000.00	Event will not proceed unless full funding provided and no copy of public liability insurance provided
<b>TOTAL</b>		<b>\$5,000.00</b>	

### **5. GENERAL BUSINESS**

The Committee was advised that Council has set up new processes to ensure that the issue of grants applications being blocked will not occur in the future.

The Committee recommends that the funding requested by the Katherine Museum should not be the entire \$2,560.92 originally applied for as the committee members believe that the guidelines for the Community Grants up to \$2,000 require that a maximum spend be \$2,000.

### **6. MEETING CLOSED**

The meeting was closed at 12.19pm.