

# NOTICE OF MEETING OF COUNCIL

Notice is hereby given in accordance with Section 59  
of the Local Government Act 2008

## ORDINARY MEETING AGENDA

***KATHERINE TOWN COUNCIL***

\*\*\*\*\*



**TUESDAY 27 MAY 2014**

**OPEN FORUM**

**At 5.30 pm**

**ORDINARY MEETING**

**6.00 pm**

**Council Chambers, Civic Centre,  
Stuart Highway, Katherine**

David Laugher  
CHIEF EXECUTIVE OFFICER

## AGENDA

A Citizenship Ceremony will be conducted prior to the Council Meeting.

1. **Opening Prayer**
2. **Present**
3. **Apologies and Leave of Absence.**
4. **Confirmation of Previous Minutes**

Minutes of the Ordinary Council Meeting held 29 April 2014.

Confidential Minutes of the Ordinary Council Meeting held 29 April 2014.

Minutes from the Special Meeting of Council held 13 May 2014.

(Minutes Supplied Under Separate Cover)

5. **CONFLICT OF INTEREST**

The Local Government Act 2008 addresses Conflict of Interest as follows:

**Section 73 Conflict of Interest**

(1) A member has a ***conflict of interest*** in a question arising for decision by the Council, local board or Council Committee if the member or an associate of the member has a personal or financial interest in how the question is decided.

(2) This section does not apply if the interest is:

- (a) an interest in a question about the level of allowance or expense to be set for members; or
- (b) an interest that the member or associate shares in common with the general public or a substantial section of the public; or
- (c) an interest as an elector or ratepayer that the member or associate shares in common with other electors or ratepayers; or
- (d) an interest that the member or an associate has in a non-profit body or association; or
- (e) an interest of the member or an associate:
  - (i) in appointment or nomination for appointment to a body with predominantly charitable objects; or
  - (ii) in payment or reimbursement of membership fees, or expenses related to membership, in such a body; or
- (f) an interest so remote or insignificant that it could not reasonably be regarded as likely to influence a decision.

**Section 74 Disclosure of Interest**

(1) As soon as practicable after a member becomes aware of conflict of interest in a question that has arisen or is about to arise before the Council, local board or Council Committee, the member must disclose the personal or financial interest

that gives rise to the conflict (the **relevant interest**):

- (a) at a meeting of the Council, local board or Council Committee; and
  - (b) to the CEO.
- (2) The CEO must record the disclosure in a register of interests kept for the purpose.
- (3) A member must not, without the Minister's approval:
- (a) be present at a meeting of the Council, the local board or Council Committee while a question in which the member has a conflict of interest is under consideration; or
  - (b) participate in any decision on the question.
- (4) The Minister may approve a member's participation in the consideration of, or a decision on, a question in which the member has a conflict of interest on conditions the Minister thinks appropriate.
- (5) A member is guilty of an offence if the member:
- (a) fails to disclose an interest as required under subsection (1); or
  - (b) contravenes subsection (3) or a condition of an approval under subsection (4).
- Fault element:            Intention.
- Maximum penalty:        100 penalty units or imprisonment for 6 months.
- (6) If the Tribunal finds that a member has participated in the decision of the Council, a local board or Council Committee contrary to this section, the Tribunal may, on application by an elector or ratepayer, declare the decision void.

The Local Government Act defines Associates as follows:

#### **Section 4    Associates**

A person is an associate of another if:

- (a) they are in a close family relationship; or
- (b) they are in partnership; or
- (c) one is a company and the other is a director or manager of the company; or
- (d) they are related companies; or
- (e) one is a private company and the other is a shareholder in the company; or
- (f) a chain or relationships can be traced between them under one or more of the above paragraphs.

#### **MEMBERS DISCLOSURE CONFLICT OF INTEREST**

6. **Business Arising from Previous Minutes**
7. **Mayoral Business to be Considered**
8. **Correspondence and Documents to be Tabled**
9. **Questions**
  - 9.1 With Notice
  - 9.2 Without Notice
10. **Notice of Motion** Page
  - 10.1 Fay Miller, Mayor of Katherine Town Council hereby gives notice of her intention to move a motion of recession of a decision taken by Council in respect to Item 16.3 of the Confidential Agenda (Lease Negotiations Katherine Aquatic Centre) held on 29 April 2014 1
  - 10.2 Report - Lease Negotiations – Katherine Aquatic Centre 2- 4
11. **Reports of Officers**
  - 11.1 Monthly Report of the Chief Executive Officer – April 2014 5 – 14
  - 11.2 Monthly Works and Services Department Report – April 2014 15 – 20
  - 11.3 Monthly Financial Report – April 2014 21 – 32
  - 11.4 Katherine Aquatic Centre – Capital Upgrade Works 33
  - 11.5 Tender 14/01 – Rural Roads and Urban Streets Resealing 34-35
12. **Reports from Representatives on Committees**
13. **Late Agenda**
14. **General Business**
15. **Petitions**
16. **Confidential Items**
17. **Meeting Close**

## Notice of Motion – Notice of Rescission

I, Fay Miller, Mayor of Katherine Town Council hereby give notice of my intention to move a motion of rescission of a decision taken by Council in respect to Item 16.3 of the Confidential Agenda (Lease Negotiations Katherine Aquatic Centre) held on 29 April 2014.

The purpose of the rescission motion is to bring before Council further information, not previously available to Council, regarding the desire of the YMCA to participate in contract negotiations for this facility.

This rescission motion is moved in accordance with Clause 152 of the Katherine Town Council By-Laws.

A handwritten signature in black ink, appearing to read 'Fay Miller', written in a cursive style.

Fay Miller

MAYOR

6 May 2014



# REPORT

**FOLDER:** Legal Documents / Lease / Katherine Swimming Pool  
**MEETING:** COUNCIL MEETING – 27 MAY 2014  
**REPORT TITLE:** LEASE NEGOTIATIONS – KATHERINE AQUATIC CENTRE

---

## Purpose of Report

To provide advice to Council on further negotiations with the YMCA (Katherine) following the April meeting of Council, and the decision to withdraw from arrangements with the YMCA for the Katherine Aquatic Centre with effect from 30 June 2014.

## Report

Following the meeting of Council on 29 April 2014 a number of matters have given rise to lodgement of a notice of motion – notice of rescission from Mayor Fay Miller with respect to the decision of Council on this matter.

The first of these items is advice from the new CEO (Jim Vivian) that some confusion would appear to have existed with regard to communications, and that he had been unaware of correspondence between the Chair of the Board and Council detailing the urgency of the decision – hence the lack of response from them prior to the Council meeting.

Secondly is advice from the CEO that the YMCA is keen to enter into a further ten (10) year lease arrangement, using the draft MOU as a starting point, with no initial increases in facility subsidy payments from Council.

Finally, is the receipt of a letter of introduction (copy attached) from the Acting Chair of the YMCA Board, authorising their CEO to negotiate an MOU for the management and operation of the Katherine Aquatic Centre by YMCA Katherine.

The previous decision of Council was premised on a lack of response or participation by the YMCA, indicating an apparent reluctance to enter into negotiations, and previous verbal advice that reinforced this perception.

The advice (apparently) provided to the YMCA Board by their new CEO has been to immediately accept any offer for continuation of the Lease, in the form proposed, for a ten year period. This advice has (apparently) been based on both the positive cost viability of the aquatic centre, and indications from the YMCA that they are comfortable with the budget.

This position is considerably different to prior arrangements, and potentially signals a shift in governance and management arrangements within the YMCA in Katherine. The current CEO appears to have a good understanding of both sets of issues and whilst it is clearly understood that there will continue to be ongoing capital upgrade requirements for this facility (given it's a piece of infrastructure that is ageing), these expenses will still have to be managed within a fragile Council budget process.

If Council is of a mind to continue towards a new Lease and MOU, it will initially be necessary to finalise the details of the agreement before proceeding to an application for Ministerial (by delegated authority) exemption from the tendering and procurement guidelines if Council is to engage in such an arrangement.

**KATHERINE TOWN COUNCIL****REPORT**

The financial implication of tendering v/s managing the facility “in-house” are not significant and largely can be met through internal adjustments to the budget line items without increases or decreases to income or expenditure global totals.

Continuation of operations through the YMCA will ensure a “business as usual” approach for the Aquatic Centre and a seamless transition into the new financial year. This is contrasted with the option to bring the centre “in-house”, allowing greater organisational flexibility in managing works programs and planned shut downs.

The decision to withdraw from arrangements was a valid decision at the time it was made, based on the available information. However, subsequent information suggests that there may well be an alternative strategy for Council to consider.

The rescission motion, if adopted, enables Council to review all of the information available to it and to form a new position.

**OFFICER RECOMMENDATION****That Council:**

Determines to direct the Chief Executive Officer to renew negotiations with a view to entering into a new ten (10) year lease and MOU with YMCA Katherine for the operation of the Katherine Aquatic Centre

A handwritten signature in black ink, appearing to read 'David Laughher', with a stylized flourish at the end.

David Laughher  
**CHIEF EXECUTIVE OFFICER**

**Delegation:**  
**Attachment:**

Chief Executive Officer David Laughher  
Letter of Authorisation – YMCA Katherine



We build strong **PEOPLE**  
strong **FAMILIES** strong **COMMUNITIES**

CEO of Katherine Town Council David Laugher  
PO Box 1071 Katherine NT  
0850

Tuesday 5<sup>th</sup> May 2014

Dear David,

On behalf of the Board of the Katherine YMCA, it is with pleasure that we introduce our CEO, Jim Vivian to negotiate the MOU with the Katherine Town Council regarding the management and operations of the Katherine Aquatic Centre by the YMCA of Katherine.

Yours Faithfully,

A handwritten signature in black ink, appearing to read 'Cerise King'.

Cerise King  
Acting Chair

YMCA of Katherine Inc.





# REPORT

**FOLDER:** Local Governance / Council Meetings / Chief Executive Officer Reports

**MEETING:** ORDINARY COUNCIL MEETING – 27 MAY 2014

**REPORT TITLE:** MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR APRIL 2014

---

## PURPOSE OF REPORT

To present the Report of the Chief Executive Officer for the month of April 2014.

## LIBRARY

### PROGRAMS & EVENTS

- Broadband for Seniors – Computer Training – Tuesday & Thursday – Ongoing
- Story Time for Tots – Wednesday – 10.30am-11.30am – Ongoing
- Wriggle & Rhyme – Thursday – 1.30pm – 2.00pm – Ongoing
- National Youth Week – Activities from – 8 April – 11 April – Event's
- Story Time Easter Party – 16 April 2014 - Program
- Frillies Easter Party – 17 April 2014 - Program

### DISPLAYS

- Anti-Bullying Poster Competition Entries – Katherine South Primary School Students – Display – 2 April 2014 – 3 May 2014
- "I am Me" Life Challenge's – Display – 3 April – 3 May
- ANZAC Day – Display – 17 April – 2 May 2014



# REPORT

## LIBRARY PATRON NUMBERS

Patron numbers as registered by the door counter are as follows:

<b>MONTH</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>January</b>	3,124	2,921	2,586	3,075	3,411
<b>February</b>	3,435	2,677	2,685	3,074	2,822
<b>March</b>	3,190	3,071	3,085	2,148	3,021
<b>April</b>	3,186	2,255	2,236	2,648	2,787
<b>May</b>	3,427	2,347	2,811	3,174	
<b>June</b>	3,344	2,523	2,909	2,758	
<b>July</b>	3,505	2,852	2,782	3,516	
<b>August</b>	3,242	2,568	2,489	2,666	
<b>September</b>	3,143	2,228	2,454	2,484	
<b>October</b>	3,217	2,761	3,029	3,246	
<b>November</b>	2,876	2,933	3,736	3,418	
<b>December</b>	2,878	2,616	2,341	2,179	
<b>TOTAL</b>	<b>38, 567</b>	<b>31,812</b>	<b>33,143</b>	<b>34,380</b>	<b>12,041</b>

## LIBRARY PATRON COMPUTER USAGE

Patron hourly computer usage, as registered by the reference desk computer, is as follows:

<b>MONTH</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>January</b>	290.50	194.40	233.50	217.00	383.50
<b>February</b>	287.00	197.50	235.00	188.00	230.50
<b>March</b>	291.00	192.50	222.50	169.00	281.00
<b>April</b>	266.00	164.50	175.00	190.00	239.50
<b>May</b>	286.50	214.70	185.45	192.50	
<b>June</b>	252.50	238.50	163.50	145.50	
<b>July</b>	247.00	279.00	155.50	226.50	
<b>August</b>	355.50	242.50	150.50	194.50	
<b>September</b>	250.00	206.50	184.50	171.00	
<b>October</b>	258.50	246.15	223.50	263.00	
<b>November</b>	272.50	219.00	268.50	278.00	
<b>December</b>	153.95	147.50	177.50	199.5	
<b>TOTAL</b>	<b>3,210.95</b>	<b>2,542.75</b>	<b>2,234.95</b>	<b>2,365.50</b>	<b>1,134.50</b>



# REPORT

## LIBRARY STORY-TIME NUMBERS

Story-time numbers as registered by the diary (includes a total of adults and children who attended) are as follows:

<b>MONTH</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>January</b>	112	66	58	0	NIL
<b>February</b>	123	151	130	113	132
<b>March</b>	130	156	105	82	128
<b>April</b>	170	120	84	139	141
<b>May</b>	101	132	188	163	
<b>June</b>	110	119	89	94	
<b>July</b>	81	92	106	123	
<b>August</b>	87	107	137	84	
<b>September</b>	104	96	121	83	
<b>October</b>	71	113	181	130	
<b>November</b>	112	202	139	85	
<b>December</b>	83	96	138	100	
<b>TOTAL</b>	<b>1,284</b>	<b>1,450</b>	<b>1,476</b>	<b>1,196</b>	<b>401</b>

## WRIGGLE AND RHYME

Wriggle & Rhyme numbers as registered by the diary (includes a total of adults and children who attended) are as follows:

<b>MONTH</b>	<b>2013</b>	<b>2014</b>
<b>January</b>	NIL	NIL
<b>February</b>	NIL	99
<b>March</b>	NIL	128
<b>April</b>	NIL	88
<b>May</b>	NIL	
<b>June</b>	NIL	
<b>July</b>	NIL	
<b>August</b>	Nil	
<b>September</b>	Nil	
<b>October</b>	130	
<b>November</b>	100	
<b>December</b>	99	
<b>TOTAL</b>	<b>329</b>	<b>315</b>



# REPORT

## VISITOR INFORMATION CENTRE

The value of bookings for tours, accommodation and the like made at the VIC is:

<b>MONTH</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
	\$	\$	\$	\$	\$
<b>January</b>	8,319	8,796	16,945	11,061	4,210
<b>February</b>	6,358	9,421	10,796	6,359	6,440
<b>March</b>	25,231	15,898	22,425	12,191	18,017
<b>April</b>	57,984	61,594	55,579	48,613	36,160
<b>May</b>	119,938	124,549	115,355	93,311	
<b>June</b>	211,080	202,765	201,099	147,009	
<b>July</b>	282,782	248,823	271,110	192,496	
<b>August</b>	201,522	182,946	162,245	120,096	
<b>September</b>	108,987	85,589	81,078	44,582	
<b>October</b>	50,037	54,268	46,126	31,074	
<b>November</b>	19,610	25,859	14,290	9,817	
<b>December</b>	14,415	10,432	11,643	4,290	
<b>TOTAL</b>	<b>1,106,263</b>	<b>1,030,940</b>	<b>1,008,691</b>	<b>720,899</b>	<b>64,827</b>

Visitor numbers as registered by the door counter are as follows:

<b>MONTH</b>	<b>2010</b>	<b>2011</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>
<b>January</b>	1,981	1,571	1,678	1,909	2,592
<b>February</b>	1,035	1,253	1,643	1,962	2,357
<b>March</b>	2,185	2,154	2,846	3,188	3,355
<b>April</b>	4,981	5,570	5,653	6,526	5,303
<b>May</b>	9,524	9,841	10,588	10,045	
<b>June</b>	14,740	14,978	15,638	15,940	
<b>July</b>	18,534	18,870	19,112	19,970	
<b>August</b>	13,509	13,627	13,482	14,937	
<b>September</b>	7,750	7,701	8,238	8,409	
<b>October</b>	4,276	5,223	5,962	5,739	
<b>November</b>	2,103	2,691	3,202	3,541	
<b>December</b>	1,276	1,990	1,758	2,307	
<b>TOTAL</b>	<b>81,894</b>	<b>82,778</b>	<b>89,800</b>	<b>96,486</b>	<b>13,610</b>





KATHERINE TOWN COUNCIL

# REPORT



## SERVICE REQUESTS COMPLETED

Council completed 67 service requests for the month of April 2014. Forty awaiting resolution.

New Wheelie Bins	16	Waste Management Transfer Station		Licence/Permits - Road Events		Abandoned Vehicle		Equipment Hire - Collars, Cages Etc					
Other Bins	2	Airport	1	Laneways		Animal - Fowl							
Domestic Rubbish Collection	5	Museum		Road Opening/Closing (Telstra, Aurora etc)		Animal at Large - 1 <sup>st</sup> offence	10	Erect Banners					
Litter	1	Showgrounds		Road Opening/Closing - Footpath/Driveways		Animal at Large - 2 <sup>nd</sup> offence		Risk Management - Accidents - General					
Hazardous Waste Disposal		Hot Springs		Lighting		Animal Cruelty		General Requests - Complaints					
Mowing of Verges-Nature Strips-Ovals		Cemetery	3	Traffic Management		Animals - Lost and Found	5	Disabled Parking Permits					
Sprinklers	1	Civic Centre	2	Permit to Work Within NT Government Road Reserve		Animal Attack 1 <sup>st</sup> offence	4	Cemetery					
General	1	Parks	1	Driveways		Animal Attack 2 <sup>nd</sup> offence		Administration Department - Rates					
		Bridges		Road Maintenance	1	Animal Menace	3						
		Swimming Pool		Footpaths	3	Animal Nuisance	1	Community - Festival or Events					
Weeds		Sportsground	1	Line Marking/Pavement Management		Miscellaneous	2	Signs Requests					
Trees & Vegetation	1	Library		Car Parks		Parking Control							
Tenders/Quotations		General		Bike Paths		Unauthorised Camping	1	Planning and Development					
Sprinklers and Watering		VIC	1	Oversize Permits		Overgrown/Unkempt Land							
Bores and Water Readings		Cultural Precinct		Road Cleaning		Public Health Risk Activities		Miscellaneous Requests	1				
		Vandalism				After Hours - Call Outs		Tenders/Quotations	1				
<b>Total</b>		<b>Total</b>		<b>Total</b>		<b>Total</b>		<b>Total</b>					



# REPORT

## COMPLAINTS RECEIVED

Council received two complaints for the month of April 2014.

Elected Members	1	VIC		Civic Centre	1	Library		Rangers	1	Works	
-----------------	---	-----	--	--------------	---	---------	--	---------	---	-------	--

## COMPLAINTS COMPLETED

Council completed one complaint for the month of April 2014.

Elected Members		VIC		Civic Centre	0	Library		Rangers	1	Works	
-----------------	--	-----	--	--------------	---	---------	--	---------	---	-------	--



# REPORT

## STAFF STATISTICS

<b>Summary of Sick Leave taken including Bereavement (excluding Maternity Leave) as at 30 April 2014.</b>		
<b>2013/2014</b>	<b>Number of Employees</b>	<b>Total Days Lost due to Sick/Family Leave</b>
Executive	3	1.00
Community Services	6	24.82
Corporate Services	6	43.36
Works & Services	17	140.70
VIC	2	21.66
Library	3	13.50
		250.03
<b>TOTAL</b>	<b>37</b>	<b>(309.68 days lost due to sick leave last financial year)</b>





# REPORT

## ELECTED MEMBERS MATTERS

Her Worship the Mayor attended the following meetings for the month of April 2014:

Katherine Times Mayor's Message x 4  
LGANT Mayor and Presidents Forum and Dinner  
LGANT General Meeting, Conference and Dinner  
Meeting with Member of the Public x 7  
Youth Week Opening  
Elected Members Workshop x 3  
Healthy Lifestyles Football Carnival  
TIO Lunch Meeting  
KCDPC Meeting  
Debutante Ball Practice x 4  
ABC Grassroots Radio Interview  
Fundraiser Dinner – Escarpment Restaurant  
“Families of the Fallen” Walk x 2  
Briefing Session – NT Government North Australia Development Agenda  
“Families of the Fallen” Dinner  
LGANT Executive Meeting  
Katherine Cancer Working Group  
Judging of Easter Hats – Katherine Frontier Hostel  
Wesley Suicide Prevention Meeting  
REDC Meeting  
KRAG Meeting  
Boab Café Opening  
Katherine Times Interview  
Meeting re Steam Train Relocation  
North Sydney Girls High School Orchestra Concert  
ABC Radio Interview x 2  
The Australian – Interview  
St Joseph’s Anzac Day Service  
ANZAC Dawn Service, Anzac Day Parade and Laying of Wreathes  
ANZAC AFL Cup Challenge, Tindal  
Meeting with School of the Air Student  
Opening of Relationships Australia Office  
GYRACC Board Meeting  
Meeting with YMCA CEO  
Weekly Meeting with Police x 2  
Open Forum  
Council Meeting  
Tourism Top End Executive Meeting  
Heritage Morning Tea – Katherine Museum  
DLPE Monthly Meeting



# REPORT

## GRANT FUNDING 2013/2014

<b>SUCCESSFUL APPLICATIONS</b>		
<b>Organisation</b>	<b>Purpose</b>	<b>Amount \$ Ex GST</b>
Safer Suburbs Program Taxi Security Scheme	CCTV Cameras for Taxi Stand	67,516
NT Department of Local Government	Infrastructure Upgrade	40,000
Australia Day Council NT	Australia Day Celebrations	1,100
NT Disaster Resilience Fund	Emergency Radios	6,260
Family Safe Environment Fund	Solar Lighting on Railway Terrace	40,070

<b>APPLICATIONS SUBMITTED</b>		
<b>Organisation</b>	<b>Purpose</b>	<b>Amount \$ Ex GST</b>
Youth Engagement Programme	Youth Week for YMCA	4,700
Special Purpose Grant	Project Manage Proposed Co-Located Offices – KTC/VIC Daly application	450,000

## OFFICER RECOMMENDATION

### **That it be recommended to Council:**

That the Chief Executive Officer's Report for the month of April 2014 be received and noted.

David Laughher  
**CHIEF EXECUTIVE OFFICER**

**Delegation:**  
**Schedule of Attachments:**

Chief Executive Officer David Laughher  
Nil

# KATHERINE TOWN COUNCIL



## REPORT

**FOLDER:** Local Governance/Council Meetings/Works & Services Reports  
**MEETING:** ORDINARY COUNCIL MEETING - 27 MAY 2014  
**REPORT TITLE:** WORKS & SERVICES DEPARTMENT REPORT FOR THE MONTH OF APRIL 2014

---

### PURPOSE OF REPORT

To inform Elected Members of tasks, activities and projects undertaken by the Works & Services Department, during the month of April 2014.

### MAJOR WORKS

- Council contractors G&M Lucchese Constructions, Duncan Electrical, TBM Installations and Benash Maintenance Services continued internal office renovations within the previous Gallery space of the Civic Centre.
- Due to sub-contractor delays, Council's Hot Springs-CCTV project is currently on hold; tree lopping and smaller electrical works will be undertaken during April in preparation for the installation and connection of the camera devices.

### MINOR WORKS

- Council contractor Stephen Murphy carried out various works at the following Council facilities during the month of April 2014:
  - Repaired leaking taps at the Sportsgrounds and Showgrounds.
  - Carried out repairs to the main bore line and water line at Showgrounds.
  - Installed a pressure tank at the Civic Centre Bore.
  - Toilet/ablution block repairs and/or maintenance:
    - ◆ Lindsay Street Complex - replaced toilets seats.
    - ◆ Hot Springs - unblocked toilets, on two occasions.
- Council contractor Duncan Electrical carried out various works at the following Council facilities during the month of April 2014:
  - Repaired wiring at the Civic Centre Bore.
  - Repaired a fan at the Visitor Information Centre.
  - Repaired an external light at the Tennis Club.
  - Replaced a light at the Civic Centre.
- Council contractor Top End Backhoe Hire carried out various works at the following Council facilities during the month of April 2014:
  - Cleaned the main drain adjacent to the Visitor Information Centre and Chambers Drive.
  - Carried out landscaping at the Cenotaph in O'Shea Park.
  - Cleared and opened drainage along Zimin Drive and Morris Road.

- Council contractor Roy Saunders replaced a glass door at the Katherine Civic Centre; damage was caused by a burglary.
- Council contractor Kelly Spraying carried out pest management on the Needlework Pavilion at the Showgrounds and at the Visitor Information Centre.
- Council contractor Jason Rapley repaired damaged walls and rollers doors at the Showgrounds Grandstand Kiosk; damage was caused by a burglary. He also repaired a roller door at the Works Depot.
- Council contractor CSR cleared and opened the culvert system under Maluka Road, removing sediment which was impeding water flow through the CBD.

## **ROADS**

### **Pavement Repairs and Maintenance**

- Council staff carried out routine inspections of road pavements within the Municipality throughout the month of April.
- Council contractor CSR Maintenance carried out pothole repairs along Helena Road, Gregory Court, Riverbank Drive, Emungalan Road and Harrod Street.
- Council staff continue to remove broken glass from First and Warburton Streets, Railway Terrace, O'Shea and Ryan Parks and the Visitor Information Centre with the Overton Pedestrian Vac.

### **Urban Street Sweeping**

- Council contractor Auspray carried out the scheduled sweeping and kerbside spraying for the month of April 2014.

### **Traffic Control Devices - Regulatory, Warning and Advisory Signage**

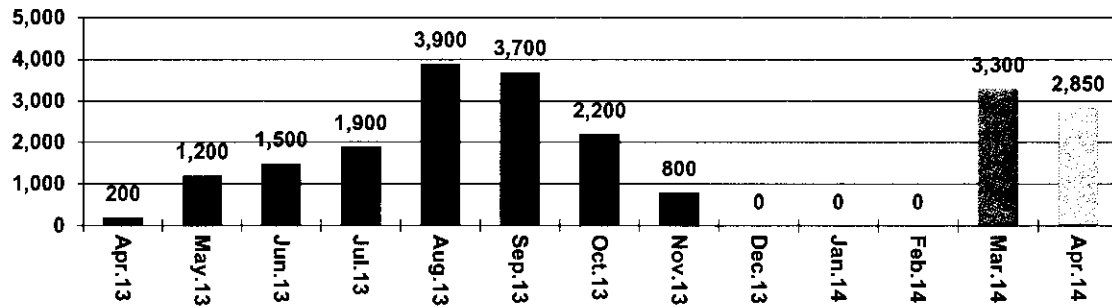
- Depot staff installed new parking and regulatory signs including posts within the CBD area.
- Council contractor Jason Rapley undertook the relocation of existing and installation of new School Zone signage throughout Maluka and Grevillea Roads and Callistemon Drive, increasing safety measures and creating a uniform traffic zone past these high use areas within Katherine East.

## **FACILITIES**

### **Parks & Open Areas**

- Council staff carried out routine inspections on park furniture and equipment throughout the month of April.
- Council's Weed Program saw Council staff carry out scheduled weed and burr eradication throughout Katherine urban areas.
- Council contractor Katherine Tree Maintenance carried out the following works during the month of April 2014:
  - Carried out tree pruning at the Hot Springs and Skate Park.
  - Removed hazardous trees from the Showgrounds Rodeo and Cattle Arenas.

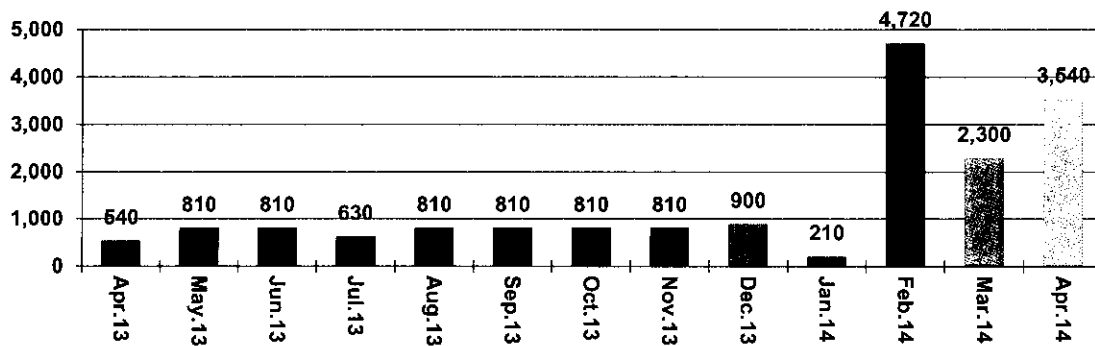
- Council's Laneway Maintenance Program continued with staff carrying out routine maintenance of walkways in Katherine East, North and South areas.
- Council staff commenced the final road to boundary slashing run, of rural verges during the month of April.
- Council staff replaced 57 broken, damaged and vandalised sprinkler components throughout the larger urban area; the total cost of these repairs to date (2013/14 financial year) is \$18,650.00.



**Urban Enhancement Statistics**

- The Urban Litter Collection statistics are based on weights recorded over the weighbridge located at the Waste Management Facility and include refuse from areas throughout the broader urban area; Katherine Terrace is not included in these statistics. The total amount of litter collected to date by Council staff for this financial year is 15,540kg.

**Monthly Urban Litter Collection**



**Katherine Memorial Cemetery**

- There were two (2) burials during the month of April 2014.
- Council contractor Stephen Murphy carried out numerous repairs to the bore line at the Cemetery.

**Katherine Civil Airport**

- Council contractor Jason Rapley carried out the Reporting Officer Inspections including sweeping of the RPT and GA Aprons, as per standard operating procedures on behalf of Council for the month of April 2014.

## **PERSONNEL & SERVICES**

### **Building Activities within the Municipality**

- Council considered the following number of planning applications during the month of April 2014:
  - 5 x Proposed Development Applications
  - 2 x Proposed Subdivision Applications
  - 1 x Proposed Variation of Development Permit

### **Community Events**

- Council staff and contractors carried out various tasks at the Cenotaph in O'Shea Park in preparation for the annual Anzac Day commemorations. Part of these works included the installation of a removable fence along the Stuart Highway side of the park to assist with public safety during the event; and the removal of the hedge garden to allow for higher utilisation of the Cenotaph infrastructure.
- Council staff and contractors carried out various tasks in preparedness for public hires/events held at the following Council owned facilities throughout the month of April 2014:
  - 2 x Lindsay Street Complex
  - 3 x Civic Centre
  - 5 x Katherine Showgrounds

### **Personnel Training/Conferences**

- Council's Director Works & Services/Deputy CEO attended the LGANT Conference and General meeting held at the GYRACC and also the LGMA National Congress in Melbourne.
- Council's Works Administration Officer attended a one day Contract Law Essentials facilitation held in Darwin.
- Four of Council's outdoor staff attended a two day Chainsaw Course held at the Katherine CDU Rural Campus.

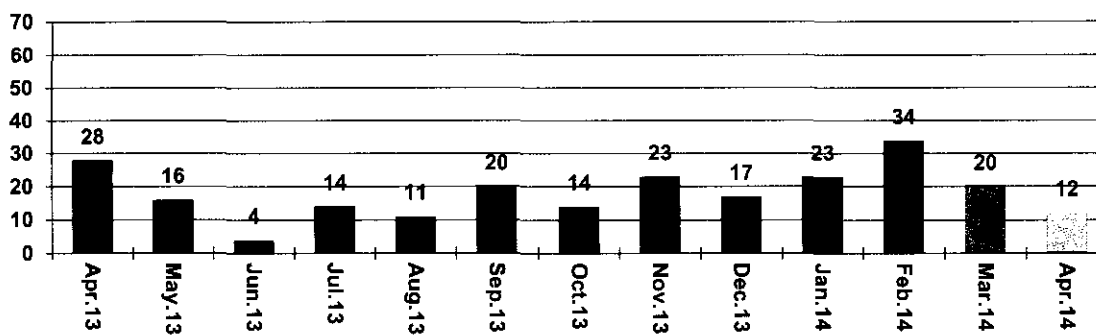
### **Workplace Safety**

- Worksafe NT Inspectors presented 'Working Under Vehicles' information session to all Depot Staff

### **Inspectorate Services**

- *Please refer to Attachment A for a full breakdown on the Regulatory Services conducted by Council Rangers over the month of April 2014.*
- Pound Statistics for the month of April 2014 is as follows:
  - 7 dogs returned to their owners.
  - 1 dog purchased by new owners.
  - 4 dogs were euthanized.
  - 0 dogs were signed over to the RSPCA.
- The total number of dogs impounded to date for the 2013/14 financial year is 188.

### Monthly Impoundment of Dogs



### OFFICER RECOMMENDATION

That it be recommended to Council:

- That the report of the Works & Services Department for the month of April 2014 be received and noted.

David Laughher  
CHIEF EXECUTIVE OFFICER

**Delegation:** Director Works & Services and Deputy Chief Executive Officer, Neroli Dickens

**Schedule of Attachments:** Attachment A: Rangers Hourly Breakdown of Tasks - April 2014

ATTACHMENT A:

RANGERS HOURLY BREAKDOWN OF TASKS - APRIL 2014

	TASK	ANIMAL CONTROL RANGER	PARKING RANGER	NOTES
DAY TO DAY DUTIES:	GENERAL OFFICE DUTIES / ERRANDS / TRAVEL / SMOKO	15.6	40	
MEETINGS / TRAINING:	INTERNAL / EXTERNAL	1		
INSPECTIONS:	VACANT LOTS / NATURE STRIPS / FACILITY HIRES / ASSET INSPECTIONS	7	15	
PARK PATROLS:	ILLEGAL CAMPING / LITTER / PERSONAL BELONGINGS	10	19.5	
PARKING PATROLS:		1	11	
ANIMAL CONTROL:	PATROLS / INVESTIGATION / CAPTURE / IMPOUND / RELEASE / CLEANING / OTHER	45	44	
VEHICLE PREPARATION:		3		
ABANDONED VEHICLES:	IMPOUND / RELEASE / DISPOSE	1	20.9	
LEAVE:	ANNUAL / SICK / PUBLIC HOLIDAY / OTHER	83.6	16.8	
<b>NUMBER OF INFRINGEMENTS / LETTERS / NOTICES TO COMPLY ISSUED</b>				
INFRINGEMENTS:	PARKING ABANDONED VEHICLE ILLEGAL CAMPING LITTER ANIMAL CONTROL		4    19	2 x Timed Parking   2 x Taxi Zone    4 x unregistered   12 x at large   2 x attacks   1 x menacing
LETTERS / NOTICES:	VACANT LOTS / ANIMAL CONTROL ETC.	4	13	12 x Notice to comply   5 x Ranger called slips



# REPORT

**FOLDER:** Local Governance/Council Meetings/Financial Report

**MEETING:** ORDINARY COUNCIL MEETING – 27 MAY 2014

**REPORT TITLE:** MONTHLY FINANCIAL REPORT – APRIL 2014

---

## Purpose of Report

To receive and note the monthly financial report prepared by the Corporate Services Executive Manager and to adopt various budget changes.

## General

The Local Government (Accounting) Regulations 18 states:

(1) *The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:*

(a) *the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month;*

(b) *the forecast income and expenditure for the whole of the financial year.*

(2) *The report must include:*

(a) *details of all cash and investments held by the council (including money held in trust);*

(b) *a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and*

(c) *other information required by the council.*

(3) *If a council does not hold a meeting in a particular month, the report is to be laid before the council committee performing the council's financial functions for the particular month.*

## **OFFICER RECOMMENDATION**

**That it be recommended to Council:**

That Council endorse the Financial Report for the month of April.



David Laughher  
**CHIEF EXECUTIVE OFFICER**



# REPORT

**Delegation:**  
**Schedule of Attachments:**

Alice Anastacio, Corporate Services Executive Manager  
Statement of Budget Comparison  
Cash and Investment Report  
Debtors Report  
Payment Listing

**KATHERINE TOWN COUNCIL**  
**STATEMENT OF BUDGET ESTIMATE COMPARISON**  
As at 30 April 2014

	Original Budget	Budget Reviews	Revised Budget	Monthly Actual	YTD Actual	End of Year Forecast	Budget Variation
<b><u>INCOME</u></b>							
Rates and annual charges	4,953,274	-	4,953,274	540	4,971,372	4,953,274	
Statutory charges	95,400	-	95,400	7,611	102,337	95,400	
User charges	975,778	-	975,778	60,117	735,606	975,778	
Grants, subsidies and contributions	1,668,162	67,516	1,735,678	54,042	1,207,162	1,741,938	6,260
Interest	412,000	-	412,000	82,924	302,874	412,000	
Reimbursements	72,400	-	72,400	5,029	88,125	72,400	
Other income	17,000	-	17,000	1,180	13,220	17,000	
<b>Total operating income</b>	<b>8,194,014</b>	<b>67,516</b>	<b>8,261,530</b>	<b>211,444</b>	<b>7,420,696</b>	<b>8,267,790</b>	<b>6,260</b>
<b><u>EXPENDITURE</u></b>							
Employee costs	3,296,333	- 13,471	3,282,862	265,014	2,552,392	3,282,862	
Materials, contracts and other expenses	4,335,577	56,886	4,392,463	193,152	2,653,800	4,398,723	6,260
<b>Total Operating Expenses</b>	<b>7,631,910</b>	<b>43,415</b>	<b>7,675,325</b>	<b>458,166</b>	<b>5,206,192</b>	<b>7,681,585</b>	
<b>Operating surplus/(deficit) before depreciation</b>	<b>562,104</b>	<b>24,101</b>	<b>586,205</b>	<b>(246,722)</b>	<b>2,214,504</b>	<b>586,205</b>	
Depreciation	4,213,496	(641,000)	3,572,496	297,708	2,977,080	3,572,496	
<b>Operating surplus/(deficit) before capital items</b>	<b>(3,651,392)</b>	<b>665,101</b>	<b>(2,986,291)</b>	<b>(544,430)</b>	<b>(762,576)</b>	<b>(2,986,291)</b>	
Net gain (loss) on disposal of assets	(17,497)		(17,497)			(17,497)	
Amounts received specifically for new or upgraded asset	223,699	40,000	263,699	-	45,351	303,769	40,070
<b>Net operating surplus/(deficit)</b>	<b>(3,445,190)</b>	<b>705,101</b>	<b>(2,740,089)</b>	<b>(544,430)</b>	<b>(717,225)</b>	<b>(2,700,019)</b>	<b>46,330</b>

**KATHERINE TOWN COUNCIL**  
**CAPITAL INCOME & EXPENDITURE**  
As at 30 April 2014

	Original Budget	Budget Reviews	Revised Budget	Monthly Actual	YTD Actual	End of Year Forecast	Budget Variation
<b>Sources of capital funding</b>							
General revenue used for capital purposes	79,400	45,000	124,400	32,482	92,086	124,400	
Other capital revenue sources:							
Proceeds from sale of capital assets	54,000	-	54,000	-	49,964	54,000	
Grants and subsidies	223,699	40,000	263,699	-	40,000	303,769	40,070
Transfers from internally restricted funds	813,500	64,500	878,000	27,361	152,891	878,000	
<b>Total capital funding</b>	<b>1,170,599</b>	<b>149,500</b>	<b>1,320,099</b>	<b>59,843</b>	<b>334,941</b>	<b>1,360,169</b>	<b>40,070</b>
<b>Application of capital funding</b>							
Non current capital assets:							
Buildings and other structures	85,900	64,500	150,400	-	57,608	150,400	
Plant and equipment	218,000	45,000	263,000	27,361	181,763	263,000	
Infrastructure assets	854,699	-	854,699	18,736	61,186	894,769	40,070
Improvements	4,000	40,000	44,000	-	15,000	44,000	
Other assets	8,000	-	8,000	13,745	19,384	8,000	
<b>Total</b>	<b>1,170,599</b>	<b>149,500</b>	<b>1,320,099</b>	<b>59,843</b>	<b>334,941</b>	<b>1,360,169</b>	<b>40,070</b>
<b>Total capital expenditure</b>	<b>1,170,599</b>	<b>149,500</b>	<b>1,320,099</b>	<b>59,843</b>	<b>334,941</b>	<b>1,360,169</b>	<b>40,070</b>

**CASH AND INVESTMENTS**  
**30 April 2014**

**GENERAL FUND**

**Commonwealth Bank**

Balance as per bank statement, 30 April 2014  
Plus net outstanding deposits/(withdrawals)  
Adjusted cash at bank balance, 30 April 2014

\$  
421,789.05  
( 145,980.07 )  
275,808.98

**INVESTMENTS**

FINANCIAL INSTITUTION	PRINCIPAL \$	INTEREST RATE %	EFFECTIVE DATE	MATURITY DATE	FINANCIAL INSTITUTION TOTALS \$	% FINANCIAL INSTITUTION
Bank of Queensland	877,465.45	3.60	18-Mar-14	16-Jul-14	877,465.45	7.75%
Commonwealth Bank	214,515.22	2.50	on call	on call	214,515.22	1.90%
National Australia Bank	1,300,000.00	3.60	3-Apr-14	5-Aug-14		
National Australia Bank	4,000,000.00	3.61	24-Apr-14	25-Aug-14	5,300,000.00	46.84%
Westpac Bank	1,543,883.97	3.60	9-Apr-14	8-Jul-14		
Westpac Bank	1,000,000.00	3.80	29-Jan-14	29-May-14		
Westpac Bank	708,963.84	3.65	3-Feb-14	3-Jun-14		
Westpac Bank	655,000.00	3.70	10-Feb-14	10-Jun-14		
Westpac Bank	1,015,928.77	3.55	26-Feb-14	27-May-14	4,923,776.58	43.51%
					<u>11,315,757.25</u>	100.00%
<b>TOTAL FUNDS (incl internally restricted funds)</b>					<u>11,591,566.23</u>	

Internally Restricted Funds

Airport	\$ 619,422.00
Roads	899,706.00
Plant Replacement	1,569,797.00
Library	136,471.00
New Waste Transfer Station	78,740.00
Visitor Information Centre	562,579.00
Facilities (Sports/Showground, Aquatic Centre, Civic Centre, Museum etc)	1,576,256.00
Binjari	111,606.00
Community Benefit Reserve	40,000.00
Total	<u>\$ 5,594,577.00</u>

**DEBTORS**  
**30 April 2014**

Category	Current \$	30 days \$	60 days \$	90 days+ \$	TOTAL \$
Sundry	23,804.32	100,519.28	800.35	7,909.85	133,033.80
Weighbridge	28,182.07	20,851.93	11,542.85	3,989.73	64,566.58
Infringements					19,222.00
Animal					9,360.40
Parking					700.00
Camping & Litter					<u>29,282.40</u>
		<b>Arrears incl interest &amp; legal fees</b>			
Rates	222,370.09	54,799.42			277,169.51
<b>Grand Total</b>					<u><b>504,052.29</b></u>

<b>Katherine Town Council</b>				
<b>Cheque Payment Listing</b>				
<b>For the Month of April 2014</b>				
<b>Date</b>	<b>Ref No</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
4-Apr-14	00102394	RTM, Motor Vehicle Registry	Vehicle registration	1,653.10
4-Apr-14	00102395	Petty Cash (Please Pay Cash)	Petty cash replenishment	82.90
10-Apr-14	00102396	J & I Macnamara	Refund of deposit	50.00
10-Apr-14	00102397	Australian Sports Commission	Refund of facility & key deposits	586.00
17-Apr-14	00102398	RTM, Motor Vehicle Registry	Vehicle registration	266.85
29-Apr-14	00102399	Unisuper	Super contributions April 2014	901.40
29-Apr-14	00102400	Emergency Services & State Super	Super contributions April 2014	565.04
29-Apr-14	00102401	ING DIRECT Living Super	Super contributions April 2014	157.78
30-Apr-14	00102404	Power Water	Electricity & power	22,146.04
30-Apr-14	00102405	Rod & Rifle Pty Ltd Sporting Goods	Consumables	49.90
30-Apr-14	00102406	Department of Natural Resources,	Annual EPA licence	943.93
30-Apr-14	00102407	Tracey McComish	Refund of key deposit	43.00
		<b>TOTAL</b>		<b>27,445.94</b>

**PLEASE CALL THE FINANCE DEPARTMENT IF THERE IS ANY QUERY ON THIS REPORT, OTHERWISE THE QUERY COULD BE TAKEN ON NOTICE**



<b>Katherine Town Council</b>				
<b>EFT Payment Listing</b>				
<b>For the Month of April 2014</b>				
<b>Date</b>	<b>Ref No</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
1-Apr-14	1145/1	Deputy Commissioner of Taxation	BAS payable	31,488.25
3-Apr-14	1146/71	YMCA Of Katherine Inc - Henry Scott	Monthly contract & maintenance Aquatic Centre	18,494.20
3-Apr-14	1146/91	Hohns Sheet Metal	Mini orb roof sheet for cenotaph	386.15
3-Apr-14	1146/537	Chamber of Commerce Northern Territ	Staff training	785.00
3-Apr-14	1146/573	Advanced Weighing Technology NT	Annual weighbridge software support	1,200.00
3-Apr-14	1146/1769	Compass Cleaning & Ground Maintenanc	Contract public toilets cleaning & emu bob	8,142.52
3-Apr-14	1146/1802	Top End Backhoe Hire	Hire of excavator & bobcat - Maluka Rd drain	2,007.50
3-Apr-14	1146/2035	Chubb Fire & Security	Monitoring Dialler VIC April to June	429.22
3-Apr-14	1146/2409	Nitmiluk Tours	VIC bookings	1,443.74
3-Apr-14	1146/2614	Jason Rapley	Airport Reporting & Sweeping - Dec to Feb and other repairs	7,855.02
3-Apr-14	1146/2710	Northern Territory Veterinary Servi	1x Euthanasia	55.85
3-Apr-14	1146/2892	Mr S Fleming	Cable location @ Skate Park	440.00
3-Apr-14	1146/3315	National Australia Bank	New term deposit	1,300,000.00
10-Apr-14	1147/121	Katherine Small Engines	Service Honda Brushcutter	94.55
10-Apr-14	1147/152	Cridlands	Legal fees	637.89
10-Apr-14	1147/234	Stephen Murphy	Plumbing repairs	3,459.20
10-Apr-14	1147/263	Top News	Newspaper & stationery	734.38
10-Apr-14	1147/425	Duncan Electrical Pty Ltd	Repair sewer pump @ Sportsgrounds	1,070.70
10-Apr-14	1147/782	Civica Pty Ltd	Authority managed service May 2014	7,953.00
10-Apr-14	1147/1294	Sterling Property Service	Contract Cleaning	6,383.75
10-Apr-14	1147/1802	Top End Backhoe Hire	Trenching & tree removal @ Skate Park	2,050.95
10-Apr-14	1147/2069	Palm Court Backpackers	VIC bookings	70.87
10-Apr-14	1147/2222	SecurePay Pty Ltd	Monthly web payments March 2014	41.53
10-Apr-14	1147/2223	TBM Installations	Service 8 x aircons at CEO residence	528.00
10-Apr-14	1147/2269	Gagudju Lodge Cooida	VIC bookings	590.62
10-Apr-14	1147/2409	Nitmiluk Tours	VIC bookings	891.62
10-Apr-14	1147/2488	Daly Waters Pub	VIC bookings	43.75
10-Apr-14	1147/2512	Katherine Aviation Pty Ltd	VIC bookings	1,295.00
10-Apr-14	1147/2721	Rhads Security	Open/close fun pk gates, close Low Lvl &	721.84
10-Apr-14	1147/2919	Integrated Land Information System	7x Land Searches	147.00
10-Apr-14	1147/3092	Katherine Laundry Post Film Pty Ltd	Dry Clean 2x Tablecloths	7.92
10-Apr-14	1147/3288	RTH Services and Supplies	Cleaning of Ryan Park toilets March 2014	3,843.88
10-Apr-14	1147/3304	Local Area Protective Services	2x power bollards + freight	3,254.13
10-Apr-14	1147/3316	Ms M Simpson	Refund Equipment Deposit	220.00
10-Apr-14	1147/3317	Territory Advertising Media	Media plan for Katherine Tourism Campaign	792.00
11-Apr-14	1148/65	Statewide Super	Super contributions	5,532.91
17-Apr-14	1149/9	Australia Post (NT)	Postage	856.93
17-Apr-14	1149/234	Stephen Murphy	Repair taps @ Sportsground - Don Dale Pa	274.00
17-Apr-14	1149/274	Gallop Thru Time	Frame Katherine town map	395.00
17-Apr-14	1149/425	Duncan Electrical Pty Ltd	Install 3 phase power outlet to Museum building	1,305.30
17-Apr-14	1149/729	BOC Gases Australia Limited	Monthly oxygen & acetylene March 2014	45.73
17-Apr-14	1149/1330	Downes Graderways Pty Ltd	Repairs to boat ramp	12,398.10
17-Apr-14	1149/1802	Top End Backhoe Hire	Clean drain at VIC and Zimin Drive	4,867.50
17-Apr-14	1149/1818	Katherine Toyota	1x Toyota Hilux per quote 2464180	29,945.96
17-Apr-14	1149/2378	NT Build	NT build levy	57.00
17-Apr-14	1149/2409	Nitmiluk Tours	VIC bookings	2,120.99
17-Apr-14	1149/2506	BookEasy Australia Pty Ltd	Returns Commission/Monthly Fees March	198.00
17-Apr-14	1149/2512	Katherine Aviation Pty Ltd	VIC bookings	931.87
17-Apr-14	1149/2515	Marksies Stockmans Camp Tucker Nigh	VIC bookings	56.87
17-Apr-14	1149/2618	Powertec Solutions Pty Ltd T/A Brya	Investigate & repair fault @ bore no 2 sportsgrounds	297.00
17-Apr-14	1149/3199	Territory Trophies Precision Engrav	2x Name Badges T.Coutts & P.Gazey	34.20
24-Apr-14	1150/71	YMCA Of Katherine Inc - Henry Scott	Monthly contract payment Aquatic Centre	18,494.20
24-Apr-14	1150/383	Colemans Printing Pty Ltd	Printing & Stationery	660.00
24-Apr-14	1150/414	Hastings Deering (Australia) Limite	Full set Filters 963D for traxcavator	485.79
24-Apr-14	1150/425	Duncan Electrical Pty Ltd	Remove all track lighting @ CC	445.25
24-Apr-14	1150/514	Katherine Vet Care Centre Pty Ltd	Vet Fees	488.40
24-Apr-14	1150/944	Historical Society of the Northern	1x HSNT Journal 2014 for Library	33.00
24-Apr-14	1150/1330	Downes Graderways Pty Ltd	Shoulders on Morey Road	6,490.00

**PLEASE CALL THE FINANCE DEPARTMENT IF THERE IS ANY QUERY ON THIS REPORT, OTHERWISE THE QUERY COULD BE TAKEN ON NOTICE**

<b>Katherine Town Council</b>				
<b>EFT Payment Listing</b>				
<b>For the Month of April 2014</b>				
<b>Date</b>	<b>Ref No</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
24-Apr-14	1150/1619	G & M Lucchese Construction	Office space construction & painting	15,120.00
24-Apr-14	1150/1802	Top End Backhoe Hire	Remove plants from Centoaph	1,561.45
24-Apr-14	1150/2223	TBM Installations	Check A/C fault in meeting room	132.00
24-Apr-14	1150/2409	Nitmiluk Tours	VIC bookings	360.00
24-Apr-14	1150/2427	Mr R Saunders	Reglaze rear door upper panel @ CC	253.00
24-Apr-14	1150/2963	Top End Trophies	2x ANZAC Day Wreaths	180.00
24-Apr-14	1150/3213	Adina Darwin Waterfront	Accommodation + parking N.Dickens 5/3/14	1,366.45
24-Apr-14	1150/3315	National Australia Bank	Investment for 123 days @ 3.61% to matur	4,000,000.00
29-Apr-14	1151/64	Australian Liquor Hospitality &	Payroll Deductions	115.80
29-Apr-14	1151/65	Statewide Super	Super contributions	8,303.44
29-Apr-14	1151/67	Child Support Agency	Payroll Deductions	878.82
29-Apr-14	1151/1002	Katherine Town Council Social Club	Payroll Deduction	175.00
29-Apr-14	1151/2389	Rest Superannuation	Super contributions April 2014	4,995.17
29-Apr-14	1151/2470	Hesta Super Fund	Super Contributions April 2014	422.32
29-Apr-14	1151/2549	CBUS	Super contributions April 2014	802.09
29-Apr-14	1151/2576	HostPlus Superannuation	Super contributions April 2014	934.28
29-Apr-14	1151/2599	ANZ Superannuation	Super contributions April 2014	390.97
29-Apr-14	1151/2626	AMIST Superannuation	Super contributions April 2014	432.46
29-Apr-14	1151/2638	MLC Nominees Pty Ltd	Super contributions April 2014	314.61
29-Apr-14	1151/2779	Australian Super	Super contributions April 2014	3,783.10
29-Apr-14	1151/3063	Quadrant Superannuation	Super contributions April 2014	2,560.90
29-Apr-14	1151/3276	Prime Super	Super contributions April 2014	314.61
30-Apr-14	1152/51	Australian Fuel Distributors Pty Lt	Fuel & Oil	327.40
30-Apr-14	1152/75	Home Timber & Hardware Katherine	1x Door stop for CC	12.54
30-Apr-14	1152/121	Katherine Small Engines	Service pressure worker	615.80
30-Apr-14	1152/144	Macs Hire	1x hose reel 2x fire extinguisher	889.61
30-Apr-14	1152/147	Master Motors NT	Vehicle Service - Admin Car 940-041	307.45
30-Apr-14	1152/211	R&M Motorcycle Repairs	2x motorcycle helmets	180.00
30-Apr-14	1152/219	Repco	Consumables	146.00
30-Apr-14	1152/226	Rowlands Quarry	6 tonne C2 rock, 13 tonnes cracker dust	467.46
30-Apr-14	1152/253	Terrace Emporium Pty Ltd	1x Pair boots	129.99
30-Apr-14	1152/262	Top End Rural Services	Irrigation supplies	2,080.66
30-Apr-14	1152/479	Norsign (NT) Pty Ltd	Signages	7,166.95
30-Apr-14	1152/556	Beaurepaires/Tyre Marketers	New tyres & puncture repair	2,290.59
30-Apr-14	1152/626	Katherine Office Supplies	Printing & Stationery	395.70
30-Apr-14	1152/630	Woolworths Limited	Groceries	484.16
30-Apr-14	1152/638	Cavs Mowing & Treelopping Service	2x Tree removal @ Second St & 56 Maluka	660.00
30-Apr-14	1152/640	Tourism NT	VIC accreditation renewal	209.00
30-Apr-14	1152/773	United Group Services Pty Limited	Airport rent	275.00
30-Apr-14	1152/833	Katherine Watershed	2x Rain sensors, kubota deckbelt, bearing caps, sharpening stones, cotter pins	331.42
30-Apr-14	1152/835	Katherine Mitre 10	Consumables	549.46
30-Apr-14	1152/960	NT Technology Pty Ltd	Monthly IT support, monthly maintenance agreements, backup data cartridges, install phone lines & router at VIC, noman net	3,465.46
30-Apr-14	1152/1018	Telstra	Telephone & internet fees	4,903.18
30-Apr-14	1152/1055	Ms T T Coutts	Elected member allowance for April + 7 days in March	1,488.74
30-Apr-14	1152/1255	Benash Maintenance Services	Periodic Maintenance CC & Airport Termin	589.60
30-Apr-14	1152/1314	Bishdun Pty Ltd trading as Nighthaw	Freight	531.19
30-Apr-14	1152/1737	Territory Roadmarking Pty Ltd	Line marking at Low Level Bridge and Ryan Park	3,576.96
30-Apr-14	1152/1769	Compass Cleaning & Ground Maintenan	Contract public toilets cleaning & emu bob + Lindsay St complex cleaning	8,355.46
30-Apr-14	1152/1818	Katherine Toyota	Service ranger ute PL:175	275.23
30-Apr-14	1152/1835	Mrs C F Miller	Elected member allowance for April	5,638.75
30-Apr-14	1152/1888	Car Parts	1x Revolving lamp for Tractor, air blow gun, bolts & nuts, steering wheel assist	192.75
30-Apr-14	1152/1889	Katherine Lock and Key	Repair front doors of VIC & Civic Centre,	396.44
30-Apr-14	1152/2001	Territory Springwater Pty Ltd T/A P	4x Library Water	120.00
30-Apr-14	1152/2014	Godinyamayin Yijard Rivers Arts and	Venue hire for LGANT meeting 2-3 April 2	760.00
30-Apr-14	1152/2056	St Andrews Serviced Apartments	VIC bookings	774.38

**PLEASE CALL THE FINANCE DEPARTMENT IF THERE IS ANY QUERY ON THIS REPORT, OTHERWISE THE QUERY COULD BE TAKEN ON NOTICE**

<b>Katherine Town Council</b>				
<b>EFT Payment Listing</b>				
<b>For the Month of April 2014</b>				
<b>Date</b>	<b>Ref No</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
30-Apr-14	1152/2093	Landmark	4x 75mm post caps for Sportsgrounds	16.72
30-Apr-14	1152/2179	Mr D B Higgins	Elected member allowance for April	1,214.50
30-Apr-14	1152/2265	Charmbob Pty Ltd	VIC bookings	217.00
30-Apr-14	1152/2319	Darwin Free Spirit Resort Darwin	Staff accommodation	451.00
30-Apr-14	1152/2409	Nitmiluk Tours	VIC bookings	7,504.85
30-Apr-14	1152/2446	Flick Washroom Services	Monthly service VIC, Hot Springs, Library	221.38
30-Apr-14	1152/2450	Renfree Pastoral Co Pty Ltd	Contract mowing service	4,255.72
30-Apr-14	1152/2515	Marksies Stockmans Camp Tucker Nigh	VIC bookings	227.50
30-Apr-14	1152/2578	Exeloo Pty Ltd	4x Solenoid clear parts	177.23
30-Apr-14	1152/2644	Mrs E W Clark	Elected member allowance for April	1,821.75
30-Apr-14	1152/2658	Unitied Card Services Pty Ltd	Fuel for March 2014	13,251.65
30-Apr-14	1152/2659	Tourism Top End	VIC advertisement	580.00
30-Apr-14	1152/2750	North Australian News Pty Ltd	Advertising for March 2014	1,013.84
30-Apr-14	1152/2767	Patow 24 Hour Tilt Tray Service	Vehicle relocation	93.50
30-Apr-14	1152/2887	Territory Rural	Irrigation supplies	2,387.99
30-Apr-14	1152/2892	Mr S Fleming	Locating services at O'Shea Park	440.00
30-Apr-14	1152/2970	Mr S Rose	Elected member allowance for April	1,214.50
30-Apr-14	1152/2978	Mrs C Lowe	Reimburse medical costs - Flu Vaxine	20.00
30-Apr-14	1152/3043	E.E. Muir & Sons Pty Ltd	1x Pole saw, 2 x 2kg mako, red dye spray	1,259.01
30-Apr-14	1152/3087	Red Cross College	Staff training	360.00
30-Apr-14	1152/3100	Mr R J Phillips	Elected member allowance for April	1,214.50
30-Apr-14	1152/3259	Ms K B Thomas	Reimbursement for depot barbecue	14.60
30-Apr-14	1152/3310	Katherine Doors and Windows	Glase Case Tractor window PL215	350.00
30-Apr-14	1152/3314	Renoflo Pipeline & Plumbing Solutio	Clean & inspect stormwater pipes @ Giles & First Sts	7,470.10
30-Apr-14	1152/3318	Lyndalls Childrens Books	4x Childrens Books	60.00
30-Apr-14	1152/3319	Mr P Gazey	Alderman Allowences April 2014 + 7 days	1,488.74
30-Apr-14	1152/3322	Metal Artwork Creations	2x Desk name bases 2x Plaques	93.72
30-Apr-14	1152/3323	Kimbra Bridges	Refund over paid booking	82.00
30-Apr-14	1153/1	Deputy Commissioner of Taxation	Payroll Deductions	33,123.86
		<b>TOTAL</b>		<b>5,666,583.49</b>

**PLEASE CALL THE FINANCE DEPARTMENT IF THERE IS ANY QUERY ON THIS REPORT, OTHERWISE THE QUERY COULD BE TAKEN ON NOTICE**

<b>Katherine Town Council</b>			
<b>Payroll Payment Listing</b>			
<b>For the Month of April 2014</b>			
9-Apr-14	All staff	Pay period ended 9 April 2014	\$ 70,882.95
16-Apr-14	Staff 197 & 200	Pay adjustment	20,373.77
23-Apr-14	All staff	Pay period ended 23 April 2014	72,254.41
			<b>\$ 163,511.13</b>

# REPORT

**FOLDER:** Property Management / Maintenance / Swimming Pool  
**MEETING:** COUNCIL MEETING – 27 MAY 2014  
**REPORT TITLE:** KATHERINE AQUATIC CENTRE – CAPITAL UPGRADE WORKS

---

## Purpose of Report

To provide advice to Council on emerging proposals to upgrade sections of the plant room whilst the aquatic centre is closed for a month in July 2014.

## Report

There has been an ongoing review of some of the major capital maintenance requirements at the aquatic centre, and works assessments indicate that the initial priority is to replace the existing steel sand filters in the plant room. These works are now required sooner rather than later to avoid a catastrophic failure of the existing aged equipment.

Initial estimates on the global costs of these works total approximately \$160,000 however some final assessments of tasks required may bring it in at slightly less than this figure.

The ideal time to carry out works of this nature would be when the centre is closed to public access in July. To do otherwise would result in a further shut-down to enable the contractor's access and operating capacity.

These works have not been included in the Municipal Plan for 2014-2015, but with Council's approval it would be possible to transfer the necessary resources from the internally restricted reserves for the aquatic centre. The purpose of these reserves is to make provision for such events.

Tentative arrangements have been made to secure works programs to facilitate the replacement project during July, subject to Council's endorsement of the funding arrangement.

## OFFICER RECOMMENDATION

### **That Council:**

Determines to direct the Chief Executive Officer to give effect to a transfer of \$160,000 from Internally Restricted funds, to carry out sand filter equipment replacement at the Katherine Aquatic Centre.



David Laughher  
**CHIEF EXECUTIVE OFFICER**

**Delegation:** Chief Executive Officer David Laughher

**Attachments:** Nil

## KATHERINE TOWN COUNCIL



# REPORT

**FOLDER:** Tenders/Works/Road Reseals - Urban and Rural  
**MEETING:** ORDINARY COUNCIL MEETING – 27 MAY 2014  
**REPORT TITLE:** TENDER 14/01  
**RURAL ROADS AND URBAN STREETS RESEALING**

---

### **Purpose of Report**

To seek endorsement from Elected Members to award Tender 14/01 - Rural Roads and Urban Streets Resealing.

### **Background**

Council has allocated \$208,000 for the resealing of rural roads and \$198,000 for the resealing of urban streets in the current 2013/14 Budget, providing for a combined total of \$406,000 (GST exclusive).

Through the rural areas a total of 26,022m<sup>2</sup> of resealing is anticipated, in locations including sections of Florina, Cossack and Hendry Roads, a continuation of works along Collins Road, Tokmakoff and Lya Roads. While the 24,697m<sup>2</sup> of urban streets encompasses a continuation of works to the Low Level approaches along Zimin Drive, Grevillea Road, Finnis Place, Herbert, Ronan and Wallace Courts, Holtze Crescent, and Murphy and Murray Streets including some internal roads at the Showgrounds.

### **Financial Implications**

Tender 14/01 was compiled for the resealing of various rural roads and urban streets within the Katherine Municipality, with submissions closing at 2:00pm on Friday 16 May 2014. Three (3) tender submissions were received, details of which are as follows:

1. Fulton Hogan Industries Pty Ltd	\$345,304.67*
2. NT Bitumen & Asphalt Pty Ltd	\$560,918.94*
3. Asphalt Company Australia Pty Ltd	\$371,895.27*

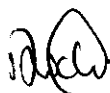
*\*Indicates prices are exclusive of GST*

Council has allocated a total of \$406,000.00 GST exclusive for the resealing of rural roads and urban streets. Fulton Hogan Industries Pty Ltd's tendered price of \$345,304.67 GST exclusive comes in some \$60,095.33 under budget, allowing for a continuation of works through the rural areas of approximately 1.74km. It is therefore proposed that as Fulton Hogan Industries Pty Ltd offer substantial value for money outcomes, they be awarded Tender 14/01 for the resealing of rural roads and urban streets for the 13/14 financial year.

**OFFICER RECOMMENDATION**

**That it be recommended to Council:**

1. That the submitted price by Fulton Hogan Industries Pty Ltd of \$345,304.67 GST exclusive for Tender 14/01 to be accepted.
2. That supplementary works to the value of \$60,695 GST exclusive be undertaken by Fulton Hogan Industries Pty Ltd in line with the pricing structure of their submitted tender.



David Laugher

**CHIEF EXECUTIVE OFFICER**



**Delegation:**

Director Works & Services and Deputy CEO, Neroli Dickens

**Schedule of Attachments:**

Nil