

**MINUTES OF THE KATHERINE SHOWGROUNDS ADVISORY COMMITTEE MEETING  
HELD AT THE KATHERINE CIVIC CENTRE THURSDAY 20 AUGUST 2015 AT 5.30PM**

**1. WELCOME BY CHAIRPERSON ALDERMAN ROB PHILLIPS**

In Attendance:

Courtney Golding	Katherine District Show Society
Vicki Williams	NT Appaloosa & Western Performance Club
Anna Kerwin	Katherine District Show Society / Australian Stock Horse Society
Jai Hunt	Katherine Model Aero Club
Sam Tapp	Member of the Australian Campdraft Association
Toni Dolkens	Katherine Scouts Group
Alderman Phillips	KTC Elected Member (Chair)
David Moore	KTC Operations Manager
Cheriece Fry	KTC Works Administration Officer (Minute Taker)

**2. APOLOGIES**

Eamon Rice	AFL NT
Lee Hunt	Katherine Model Aero Club

**3. CONFIRMATION OF PREVIOUS MINUTES - 12 JUNE 2015**

Moved: Anna Kerwin / Jai Hunt

Let it be noted Courtney Golding's attendance was not recorded in the minutes - amend minutes to reflect attendance.

That the minutes from the Katherine Showgrounds Advisory Committee meeting held on the 12 June 2015 (once amended) be confirmed as a true and accurate record.

Carried: 6 / 0

**CONFIRMATION OF 'SPECIAL MEETING' MINUTES - 30 JUNE 2015**

Moved: Courtney Golding / Anna Kerwin

That the minutes from the Katherine Showgrounds Advisory Committee 'Special Meeting' held on the 30 June 2015 be confirmed as a true and accurate record.

Carried: 6 / 0

**4. BUSINESS ARISING FROM PREVIOUS MINUTES - 12 JUNE 2015**

4.1 Racetrack Renovations:

Committee reiterated concerns with the Katherine Turf Club (and NT AFL) working in isolation - how will this be rectified.

Council representative advised that a meeting has been scheduled with Councils CEO, Operations Manager and Deputy Mayor Higgins to discuss the issue.

4.2 Caretaker Duties:

Committee requested clarification around providing their input into the next caretaker's lease/agreement - how do they do this.

Council representative requested user groups review the current agreement and submit their input (in writing) at the next meeting; the information can then be collated and put to Council for consideration.

4.3 Speedway Fence:

Committee requested an update on this item.

Council representative was unsure if this item had been actioned; he will follow up and have discussions with the Katherine Speedway representatives if need be.

**BUSINESS ARISING FROM 'SPECIAL MEETING' MINUTES - 30 JUNE 2015**

4.4 Proposed Funding Application - Electrical Upgrades to the Katherine Showgrounds:

Due to other KDSS priorities, and the lack of letters of support received from user groups, it was decided to postpone submitting the above mentioned funding application until the next round (closes 30 November 2015).

Council to re-issue a request to User Groups as a reminder to submit letters of support to Courtney by no later than COB Monday 19 October 2015.

**5. GENERAL BUSINESS**

5.1 Letter to Council - NT Appaloosa & Western Performance Club - Home Ground:

A letter was received (dated 2 April 2015) from the NT Appaloosa & Western Performance Club requesting the "warm up" area, behind the goal posts on the main oval, be allocated as their home ground - NTA&WPC to submit a facility hire agreement to Council.

KDSS representative, Courtney Golding raised the issue of overnight campers holding horses in this area.

Council representative to facilitate a meeting between the NTA&WPC representative and Council's Community Support Officer to finalise the facility hire agreement.

5.2 Planned 3 Phase Power Outage:

Council representative advised the Committee that a planned power outage throughout the entire facility is scheduled to take place in October to carry out the 3 phase power upgrade - proposed dates at this time will be 5 October - 9 October 2015.

Council representative will email all users once the actual dates are confirmed; Council will also place a notice in the Katherine Times closer to the date.

5.3 User Group Contact Details:

At the beginning of the year Council requested all user groups submit three (3) representative contact details to be added to the electronic distribution list - at this time none have been received.

Council has created a form which will ensure the electronic distribution list remains up to date; it will be each group's responsibility to advise Council (via this form) when a change in details has occurred.

This form will also be attached to all future (seasonal) facility hires to capture any new group's details.

Council representative will email a copy of the form to existing users for submission to Council - the electronic distribution list will be updated once forms are returned.

## 6. OTHER BUSINESS

6.1 Children's Safety Concerns - Vehicle Movements:

Katherine Scouts Group representative, Toni Dolkens raised concerns for the safety of children due to the high volume of vehicle movements on the main road outside of the McDouall Stuart Hall.

The following suggestions were put forward as a solution:

1. Gate to be permanently locked - all users should be parking in the parking lot outside the facility.
2. Council to explore the possibility of installing an automatic gate.
3. Gate to be locked during Scout hire hours.

Motion: Courtney Golding / Toni Dolkens

The Katherine Showgrounds main road vehicle access gate is to be permanently locked; access via this gate shall only be permitted to Council staff.

Users transporting large items e.g. equipment will be permitted access via the rear gate on Murray Street.

Carried: 6 / 0

6.2 Damage to Perimeter Fencing:

KDSS representative, Anna Kerwin advised that there is a hole in the fence on the Golf Club side of the facility.

Council representative will speak with the Golf Club.

KDSS representative, Anna Kerwin also advised that the barbed wire fence (at the end of the existing upgraded fence, back of the race course), has been dismantled/pulled down and is being used by vehicles as a thoroughfare through to Bicentennial Road.

Council representative will organise placement of a "tyre wall" to alleviate the problem.

6.3 Main Oval:

Alderman Phillips commented that it was nice to see the main oval looking as good it did at the beginning of the AFL season - nice efforts David Moore.

6.4 Dog Exercise Area:

Alderman Phillips advised that members of the public are still having issues with gaining access to the "Dog Exercise" area.

The Committee agreed to leave the pedestrian gate (near the main road access) unlocked - this will be on a trial basis for one (1) month.

6.5 New Campdraft and Rodeo Arenas:

Alderman Phillips provided the Committee with the following updates:

- the new site clearing is looking good - Allan King has tidied up the area in preparation for the onset of the wet season
- a local tree maintenance contractor has agreed to stockpile woodchips in the area - the material will be spread out prior to the onset of the wet season so as to break down and make the soil more pliable for future use
- Council have applied for a grant - roadways/drainage plans

Australian Campdraft Association member, Sam Tapp queried whether plans have been drawn up i.e. truck loading bays, orientation of the arena - official plans have not yet been produced. KDSS will hold a separate meeting with key stakeholders outside of this forum.

6.6 General Update:

Council representative, David Moore advised the Committee of the following:

- an automatic roller door has been installed on the Norforce Pavilion
- various trees have been planted near the new Campdraft/Rodeo area - \$28,000 funded by and as part of the Bio-diversity project
- installation of automatic power outlet boxes at the existing Campdraft area
- automatic front gate - KTC to investigate cost and feasibility of the proposed infrastructure during the show
- KTC Expression of Interest (the grant Alderman Phillips referred to) with the Department of Transport - Improving Strategic Local Road Infrastructure Fund was successful - funding amount of \$42,000

6.7 NT AFL:

NT AFL representative, Eamon Rice gave the following comments via Proxy through Council representative, David Moore:

- in favour of installing an automatic front gate
- have not used the canteen since the issued was raised

**7. DATE OF NEXT MEETING**

5.30pm, Thursday 22 October 2015.

**8. MEETING CLOSED**

The meeting closed at 6.30pm.