



**MINUTES**

OF THE

**ORDINARY MEETING**

**OF COUNCIL**

**HELD**

**TUESDAY 27 AUGUST 2013**

**AT**

**6.00 pm**

**Council Chambers Civic Centre**  
**Stuart Highway, Katherine**

**MINUTES OF THE ORDINARY MEETING OF KATHERINE TOWN COUNCIL HELD AT  
THE KATHERINE CIVIC CENTRE TUESDAY 27 AUGUST 2013 AT 6.05 PM**

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**1. OPENING PRAYER**

**2. PRESENT**

Mayor Fay Miller  
Alderman Lis Clark  
Alderman Steven Rose  
Alderman Rob Phillips  
Alderman Kate Ganley  
Alderman Higgins

IN ATTENDANCE    Mr David Laugher - Chief Executive Officer  
Mrs Neroli Dickens – Director Works and Services  
Mrs Alice Anastacio – Finance Manager  
Mr Warwick Jack - Works Manager  
Mr James Rowe – Economic Development Manager  
Ms Rosemary Jennings – Administration Support Officer  
Mr Daniel Chapman – Community Liaison Officer  
Mrs Naomi Hunter – Tourism and Marketing Manager  
3 x Members of the Katherine Community

Mrs Heather Kirk – Minute Taker

**3. APOLOGIES AND LEAVE OF ABSENCE**

File:    Local Governance / Council Meetings / Elected Members Leave of Absence  
and Apologies

MOVED:        Clark/Higgins

That the apologies of Alderman Creighton be accepted and that leave be granted.

**4. CONFIRMATION OF PREVIOUS MINUTES**

File: Local Governance / Council Meetings / Confirmation of Previous Minutes

MOVED: Clark/Ganley

That the Minutes of the Ordinary Council Meeting held on the 30 July 2013 be confirmed as a true and accurate record.

CARRIED: 3/1

Alderman Ganley noted item 11.6 which was the facility hire charges, in previous minutes, her recollection of discussion, detail was not discussed around grant money at meeting. The Mayor commented that the minutes were on the board and approved on the night. Alderman Ganley does not believe this to be correct. She did not notice them being recorded this way. The Mayor deferred to the CEO. The CEO agreed that this is the point made regarding comment – what is on the screen is what you are voting on therefore you need to be sure of what you are voting on. Alderman Ganley wished to confirm that the minutes were not altered in any way. This is why she suggested that meetings be audio-recorded for surety of accuracy. The Mayor stated this is being looked into, and the minutes are not altered from the night they are recorded. Alderman Ganley will not support the minutes if they are not amended as the comment is not attributed to her. She says she did not use the word grant money or auspiced. The Mayor and Alderman Clark disagreed. Alderman Phillips agreed that if Alderman Ganley moved a motion, she would know what should be in the minutes. Alderman Higgins will not vote as he did not attend the last meeting.

**5. DISCLOSURE OF CONFLICT OF INTEREST**

File: Local Governance / Council Meetings / Elected Member Disclosure of Interest and Declared Interest

The CEO pointed out the Conflict of Interest forms which are available to be completed.

**6. BUSINESS ARISING FROM PREVIOUS MINUTES**

File: Local Governance / Council Meetings / Business Arising from Previous Minutes

Alderman Ganley did apply for grant money but it requires an invoice and she will not submit an invoice if it is considered to constitute a conflict of interest.

**7. MAYORAL BUSINESS TO BE CONSIDERED**

File: Local Governance / Council Meetings / Mayoral Business to be considered

Nil

**8. CORRESPONDENCE AND DOCUMENTS TO BE TABLED**

File: Local Governance / Council Meetings / Correspondence and Documents Tabled

Nil

**9. QUESTIONS**

File: Local Governance / Council Meetings / Questions

**9.1 With Notice**

Nil

**9.2 Without Notice**

Nil

**10. NOTICE OF MOTION**

Nil

**11. REPORT OF OFFICERS**

**11.1 MONTHLY REPORT OF THE CHIEF EXECUTIVE OFFICER FOR THE MONTH OF JULY 2013**

File: Local Governance / Council Meetings / Chief Executive Officer Reports

MOVED: Clark/Phillips

That the report of the Chief Executive Officer for the month of July 2013 be received and noted.

CARRIED: 6/0

**11.2 MONTHLY REPORT OF THE WORKS MANAGER FOR THE MONTH OF JULY 2013**

File: Local Governance / Council Meetings / Works Manager Reports

MOVED: Phillips/Rose

That the report of the Works Manager for the month of July 2013 be received and noted.

CARRIED: 6/0

### 11.3 MONTHLY FINANCE REPORT – JULY 2013

File: Local Governance / Council Meetings / Finance Manager Reports

MOVED: Clark/Phillips

That the Finance Report for the month of July 2013 prepared by the Finance Manager be received and adopted.

CARRIED: 6/0

Alderman Clark asked about signage. The CEO advised that it is a work in progress, the cheque is part of a grant. It amounts to the installation of signage and guide posts, the total number somewhere close to 40. Posts, concrete, holes, fixing of signs is what constitutes the work.

### 11.4 COMMUNITY GRANTS – ACCEPTANCE OF SUCCESSFUL GRANT APPLICATIONS

File: Finance / Grant Funding / KTC Community Grants 2013

MOVED: Phillips/Ganley

That it be recommended to Council:

1. That Council approve the awarding of the following grants as per the recommendations of the Community Grants Assessment Committee Minutes of Friday the 16 August 2013.

#### **Community Group (Up to \$2,000)**

| <b>Organization</b>              | <b>Project</b>                            | <b>Amount</b>    |
|----------------------------------|-------------------------------------------|------------------|
| Katherine Landcare Group         | Weed Management & Revegetation            | \$2,000.00       |
| Rotary Club of Katherine         | Upgrade to Rotary Pavilion at Showgrounds | \$1,950.00       |
| Somerville                       | Family Cinema Event                       | \$1,000.00       |
| Step Out community Access        | Construct a Shade Shelter                 | \$2,000.00       |
| Skateboarding Australia          | Skateboarding Activities                  | \$2,000.00       |
| Katherine Regional Arts (B)      | Artist Workshop                           | \$2,000.00       |
| Katherine Regional Arts (D)      | Music Program                             | \$2,000.00       |
| R.S.P.C.A. Katherine Inc.        | Equipment Repairs                         | \$2,000.00       |
| Bridge of the River Choir        | Development of Local Choir                | \$2,000.00       |
| National Trust of Australia (NT) | Purchase Security Equipment               | \$1,630.00       |
|                                  | <b>TOTAL</b>                              | <b>18,580.00</b> |

## Major Event (Maximum \$5,000)

| Organization                                       | Event                              | Amount             |
|----------------------------------------------------|------------------------------------|--------------------|
| Katherine & District Show Society                  | Katherine Show 2014                | \$5,000.00         |
| Katherine Regional Arts (C)                        | Sculpture Competition/Project      | \$5,000.00         |
| YMCA of Katherine – Katherine Regional Youth Group | Katherine Festival Main Event Show | \$5,000.00         |
| Mimi Ngurrdalingi Aboriginal Corp                  | Arts Program                       | \$5,000.00         |
| Carols by Candlelight                              | Musical Production                 | \$5,000.00         |
|                                                    | <b>TOTAL</b>                       | <b>\$25,000.00</b> |

2. That Council consider the recommendations made in General Business.

CARRIED: 6 /0

Alderman Higgins asked why we are giving a community grant for an upgrade on a Council building – Showgrounds Pavilion – and not Council. The CEO advised that only because the Rotary Club can do it for a fraction of a cost. We supply the money and they supply the time and labour. Alderman Rose commented that there was more grant applications this year than last year and it could not be stretched to everyone, they did the best they could. He congratulated everyone who put in applications. The Mayor commented that a comment in General Business be raised that carols by candlelight be part of permanent funding and also the Katherine District Show Society. The CEO asked that Council note the comments made in the General Business section and either endorse or not, on page 37 of the agenda.

### 11.5 APPOINTMENT OF AUTHORISED PERSONS

File: Local Governance / Authorisation

MOVED: Clark/Higgins

**That it be recommended to Council:**

**That it be recommended to Council:**

1. That pursuant to Part 9.6, Division 1 of the Local Government Act 2008 that Council appoints:

Ranger                      Karmen Thomas

As an authorised person for the purpose of enforcing the Local Government Act, Regulations or By-Laws and any other Act, Regulation or By-Law or any part thereof the enforcement of which is vested in the Council.

2. That pursuant to Part 9.6, Division 1 of the Local Government Act 2008 that Council revokes the appointment of:

Ranger                      Daniel Chapman

CARRIED: 6/0

**11.6 FINANCIAL DELEGATIONS - CEO**

File: Local Governance / Policy / Purchasing Delegations

MOVED: Ganley/Rose

That Council

1. Amend the Financial Delegations for the Chief Executive Officer as follows:

| <b>Position</b>         | <b>Purchase Delegations Threshold</b> | <b>Payment Delegation Threshold</b>                                    |
|-------------------------|---------------------------------------|------------------------------------------------------------------------|
| Chief Executive Officer | \$100,000                             | Unlimited – <i>subject to properly authorised purchase commitments</i> |

CARRIED: 6/0

Alderman Rose queried the word unlimited, as if items have been purchased and approved, not matter their value. The Mayor advised that the word had to stay.

**11.7 2013 DEPARTMENT OF LOCAL GOVERNMENT – KATHERINE TOWN COUNCIL COMPLIANCE REVIEW**

File: Local Governance / Compliance

MOVED: Higgins/Phillips

**That Council:**

1. Note and accept the report.

CARRIED: 6/0

**12. REPORTS FROM REPRESENTATIVES ON COMMITTEES**

File: Community Relations / Committees / Elected Member Representatives on Committees

The following meetings/activities were attended by the Elected Members:

**Alderman Kate Ganley**

Elected Members Workshops

Council Meeting

Katherine Regional Arts Meeting – they are losing a staff member, and taking on a part time new staff member to do promotion and communications work

**Alderman Steven Rose**

Elected Members Workshops

Council Meeting

Development Consent Authority Meeting

Chamber of Commerce Meeting – now running customer service awards

**Alderman Rob Phillips**

Council Meeting  
Elected Members Workshops  
Katherine Show – presented an award  
Constitutional Referendum Session

**Alderman Donald Higgins**

5 June – Development Consent Authority Meeting  
8 June – Katherine Community Markets – Alderman Stall  
15 June – Debutante Ball  
3 July – Development Consent Authority Meeting - cancelled  
19-20 July – Show MC  
Constitutional Referendum Session

**Alderman Lis Clark**

Elected Member Workshops  
Council Meeting  
Sri-Chinnmoy Peace Run  
Katherine Community Markets – Alderman Stall  
Meeting with Daniel Chapman re Art and Cultural Festival  
YMCA Meeting – not finished Strategic Plan. Attended SIDNE cart launch. This is a cart which simulated driving under the influence.  
Art and Cultural Meeting  
NBN Rollout  
Katherine Show

**13. LATE AGENDA**

Nil

**14. GENERAL BUSINESS**

Nil

**15. PETITIONS**

Nil

**16. CONFIDENTIAL ITEMS**

Nil

**17. MEETING CLOSED**

The meeting was closed at 6.44pm

Fay Miller  
**MAYOR OF KATHERINE**